

**'NEWQUAY TOWN COUNCIL**

<b>MINUTE REF:</b>	Minutes of the Environment & Facilities (E&F) Committee Meeting held on 12 November 2024 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.	<b>ACTIONS:</b>
	<p><b><u>Present</u></b></p> <p>Cllrs K Larsen, S Slade, M North, D Creek, A Hannan, L Gardner</p> <p><b><u>Also attending</u></b></p> <p>Mr J Piwecki (Deputy Town Clerk), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environment Manager), Mr D Tuttle (Facilities Manager), Mrs A Banks (Finance &amp; Procurement Manager) and 5 Members of the Public</p>	
<b>EF111/24</b>	<p><b><u>Apologies</u></b></p> <p>Apologies were received by Cllrs K Towill. No apologies received from Cllr O Monk.</p>	
<b>EF112/24</b>	<p><b><u>Declarations of Interest and Dispensations</u></b></p> <p>None.</p>	
<b>EF113/24</b>	<p><b><u>Minutes</u></b></p> <p>10 September 2024</p> <p>It was proposed by Cllr K Larsen, seconded by Cllr S Slade and</p> <p><b>RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 10 September 2024.</b></p>	
<b>EF114/24</b>	<p><b><u>Matters Arising</u></b></p> <p>Cllr L Gardner asked for an update on the current situation with Weed Control. Cllr K Larsen highlighted it would be discussed under Correspondence.</p>	
<b>EF115/24</b>	<p><b><u>Open Session for Electors of Newquay - Public Question time</u></b></p> <p><u>Shirely Williams - Newquay Town Team</u></p> <p>I am here in case anyone has any questions in relation to the Steering Group The approval of the terms of reference, two members to be delegated to make any decisions from the Committee as we have a very tight deadline. We ned to get the lottery bid ready for 20<sup>th</sup> December.</p> <p>Then request for some funding which is similar to how the Town Team worked. For use of internal staff time funding of up to £500 also funding of up to £300 for any emergency spending.</p>	

<p><b>EF116/24</b></p>	<p>This will be internal transfers of funding that will be covering this.</p> <p>We have a lottery bid for £1.5 million for 3 years to get the community involved in projects that are climate related. The Steering Committee is a group of experts put together to assist the Grants Officer to put together the grant application.</p> <p>It was proposed by Cllr K Larsen, seconded by Cllr S Slade and</p> <p><b>RESOLVED unanimously to move Agenda Item 9 – Climate Steering Group to be discussed next.</b></p> <p><b><u>Climate Steering Group</u></b></p> <p>Cllr K Larsen provided a brief update on the Climate Steering Group. The Steering group meet weekly.</p> <p>Cllr L Gardner felt he required much more detail on the whole project before committing the Town Council to be the body to hold such funds.</p> <p>Cllr A Hannan also expressed concerns that he is not aware of any communication for anyone not on the steering group.</p> <p>The Finance &amp; Procurement Manager provided a brief update for Members.</p> <p>Members discussed in detail.</p> <p>A proposal was made by Cllr L Gardner and seconded by Cllr A Hannan to refer the item to Full Council including a presentation from the Grants Officer and Climate Steering group. The motion failed.</p> <p>It was proposed by Cllr D Creek , seconded by Cllr K Larsen and</p> <p><b>RESOLVED to agree to:</b></p> <ul style="list-style-type: none"> <li><b>A. Approve Terms of Reference for the Climate Steering Group. Approve Cllr S Thomson as the appointed Member.</b></li> <li><b>B. To agree that two Members to be delegated to make any decision needed so that the project can move quickly towards its submission date of 20th December 2024.</b></li> <li><b>C. To agree to support the steering group with the internal cost transfers of up to £500 and for them to have a small operating budget of £300 to be made available to cover any miscellaneous additional costs Newquay Town Council might need to pay for until 31st March 2025 from NTT match funding, reference £15000 in 2024/2025 Newquay Town Council budget. Also to agree that a Member of the</b></li> </ul>	<p><b>RFO &amp; Grant Officer</b></p>
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	<p><b>Group feeds into Full Council and provides an update for all.</b></p> <p>Cllrs D Creek, M North, K Larsen and S Slade voted for the proposal.</p> <p>Cllrs A Hannan and L Gardner voted against the proposal.</p> <p>Cllrs K Larsen &amp; S Slade will be a delegated Members from the Environment &amp; Facilities Committee.</p>	
<b>EF117/24</b>	<p><b><u>Applications &amp; Grant Awards</u></b></p> <p>The Deputy Town Clerk provided an update on the current funding error of the Grant Awards.</p>	
<b>EF117/24 (Ai)</b>	<p><b><u>Ai. Crantock Street Community Garden - £2,500</u></b></p> <p>Members discussed</p> <p>It was proposed by Cllr D Creek, seconded by Cllr A Hannan and</p> <p><b>RESOLVED unanimously to RECOMMEND to Governance &amp; Resources to utilise £2,500 from its Grants underspend to fund the Crantock Street Community Garden Grant Request.</b></p>	<b>G&amp;R Recommendation RFO</b>
<b>EF117/24 (Aii)</b>	<p><b><u>Aii. Nansledan Community Centre - £2,500</u></b></p> <p>Members discussed</p> <p>It was proposed by Cllr D Creek, seconded by Cllr A Hannan and</p> <p><b>RESOLVED unanimously to RECOMMEND to Governance &amp; Resources to utilise £2,500 from the Grants EMR to fund the Nansledan Community Centre Grant Request.</b></p>	<b>G&amp;R Recommendation RFO</b>
<b>EF117/24 (Aiii)</b>	<p><b><u>Aiii. Bleed Control - £1,200</u></b></p> <p>Members discussed</p> <p>It was proposed by Cllr D Creek, seconded by Cllr A Hannan and</p> <p><b>RESOLVED unanimously to RECOMMEND to Governance &amp; Resources to utilise £200 from its Grants EMR to provide a 20% subsidy for the 10 Bleed Control Kits Units, subject to proof of purchase of the Kits from the businesses they will be residing in.</b></p> <p><i>(3 Members of the Public left the meeting 19.34pm)</i></p>	<b>G&amp;R Recommendation RFO</b>

EF118/24	<p><b><u>Correspondence</u></b></p> <p>Members reviewed the correspondence that had been received.</p> <p>It was noted by Cllr D Creek that a lot of the concerns were relating to issues with verges which is not what the Town Council manage. It was proposed that this be passed to Cornwall Council to look into.</p> <p>Cllr L Gardner asked for an general update on the weed control process.</p> <p>Members discussed.</p> <p>Cllr K Larsen provided an update from the last meeting where it was agreed to look into using the budget for Weed Control to hire a road sweeper.</p> <p>A further lengthy discussion was held regarding weed management.</p> <p><i>(1 Member of the public left the meeting 19.56pm)</i></p> <p>It was proposed by Cllr K Larsen, seconded by Cllr M North and</p> <p><b>RESOLVED unanimously to move Agenda Item 8. Budget 2025-26 to be discussed last moving all other items up due to some sensitive elements within the Budget that will require exempt business.</b></p>	
EF119/24	<p><b><u>Other devolved Open Green Spaces, Parks, Play Parks and Car Parks</u></b></p>	
EF119/24 (i)	<p><b><u>Pop up Tender</u></b></p> <p>The Deputy Town Clerk provided information regarding income opportunities. The Council has received two expressions of interest for use of our open spaces for Pop Up's.</p> <p>Members discussed raising positives and negatives.</p> <p>Members were happy to give a steer to the Deputy Town Clerk to look at the idea of Pop Up's further and create a plan to advertise and charge. A caveat to this were that any Pop Up's should not be in direct competition with local business's.</p>	
EF120/24	<p><b><u>Environment Working Party Reports</u></b></p> <p>No update.</p>	
EF121/24	<p><b><u>Newquay in Bloom</u></b></p> <p>A written report was received from Newquay in Bloom.</p> <p>Cllr A Hannan queried about the drainage issue on the frontage of Marcus Hill as Newquay in Bloom would like to still complete their planting plan.</p>	

EF122/24	<p>The Deputy Town Clerk provided an update that we are still awaiting the report from the drainage survey but.</p> <p><b><u>Town Decoration</u></b></p>	
	<p>The Deputy Town Clerk provided an update.</p> <p>It was proposed by Cllr K Larsen, seconded by Cllr M North and</p>	
	<p><b>RESOLVED unanimously to approve to spend £1238.40 to purchase new pole mounted Christmas Light fasteners ready for the Christmas lighting installation in 2025. To give delegated authority to the Deputy Town Clerk and Chair to agree any issues over wear and tear.</b></p>	
EF123/24	<p><b><u>Any other Business</u></b></p> <p>None</p>	
EF124/24	<p><b><u>Budget 2025-2026</u></b></p> <p>The Finance &amp; Procurement Officer provided a summary of the three documents that each Councillor had in front of them.</p> <p>The Finance Procurement Officer provided information on the Earmarked Reserves specifically around the current levels.</p> <p>The Finance &amp; Procurement Officer provided a summary of the list of recommendations that were made during the informal budget meeting. A large amount of questions and queries were raised these were noted down by the Finance &amp; Procurement Manager to address and review in line with the budget.</p> <p>Members discussed in great detail the various budget lines and possible amendments to reduce the proposed increase which is currently showing.</p> <p>It was proposed by Cllr S Slade, seconded by Cllr K Larsen and</p>	
EF124/24 (1)	<p><b>RESOLVED unanimously to extend the meeting by 30 minutes to 9.30pm</b></p> <p>The budget continued to be discussed at length by Members and Finance &amp; Procurement Officer.</p> <p>It was proposed by Cllr S Slade, seconded by Cllr K Larsen and</p>	
EF124/24 (2)	<p><b>RESOLVED unanimously to extend the meeting by 30 minutes to 10pm.</b></p> <p>The Finance &amp; Procurement Officer explained that Governance &amp; Resources Committee were meeting at the end of November where all the budgets will be reviewed to see the overall impact on the Precept for 2025-26. The Finance &amp; Procurement Officer will make the suggested amendments to the Budget and take this to Governance &amp; Resources to be reviewed.</p>	

<p><b>EF125/24</b></p>	<p><b><u>Exempt Business</u></b></p> <p>It was proposed by Cllr K Larsen, seconded by S Slade and</p> <p><b>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the</b></p> <p><b>Please see Confidential Addendum Ref: 12.10.24/001</b></p>	
<p><b>EF126/24</b></p>	<p><b><u>Date, venue and time for the next meeting</u></b></p> <p>The next Environment &amp; Facilities Committee will be on Thursday 14 January 2025 at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 10pm.</p> <p><b>Signed..... Chairman</b> Cllr K Larsen</p> <p><b>Date.....</b></p>	