

Bundle Full Council 7 September 2022

Agenda attachments

[07] Summons - Full Council - 07 September 2022.pdf

- 0 PRESENTATION ON CORNWALL SPACE CLUSTER 6:30PM
All members are requested to attend a 6:30pm presentation on the Cornwall Space Cluster.
- 1 Apologies
To receive and accept apologies for absence that have been submitted to the Clerk.
- 2 Interests
To receive Declarations of Interest and Dispensations awarded in respect of items on the agenda.
- 3 Minutes
To take as read and confirm as accurate the minutes of the meetings held on:
- 3.A 06 July 2022
[6] Full Council Minutes - 06 July 2022.docx
- 4 Matters Arising
*To discuss or note any matters arising from the minutes under item 3.
This is for information only unless specific matters/items are on the agenda for decision.*
- 5 Community Safety Reports
To receive, question and note the Police Report (to follow)
Police Report.docx
- 6 Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)
*To receive previously notified public questions from attending electors of Newquay.
In line with Standing Order 3(e), members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda of the meeting.
In line with Standing Order 3(f), the time allowed under this item is 15 minutes unless directed by the Chair.
In line with Standing Order 3(g), members of the public shall not speak for more than 3 minutes.*
- 7 Open Session for Cornwall Councillors verbal, written or tabled reports
*To receive reports from Newquay Cornwall Councillors and for Town Councillors to raise questions on their report(s) (for information only).
Please note
Members wishing to raise a ward or divisional issue, should do so direct with the relevant Cornwall Councillor outside the meeting.
This item allows Cornwall Councillors in Newquay to report on updates to live issues or matters of concern and for members of the Town Council to ask questions on those matters reported on.*
- 8 Correspondence
*To receive and note the list of Correspondence and to refer or respond accordingly (if any)
Please note any emails or letters that have already been circulated to members will not be included unless a decision is needed that cannot be dealt with outside of Full Council or a committee.*
- 9 Chief Executive and Town Clerk's Report
To receive a report on Service Status, Business Continuity matters and Key issues for information and a decision where requested by the Chief Executive and Town Clerk.
[6] 220907 - Full Council Report.pdf
- 10 Mayor's Announcements
To receive the Mayor's Announcements (for information only)
- 11 Financial Statements
*To receive and note the Financial Statements of the Town Council which have been paid (to follow if not attached).
Please note: Payments are now being circulated to all members via email and paid twice a month in a new scheme to ensure we are complying with regulations that cover late payment and interest charges. This is a pilot until December 2022 when the process will be reviewed fully by the Governance and Resources Committee. This means payments lists presented to Full Council during this period are no longer seeking approval and are instead a record of what has happened. Full Council is therefore simply noting them for audit purposes only.*
Payments Made Report September 2022.pdf
- 12 Committee Minutes and Reports

To receive and note the following committee minutes/reports and to consider and make decisions on any recommendations and proposals to Full Council contained therein (unless otherwise dealt with at the previous Full Council meeting):

- 12.A Minutes of the Governance and Resources (G&R) Committee held on 26 July 2022
To receive and note the minutes of the Governance and Resources committee.
220726 - GR Minutes DRAFT.docx
- 12.B Minutes of the Community and Tourism (C&T) Committee held on 12 July 2022
To receive and note the minutes of the Community and Tourism committee.
C&T Minutes - 12 July 2022 DRAFT.docx
- 12.B.i REFERRAL 1 [CT252/22 (A)] - Mobile Dentist Unit
RESOLVED unanimously to refer the Mobile Dentist Unit decision to FULL COUNCIL for discussion.
To receive an update from Cllr Formosa and to discuss and make any decisions on the potential funding of a mobile dentist unit.
- 12.C Minutes of the Environment and Facilities (E&F) Committee held on:
To receive and note the minutes of the Environment and Facilities committee as presented below.
- 12.C.i 28 June 2022
E&F Minutes 28 June 2022.docx
- 12.C.ii 18 August 2022
E&F Minutes 18 August 2022 (Draft).docx
- 12.C.iii Recommendation 1 [EF183/22 (C)(1)] - Surf Statue
RESOLVED to RECOMMEND to Full Council an amendment to the current policy of 'no development' on the Killacourt and give delegated authority to the Deputy Town Clerk, Town Clerk & Chair & Vice Chair to review and create an amended wording for the policy.
Proposed Wording from above authority:
RECOMMENDATION that Full Council varies the current policy of "no further development of the Killacourt other than to maintain the finished infrastructure. This will include no further development of buildings, permanent structures or permanent artwork; no further encroachments of views or vistas save for temporary event structures, green/floral environmental enhancements or coastal protection measures." To provide an exception for the erection of a singular statue that commemorates Newquay's Surfing Heritage, subject to any separate and necessary permissions or consents, following the successful consultation showing a majority of support for the scheme.
- 12.C.iv Recommendation 2 [EF183/22 (C)(2)] - Surf Statue
RESOLVED unanimously to RECOMMEND to Full Council that based on the outcome of the public consultation for the Surf Statue, the Environment & Facilities Committee is given delegated authority to progress with determining the feasibility and cost of facilitating installation and progressing with the statue subject to the successful change of the current wording on the policy of 'no further development on the Killacourt'.
- 12.D Minutes of the Planning & Licensing (P&L) Committee held on:
To receive and note the minutes of the Planning and Licensing committee.
- 12.D.i 08 June 2022
AGREED - P&L 08 June 2022.docx
- 12.D.ii 22 June 2022
AGREED - P&L - 22 June 2022.docx
- 12.D.iii 05 July 2022
AGREED - P&L - 05 July 2022.docx
- 12.D.iv 20 July 2022
AGREED - P&L - 20 July 2022.docx
- 12.D.v 03 August 2022
AGREED - P&L - 03 August 2022.docx
- 13 Newquay Town Council Issues
To receive reports from members who sit on outside bodies as well as issues and motions received, in line with Standing Order 9B, from members in relation to Newquay Town Council.
Discussions under this item are for information only unless specifically listed on the agenda for a decision.
Any concerns being raised or requests for information should be communicated to the Town Clerk as soon as possible and in good time before the meeting, to ensure they have been afforded the time to look into the matter. Failure to do this is likely to result in the Town Clerk having to note the matter and responding at a later date.
- 13.A Cllr Creek - South West Water
For the town council to call on South West Water to deal with the run off and sewage discharge into the ocean, polluting the local waterways and putting people and wildlife at risk
SWW Motion.docx
- 13.B Cllr Thomson - name plates for meetings

To discuss and decide on the implementation of name plates for meetings.

13.C

Cllr Hick - Cost of living emergency

Motion to declare a cost of living emergency

Cost of Living.docx

13.D

Cllr Hick - Write to CALC regarding format of training

Proposal that Newquay Town Council writes to CALC to request training be offered in more than solely online formats, having a singular online method of instruction fails to take account of internet connectivity problems, individual learning styles, members whose disability may make online learning difficult or even impossible. We note that CALC offers some of it's own sessions in person already and would request that a more fair and inclusive approach is adopted

14

Chairman's Other Business

To raise and discuss other business at the Chairman's discretion (for information only)

15

Date of the next meetings

The next scheduled Full Council meeting will take place on Wednesday 05 October 2022 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

Future Meeting Dates:

02 November 2022

07 December 2022

21 December 2022 (Budget)

01 February 2023

01 March 2023

05 April 2023

03 May 2023 (Annual)



Newquay Town Council
Municipal Offices, Marcus Hill
Newquay TR7 1AF

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NewquayCouncil

CorporateService

Town Clerk of Newquay - Andrew Curtis

PA to Town Clerk: Laura Spark
laura@newquay.town | 01637 520522

Wednesday 31 August 2022

To: All Members
CC: All Managers and Office Staff

Meeting: Full Council
Date of Meeting: Wednesday 07 September 2022
Subject: Formal Meeting Agenda and Summons

You are hereby summoned to the **Full Council** meeting of Newquay Town Council, which is to be held on **Wednesday 07 September 2022 at 7pm** in the **Council Chamber, Municipal Offices, Marcus Hill, Newquay** to transact the business contained in the attached agenda and associated papers.

NOTE: There is a presentation at 6:30pm for all members on Cornwall Space Cluster by representatives of Spaceport Cornwall

Members of the Public can attend the meeting, subject to venue capacity limitations. We plan to live stream the meeting. This will be posted on our social media page, but will likely be through our online meeting portal: <https://newquay.ibabs.org/Calendar>

Public Questions from **Registered Electors of Newquay Town Council** must be submitted regarding **items on the agenda only**. Questions must be sent to ceo@newquay.gov.uk by **5pm on Friday 02 September 2022** in order for them to be taken to the meeting. Any questions received after this deadline, or for matters not on the agenda or sent to another email address will not be taken to the meeting. If you wish to speak at the meeting, you will need to attend in person to do so and provide your question in line with the above, by the deadline in order to be considered and called. If you are not a registered elector, you may be allowed to ask your question at the complete discretion of the chair, but it must be on an agenda item only. If you are unable to email, please post your question to: FAO Chief Executive and Town Clerk, Newquay Town Council, Municipal Offices, Marcus Hill, Newquay TR7 1AF. Letters must be received by the above deadline to be taken to the meeting.

Yours sincerely,

Andrew Curtis BA (Hons) FIAB FCMF FSLCC FInstLM FMAAT
Chief Executive and Town Clerk



NEWQUAY TOWN COUNCIL**MINUTE
REF:**

Minutes of the Full Council Meeting held on Wednesday 06 July at 7pm, held in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION:**Present**

Cllrs M North (Mayor), K Towill, J Bell, O Monk, D Creek, A Hannan, F Williamson, C Anderson, M Formosa, S Thomson, J Brook, J Kenny, N Morris, S Hick, D Cheney, A Goudge, L Gardner

Also attending

Mr A Curtis (Chief Executive & Town Clerk), Mrs L Hughes (Corporate Service Manager), Mr C Rowley (IT Manager), Miss C Jones (Interim PA to Chief Executive & Town Clerk), Rvd Jane Kneebone, Cllr J Fitter and 12 members of the public.

6.30pm - Presentation by Citizen Advice Bureau

080/22**Apologies**

Apologies were received by Cllrs M Johns, K Larsen, and Inspector G Blackford

081/22**Interests**

As & when

082/22**Minutes****082/22
(A)**

A. 01 June 2022

It was proposed by Cllr M North, seconded by Cllr D Cheney and
RESOLVED that the Minutes of the Full Council meeting held on 01 June 2022 are a true reflection of the meeting and had been adopted.

083/22**Matters Arising**

077/22 (1) -The Town Clerk confirmed that a letter had been sent to the Managing Director of Newquay Airport and awaiting a response.

084/22**Community Safety Reports**

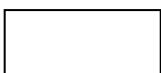
Inspector Blackford was unable to be present but provided his monthly Police statistics for Newquay.

Cllr S Hick

A year back we were in a different situation with the Town reopening after lockdown. But we do now have a number of really disappointing things, Burglary (Non-Dwelling) is up 450%, Sexual Offences 50%, that's a 500% increase over a 3-year period. When we ask about it, we are told it is due to increased reporting. I am aware of the recent issue with burglaries and that arrests have now been made. However, 500% increase in 3 years from pre lockdown in 2019 cannot be just due to increased reporting.

085/22**Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)**

3 Members of the public spoke on behalf of the installation of the Surf Statue.



(1 member of the public left the meeting 19.16pm)

086/22

Open Session for Cornwall Councillors verbal, written or tabled reports

Cllr K Towill

There is meeting next Friday 15 regarding Porth Beach. Regular issues with Cars getting stuck down there which have hit headline news. There is also a lack of direction & structure. Hopefully we will be addressing that next week. The Southwest Water works adjacent to Porth Toilets are now complete. I am working with the water authority & residents to install some visual mitigation. This includes scrubs, rose bushes and decorating the unit that holds the pumping equipment to make it more attractive to the eye.

Cormac has fallen behind in parts of division with footpath maintenance and work on open spaces. This is especially around Wildflower Lane & Billings Drive area. I am chasing this up and expecting some works imminently.

Cllr C Anderson

Last time you mentioned about installation of a speed camera at Nansledan. Do you have any time scales on that?

(3 members of public left the meeting at 19.31pm)

Cllr K Towill

Not any precise details. But I have requested this goes back to C&T next week for discussion.

Cllr S Hick

With the meeting regarding Porth Beach can marking of where the hard sand ends be organised to assist drivers.

Cllr O Monk

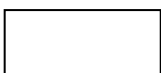
I attended a meeting at the Boating Lake with Newquay Marine Group, Environment Agency, and a Zoologist about eels. They are completing a survey to find out how many European Brown Eels there are as they are endangered. They wish to look at installing ladders that help them out of the water onto land. If any Councillors wish to assist with their Community Chest Funding, they would be very appreciative. Works are progressing with the development along by the Gannel. It was a Richard Walker Development now its being run by Persimmons. The Gannel Road at bottom of Pengannel close have reports of lack of accessible footways which I reported. That work has now been completed and the curb has been lowered. As well as a no parking at anytime strip put in which will help with access.

I had a meeting with AirBnB last Friday at the Barrowfields about a registration scheme they are very keen to start this scheme across any private renting lets. Therefore, if you're going to rent out any room or house as a holiday let there is a registration scheme attached so we can get a better idea of what properties are being used in the holiday market. We know that there are roughly 1000 properties that have been used as Airbnb's but we don't know whether that's 1000 people are renting out a spare room or a terraced house that could be used in the private rental sector. This won't start until the devolution deal its just a first step.

Cllr M Formosa

Who are we to stop people earning a living?

Cllr O Monk



I think what is happening is the Airbnb and holiday let market are having a huge impact on accommodation for local people. If you let your house out normally as a responsible landlord you have to provide lots of documentation, regulations EPC's gas safety etc. A lot of the holiday market is unregulated therefore it allows people to let out their properties more easily than it does a private rented landlord it gives more quality across the sector.

Cllr N Morris

Any news on when the Devolution is going to happen?

Cllr O Monk

Conversations are ongoing and the Council will have some sort of vote in the next 6 months then it will come back to see whether we want to go ahead or not.

Cllr S Hick

Can I ask if possible that you keep us informed on what happens with the Registration of the Airbnb's please.

Cllr J Brook

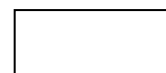
Can I thank Cllr Monk on the interesting Eel project. There was a project that was refused funding previously therefore to hear its up and running again is great news and I would like to be involved, as to see it not happen again would be frustrating to say the least.

Cllr L Gardner

It has been my pleasure to give £500 to the Sailing Club towards their new safety boat. The sailing club are in the process of getting children's classes up & running. They are still short so any Central & Pentire Councillor's wishing to assist this worthwhile cause from your Town Council funds would be welcome. They are always looking for new members and families to take part. The Sailing club is a really worthwhile activity for all.

Graffiti does seem to be all over the Town at the moment. The actual catching of the perpetrators of that are down to the Police. However, what I would say is if you do spot any graffiti particularly in your division and whilst walking around. Please report it in the 'report it' functions on the Cornwall Council website or 'fix my street'. If its reported, Biffa are contracted within 5 days to remove it, it has to be done whether offensive or not. But this can only be done when reported its amazing how much graffiti is being reporting at the moment that has been there for a while. Don't assume someone else has reported it. As Councillors we need to take the lead on that. Hopefully we have a system in place via Newquay clean that if a mural is covered in graffiti Biffa don't just paint it out as they have done in the past. We have the artist on board who created the murals, and they are going to get there first and restore them. On the report side I am sure everyone has noticed the eothern and the state Cormac let that get into. I am talking about short term and long-term maintenance on the site. I have reported it, recently it has been cut, there is a maintenance contract in place for the lights and railways sleepers. However, I was the first person to report it yet 20 people had emailed me about it. We must push the report it functions if it's not reported it won't get done.

Wild camping around the Town. Mainly Little Fistral as we have talked about before but now, we have tents, Pentire Headland, Barrowfields, Killacourt. It is a really long and drawn-out process to get rid of the tents. There is an individual in town that the Police & Cornwall Council are trying to evict and it is costing hundreds of pounds. What we need to do is report it. If you report it they firstly get a welfare assessment



by Cornwall Council and if they are genuinely homeless they will get assistance. A lot of these people are on holiday in Newquay. It has reached the point now where the Council & Police's hands are so tied that the Police have asked that a PSPO is looked into. We have talked about this for a number of years. We now have the evidence to move forward with this. Yesterday I wrote to the Clerk and asked for the appropriate Committee to consider supporting Cornwall Council's PSPO asked for by the Police. It gives the Police, Cornwall Council, and our Enforcement Officers the powers to move on. They however would still always benefit from the assessment first.

The expression of interest that we put in for the Community Infrastructure Levy money for the replacement of Trenance Play Park as it comes to end of its life expectancy in 2 years' time. We have been invited to submit a full application for that. It will be a partnership project if the Town Council accept it between Cornwall Council and Newquay Town Council. The Playpark at doorstep green is a great example of good partnership working.

Cllr S Hick

Sometimes people in tents are legitimately homeless but we know the struggle we are facing with temporary accommodation and being offered accommodation halfway to Devon isn't going to be suitable. In regard to unauthorized encampments, I have reported to Cornwall Council 3 or 4 missing entry prevention bollards etc sometimes people take a bollard one week and see if its missing to break into places and squat. If we don't sort this out, then we are not helping. I will speak to you outside this.

Cllr L Gardner

If you can give the reference number, I can check up on your reports. However, I would say just because someone else has reported it doesn't mean don't report it. the more it reported the more it is bumped up the list.

Cllr J Kenny

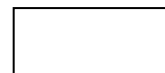
I am supportive of the work regarding wild campers. Important to note the problem it's not just the tents it's the rubbish, dunes, and excrement they leave behind. I have an issue about the Royal Cornwall Museum I am being asked what we are doing about their funding being cut. With your Portfolio hat on can you let me know what's happening please?

Cllr L Gardner

It doesn't fall into my portfolio anymore that has moved over to neighbours. All the culture-based organisations were invited to apply for brand new pot of money. Everyone got the new guidance. 51 organisations applied. I was not involved. But The Royal Cornwall Museum along with 21 other organisations failed to secure new funding. Cornwall Council is not withdrawing any funding this was purely new funding. They did not meet the criteria of the grant. The funds were for delivering new project and output not keeping organisations going due to lack of donations/fundraising etc which is what the Royal Cornwall Museum bid focused on mainly. There are now other pots of money that they can apply for to help that organisations to move forward. Cornwall Council has not whipped the mat from underneath them. No funding was removed they just failed to win new funding.

Cllr J Kenny

It may be a misunderstanding as they were funded but that has been cancelled, not just that they have lost new funding. There is noise out there about this but appreciate it's not your area.



Cllr L Gardner

No funding was withdrawn or cancelled their previous grant they won came to an end when it was supposed to. They bid for new funding and did not get it along with 21 organisations.

Cllr N Morris

Supportive of the Wild Camping views and I would like to donate £200 from my Councillor Community Fund.

Cllr D Creek

Report it & Fix my street doesn't seem to have enough exposure. I have mentioned this recently to Helen Fincham. There doesn't seem to be enough posts of social media I have scrolled over last few months and nothing pushing the report it functions, something that can be picked up. But also, as a Town Council if we can push it on our Socials. We can then share.

Cllr A Hannan

The contract for Biffa cleaning graffiti, does that include our assets or just Cornwall council?

Cllr L Gardner

Just Cornwall Council as they pay the contact.

Cllr J Fitter

After negotiation Cornwall Council Highways have decided the Treloy Road will not be suitable for heavy goods for Boardmasters, but in good spirits have agreed to assist that they can have a one-way system with them leaving via Porth.

Dogs on beaches I have received some representations from the residents of Porth. I believe Cllr Towill has also received representations. I am hoping that along with Cllr Towill & myself Newquay Town Council will support us in asking Cornwall Council to relax the arbitrary ban on Porth Beach for dogs. Where 2 years ago by the previous administration where they got confused and Porth was given blue flag status meaning a ban from May until September.

I have been advised that the Park & Ride at Hendra has received a bid and will go ahead this summer with security in place.

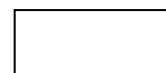
Cllr J Kenny

Back to Porth beach at the time there may have been some consultation if this ban is wanted? Is that now not happening?

Cllr J Fitter

They wish to consult on the present arrangements which is a ban from 15 May to 13 September. There was a petition of over 1000 names that I submitted to Cllr Nolan. At the Committee meeting it was decided Porth beach would go into the bracket of July and August. Regretfully after that meeting when it was announced Cllr Nolan abridged it and took Porth Beach out of that system and into Blue Flag. I am hoping Newquay Town Council will support this and the consultation to change the ban. People are a lot more responsible now, I am hoping we can take a more sympathetic approach to those residents and holidays makers that are in Porth.

Cllr S Hick



The beach is only on a ban for 4 months of the year from 10am-6pm, its not same as blue flag beach as this is a 24 hour ban. It was consulted on only 3 years ago. Its one of the few accessible beaches in the area. There are members of the community that wish to be away from dogs. I would be wary about a knee jerk reaction its for 8 hours of the day for 4 months of the year. People can still go down there before and after work. I would be happy to work with you on it to find a compromise. It's not a complete ban.

(1 member of the public left the meeting 19.59pm)

Cllr J Fitter

The only thig I would say in counter argument is that Porth has been unfairly treated in the way they dealt with the ban. The residents accepted the ban for July & August but not from May. It was felt to be arbitrary. I understand what you are saying but am just making the representations and supporting those in my area.

Cllr K Towill

There will be another full consultation on this as the previous one is about to expire. So, it will follow the same process and come to the Town Council.

Cllr L Gardner

Please correct me if I am wrong but didn't locals overwhelming vote for a change in the hours and Cllr Nolan who was portfolio holder and used his discretion and ignored the consultation and kept the hours as they were.

Cllr J Fitter

You're absolutely correct, the decision was taken by Cllr Nolan and I vigorously fought against it. We used to have from 1978 an order where dogs were banned from the beach entirely but that was never enforceable as no one could find the order from Restormel Borough Council as was. Then we had the new regime of the PSPO. This is where it was reviewed and voted on. That is we are asking that justice is now done and Porth is put back in the category that the residents wished previously.

087/22

Correspondence

**087/22
(A)**

- A. Email – Review short term Tourist Accommodation
Cllr Gardner explained wished to ask that this go to the Community & Tourism Committee for a formal response to be submitted.

It was proposed by Cllr L Gardner, seconded by Cllr O Monk and

RESOLVED to ask the C&T Committee to review and submit a formal response on behalf of the Town Council.

**Referral to
C&T**

088/22

Chief Executive and Town Clerk's Report

The Chief Executive provided an update on key topics for Members.

Members reviewed and noted.

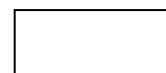
089/22

Mayor's Announcements

The Mayor provided an update of her engagements.

090/22

Financial Statements



Cllr M North proposed it, Seconded by Cllr L Gardner and
**RESOLVED unanimously to authorise the payments list totalling
£143,796.52**

Cllr L Gardner queried two payment with the Clerk will come back to him on.

091/22

Committee Minutes and Reports

It was proposed by Cllr M North, seconded by Cllr D Cheney and
**RESOLVED to move the Minutes of the E&F Committee and its
recommendations to be discussed next.**

091/22
(D)

D. Minutes of the Environment & Facilities Committee held on 28 June 2022.

It was proposed by Cllr A Hannan, seconded by Cllr D Creek and
**RESOLVED unanimously to note the minutes of the Environment and
Facilities (E&F) Committee held on 28 June 2022**

091/22
(D)(i)

i. RECOMMENDATION – Surf Statue

Cllr A Hannan provided a recap on how the Working Party was formed and the task they had been set to create a consultation for the public on the Surf Statue. The result of their efforts is that the Consultation will be asking the public for their opinions on whether they wish to have the Surf Statue located on the Killacourt.

A lengthy and informative discussion was held between all Councilors on the Consultation.

It was proposed by Cllr A M North, seconded by Cllr J Kenny from 9pm and
RESOLVED to extend the meeting by 30 minutes

A proposal was made by Cllr A Hannan, Seconded by Cllr A Goudge to move forward with the Surf Statute Consultation.

An amendment was proposed by Cllr S Hick, Seconded by Cllr N Morris to amend the Surf Statue Consultation to include a second option.
This motion was not supported.

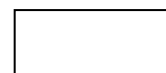
A further amendment was made by Cllr J Brook and seconded by Cllr F Williamson to support the Surf Statue Consultation subject to a wording change within the consultation to explain the costs for the statue installation, maintenance, insurance pose a risk as we cannot be accurate to what these could be. Also, that this would be subject to Planning Permission.

It was proposed by Cllr J Brook, seconded by Cllr F Williamson and
**RESOLVED to support the Surf Statue Consultation subject to a wording
change within the consultation to explain that the costs for the statue
installation, maintenance, insurance poses a risk as we cannot be accurate
to what these could be. The Town Clerk will work with the Working party to
modify as best as we can. Also, that this would be subject to Planning
Permission.**

5 Members objected against the vote
2 Members abstained against the vote

It was proposed by Cllr A M North, seconded by Cllr S Hick
RESOLVED to back to the Agenda as laid out.

(4 members of the public left 21.12pm)



091/22
(D)(ii)

- ii. RECOMMENDATION – Release of £8000 from Public Convenience EMR

It was proposed by Cllr A Hannan, seconded by Cllr D Creek and
RESOLVED release of £8000 from the Public Convenience EMR

091/22
(A)

- A. Minutes of the Governance & Resources Committee held on 28 March 2022.

It was proposed by Cllr M North, seconded by Cllr L Gardner and
RESOLVED to note the minutes of the Governance & Resources Committee held on 28 March 2022.

091/22
(A)(i)

- Ai. RECOMMENDATION – Amendment to the Grant Policy
Cllr L Gardner provided some information on this recommendation

It was proposed by Cllr L Gardner, seconded by Cllr M North and
RESOLVED to the amendment to the Grant Policy of an additional check of an applicant's safeguarding policy to the Grants Policy where applications either work with or are proposing activity that will involve working with vulnerable adults & children. The grant application form would include additional questions on this.

Town
Clerk

091/22
(B)

- B. Minutes of the Community and Tourism (C&T) Committee held on 07 June 2022

(Cllr F Williamson left the meeting 21.22pm)

It was proposed by Cllr D Cheney, seconded by Cllr N Morris and
RESOLVED to note the minutes of the Community and Tourism (C&T) Committee held on 07 June 2022

091/22
(B)(i)

- Bi. RECOMMENDATION – Amendment to the C&T Terms of Reference

It was proposed by Cllr M North, seconded by Cllr K Towill and
RESOLVED to extend the meeting by 15 minutes from 9.30pm

Members discussed in detail the proposed amendment to the Terms of Reference.

It was proposed by Cllr D Cheney, seconded by Cllr J Brook and
RESOLVED unanimously recommend to Full Council a change to the Terms of Reference for Community & Tourism removing TRO's and objective 3.16 to read 'Identify issues and liaise with Cornwall Council regarding implementation of Public Space Protection Orders and other such local schemes.

Town
Clerk

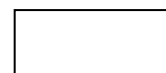
5 Members objected
1 Member abstained

091/22
(C)

- C. Minutes of the Planning & Licensing Committee held on;

091/22

- i. 11 May 2022
- ii. 31 May 2022 (Extraordinary)



(C)(i & ii)

It was proposed by Cllr J Kenny, seconded by Cllr N Morris and
RESOLVED unanimously to note the minutes of the Planning & Licensing Committee held on 11 May & 31 May (Extraordinary) 2022

iii.RECOMMENDATION – Amendment to P&L Terms of Reference

It was proposed by Cllr J Kenny, seconded by Cllr S Hick and
RESOLVED to an amendment to the terms of reference of the Planning committee to include 'Identify issues and liaise with Cornwall Council regarding implementation of Traffic Regulation Orders and other parking proposals.

3 Members objected against the vote

092/22

Newquay Town Council Issues

092/22

(A)

A. Motion – Cllrs Hick & Gardner – Naming of a Road in commemoration of the Jubilee

Cllr S Hick provided some feedback for Members on this item.

It was proposed by Cllr S Hick, seconded by Cllr L Gardner and
RESOLVED that Newquay Town Council support and endorse the naming of the current and future route of A392 between the Goldings and Trevemper as 'Platinum Way' to mark the Queen Elizabeth the Second's Platinum Jubilee.

Town Clerk

093/22

1 Members objected against this vote.

Chairman's Other Business

None.

094/22

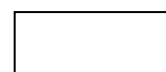
Date and time of the next meeting

The next Full Council meeting will take place on Wednesday 07 September 2022 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 9.45pm

Signed..... The Mayor Cllr M North

Date.....



Police Report

Crime Tables - 01/07/2022 - 31/07/2022 - Newquay Sector - All Crime

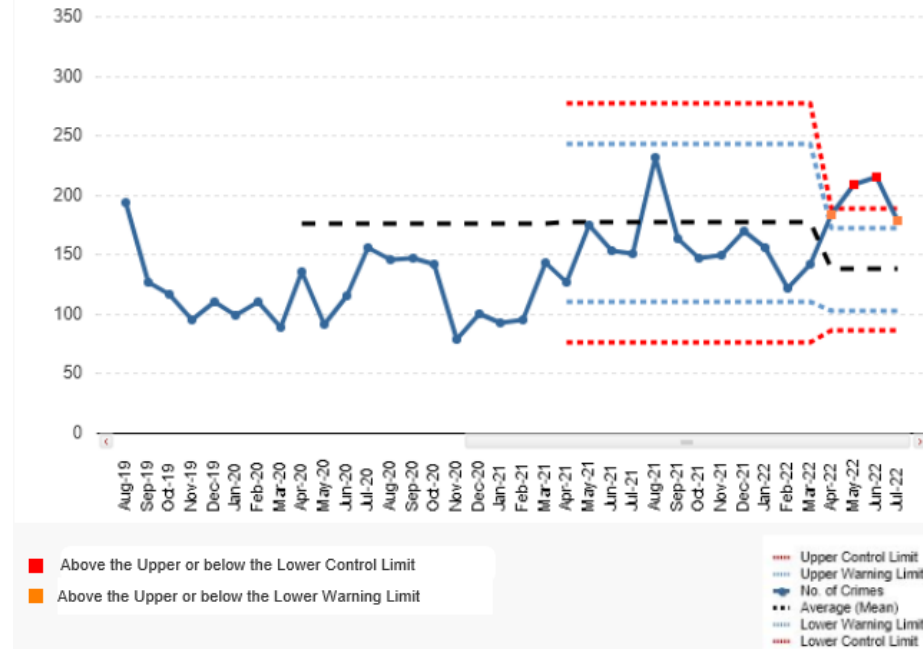
| ↑ Offence Group | Recorded Crime | Recorded Crime (1 year back) | Recorded Crime % Difference | Recorded Crime (2 years back) | Recorded Crime % Difference | Recorded Crime (3 years back) | Recorded Crime % Difference |
|--------------------------------|----------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-------------------------------|-----------------------------|
| Violence with Injury | 33 | 32 | 3.1% | 36 | -8.3% | 30 | 10.0% |
| Violence without Injury | 15 | 17 | -11.8% | 26 | -42.3% | 27 | -44.4% |
| Stalking and Harassment | 18 | 15 | 20.0% | 9 | 100.0% | 10 | 80.0% |
| Death or Serious Injury cau... | 1 | 0 | - | 0 | - | 0 | - |
| Rape | 1 | 2 | -50.0% | 3 | -66.7% | 0 | - |
| Other Sexual Offences | 1 | 5 | -80.0% | 4 | -75.0% | 2 | -50.0% |
| Robbery | 1 | 0 | - | 1 | 0.0% | 1 | 0.0% |
| Burglary Dwelling | 0 | 2 | -100.0% | 2 | -100.0% | 2 | -100.0% |
| Burglary Non-Dwelling | 8 | 4 | 100.0% | 4 | 100.0% | 9 | -11.1% |
| Vehicle Offences | 3 | 3 | 0.0% | 4 | -25.0% | 22 | -86.4% |
| Theft from the Person | 2 | 0 | - | 0 | - | 1 | 100.0% |
| Bicycle Theft | 1 | 2 | -50.0% | 4 | -75.0% | 1 | 0.0% |
| Shoplifting | 11 | 8 | 37.5% | 2 | 450.0% | 17 | -35.3% |
| All Other Theft Offences | 28 | 20 | 40.0% | 21 | 33.3% | 34 | -17.6% |
| Arson | 1 | 0 | - | 3 | -66.7% | 0 | - |
| Criminal Damage | 22 | 26 | -15.4% | 16 | 37.5% | 26 | -15.4% |
| Public Order Offences | 11 | 12 | -8.3% | 6 | 83.3% | 8 | 37.5% |
| Possession of Weapons | 5 | 1 | 400.0% | 1 | 400.0% | 3 | 66.7% |
| Trafficking of Drugs | 1 | 2 | -50.0% | 4 | -75.0% | 3 | -66.7% |
| Possession of Drugs | 12 | 0 | - | 7 | 71.4% | 9 | 33.3% |
| Other Offences | 3 | 0 | - | 2 | 50.0% | 1 | 200.0% |
| Total | 178 | 151 | 17.9% | 155 | 14.8% | 206 | -13.6% |

Crime Tables - 01/08/2022 - 31/08/2022 - Newquay Sector - All Crime

| ↑ Offence Group | Recorded Crime | Recorded Crime (1 year back) | Recorded Crime % Difference | Recorded Crime (2 years back) | Recorded Crime % Difference | Recorded Crime (3 years back) | Recorded Crime % Difference |
|--------------------------|----------------|------------------------------|-----------------------------|-------------------------------|-----------------------------|-------------------------------|-----------------------------|
| Violence with Injury | 69 | 39 | 76.9% | 27 | 155.6% | 44 | 56.8% |
| Violence without Injury | 32 | 27 | 18.5% | 20 | 60.0% | 21 | 52.4% |
| Stalking and Harassment | 25 | 10 | 150.0% | 16 | 56.3% | 12 | 108.3% |
| Rape | 10 | 6 | 66.7% | 4 | 150.0% | 4 | 150.0% |
| Other Sexual Offences | 11 | 9 | 22.2% | 4 | 175.0% | 4 | 175.0% |
| Robbery | 3 | 1 | 200.0% | 2 | 50.0% | 2 | 50.0% |
| Burglary Dwelling | 14 | 3 | 366.7% | 4 | 250.0% | 3 | 366.7% |
| Burglary Non-Dwelling | 7 | 5 | 40.0% | 3 | 133.3% | 3 | 133.3% |
| Vehicle Offences | 11 | 2 | 450.0% | 3 | 266.7% | 12 | -8.3% |
| Theft from the Person | 8 | 9 | -11.1% | 1 | 700.0% | 4 | 100.0% |
| Bicycle Theft | 1 | 4 | -75.0% | 0 | - | 2 | -50.0% |
| Shoplifting | 11 | 6 | 83.3% | 4 | 175.0% | 9 | 22.2% |
| All Other Theft Offences | 54 | 52 | 3.8% | 14 | 285.7% | 23 | 134.8% |
| Arson | 1 | 0 | - | 1 | 0.0% | 0 | - |
| Criminal Damage | 32 | 26 | 23.1% | 25 | 28.0% | 22 | 45.5% |
| Public Order Offences | 23 | 13 | 76.9% | 8 | 187.5% | 16 | 43.8% |
| Possession of Weapons | 3 | 2 | 50.0% | 0 | - | 2 | 50.0% |
| Trafficking of Drugs | 6 | 7 | -14.3% | 2 | 200.0% | 3 | 100.0% |
| Possession of Drugs | 27 | 8 | 237.5% | 5 | 440.0% | 8 | 237.5% |
| Other Offences | 5 | 3 | 66.7% | 2 | 150.0% | 0 | - |
| Total | 353 | 232 | 52.2% | 145 | 143.4% | 194 | 82.0% |

Newquay Sector - All Crime

Monthly

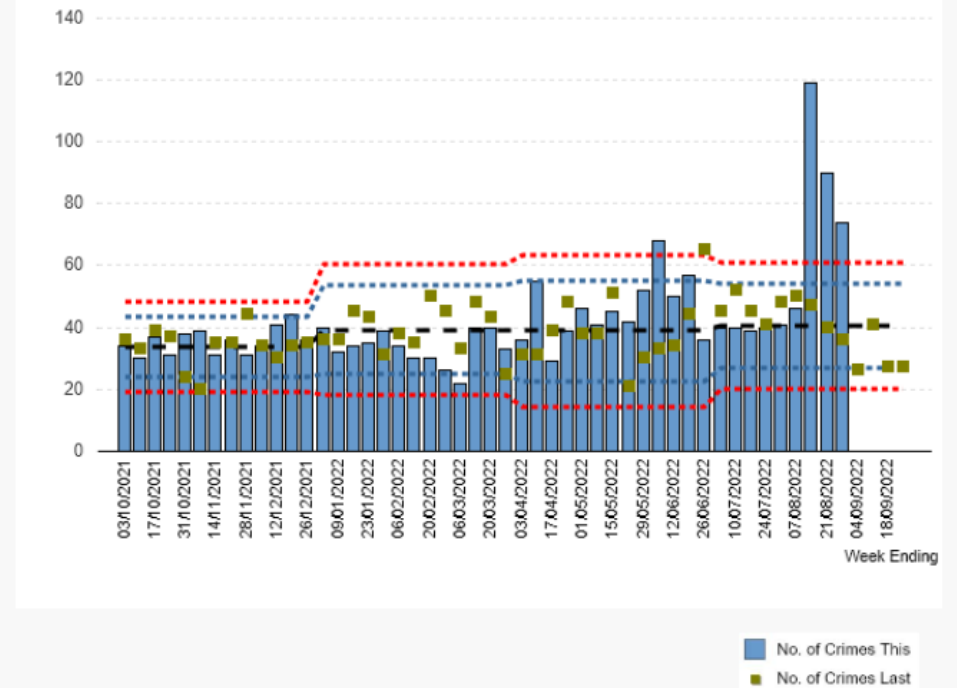


Control charts are one of many tools used to monitor time series data and to distinguish between expected and unexpected levels.

Select year to compare latest crime data against:

2019 2020 2021

Weekly



To all,

Please find the crime stats above for the months of July and August 2022.

We are still comparing the figures to 3 years ago due to COVID. In July the town had a reduction in overall crime of -13.6%. This was good news but unfortunately short lived. With the fine weather, Boardmasters festival and unauthorised encampments within Newquay the town was extremely busy throughout the month of August and the police service saw a large jump in demand. Boardmasters festival resulted in 84 crimes related to the festival site which in a town with historically low figures will impact significantly on the statistics (Boardmasters 2020 and 2019 were both cancelled). With many festival attendee's also visiting the town there will be further crimes as result we cannot yet link to the festival.

During the Boardmasters week we also dealt with an unauthorised encampment at Tregunnel Car Park in partnership with Cornwall Council. This encampment resulted in community tension and a large increase in reports of Crime and ASB. A dynamic operation was conducted at the car park which resulted in 2 arrests and the seizure of 7 vehicles (with 3 stolen and others untaxed or without insurance (4)). We also located an amount of suspected stolen property which we have already managed to return to some owners. Whilst we cannot put an exact figure on the crimes linked to this activity officers are actively investigating several crimes and further arrests will follow. We fully understand the frustrations of the community and will continue to liaise with the county council to review the procedures involved and future preventative measures.

August has also seen Newquay Police successfully obtained two closure orders on properties in the town causing ASB and associated with criminal behaviour. We are also in the process of obtaining 2 further closure orders on other properties. These orders are an excellent tool for police to use to address persistent unacceptable behaviour in our community.

There were also two excellent results in August. One individual who is a prolific offender breached his Criminal Behaviour Order for the 7th time and thanks to a very rapid response by officers to locate him he was sentenced to 18 weeks before he had an opportunity to commit crime. A second person who breached their bail conditions and damaged three signs on Towan beach was also sentenced to 13 weeks in prison for his behaviour and we have since seen a decline in ASB in this location.

Over July and August we have provided two extra officers on summer policing patrols every Friday and Saturday evening along the towns beaches. These patrols resulted in minimal reports of ASB and wild camping.



NewquayCouncil

CorporateService

REPORT

| | |
|-----------------------------|---------------------------------------|
| Report to: | Full Council |
| Date of this Report: | 30 August 2022 |
| Meeting Date: | 07 September 2022 |
| Authors: | Chief Executive and Town Clerk |

TOWN CLERK'S REPORT

| Area | Information |
|-------------------------------|---|
| Democratic & Legal | <p>1.1 3 x New Freedom of Information/Subject Access Request(s) received since last Full Council Meeting. These have now been concluded. We also won an Information Commissioner's Office Complaint about the handling of a previous request (ICO awarded in our favour).</p> <p>1.2 0 x New formal complaint(s) received.</p> <p>1.3 1 x member of the public treated as a Persistent or Vexatious complainer. Cornwall Council have been appointed to handle this.</p> <p>1.4 Our External Audit for 2021-22 has now come back with no issues – confirming we have conformed with proper practises and regulations.</p> |
| Key Projects | <p>2.1 No non-committee updates for this meeting on Key projects. Relevant committees are being kept updated.</p> |
| Internal | <p>3.1 As per previous reports, resources remain stretched. We have a number of vacancies and a lack of interest. Online feedback suggests the primary reason is our level of pay and this is being reviewed by the HR Committee. Colleagues are working hard to keep on top of the growing workloads, but there will likely be a delay in non-urgent work.</p> <p>3.2 I am working with service managers to explore options open to the Council regarding the waste issues on key owned sites during bank holidays as our existing contractors do not empty bins during that period. A recent issue on the Killacourt has highlighted businesses are disposing of commercial waste in the bins and so we are exploring monitoring and enforcement options.</p> |
| External | <p>4.1 Continuing to attend regular Larger Council Clerk's meetings.</p> <p>4.2 I am aware there is a new Data Protection and Digital Information Bill currently working its way through parliament. This bill will update relevant legislation and so we are keeping a close eye on the emerging regulations and requirements, so we can ensure we plan for any additional measures or changes to existing processing activity.</p> |
| Business Continuity | <p>5.1 As reported previously, the Council remains at High Risk of disruption as a result of no longer having 4x4 vehicles or any back-up systems in</p> |



| | |
|------------------------|---|
| | <p>the event of a power cut. We are exploring short-term measures (Uninterrupted power supplies/batteries), but this will become an increasing issue due to the ageing infrastructure and frequently severe weather. We are also watching development of hybrid and electric 4x4s.</p> <p>5.2 All services remain operational, albeit many are suffering from resource shortfalls and senior management are covering various workloads from other members of the team at present. We continue to do our best to cover the high workloads, but inevitably there will be some delays to non-urgent projects and we are trying to ensure affected staff do not burn-out and add additional pressure on others.</p> <p>5.3 Contractors continue to be utilised where appropriate/relevant and we are monitoring the service impact carefully. However, the availability of contractors continues to be a growing challenge. A more detailed briefing will be given to the HR Committee in September.</p> |
| Services | <p>6.1 Corporate Service is currently fully operational. However, Carly will shortly be leaving us (maternity cover for Laura). Attempts to find further maternity cover have been unsuccessful and so we may need to re-allocate existing staff to cover the responsibilities of the role. This will impact further our resource availability.</p> <p>6.2 The Library and Information Service remains operational with the Library building open to the public. The final vacancy has now been filled and so the service is about to be back up to full complement.</p> <p>6.3 The Facilities Service team is still recruiting for a Maintenance Operative. The Facilities Manager has also now left the authority having obtained another position elsewhere. Rob Booth has taken up an interim Service Manager role to get us through peak season and whilst we start recruitment for the permanent role. This is likely to have some impact on projects, albeit we are doing our best to minimise this.</p> <p>6.4 The CCTV Service remains fully operational, with hours about to switch to winter CCTV monitoring hours. There is a need to fill a vacancy we have for a casual/part-time post, but the existing team have managed to cover this during the summer.</p> <p>6.5 The Environment Service has lost two full time members of the team (resigned) and has one member of the team off ill at present. We do have some agency worker support (2) who are support James as the remaining operative on duty. The team have also had a suspected COVID outbreak last week and so we are implementing isolation procedures at present.</p> <p>6.6 The Enforcement Service is operational albeit one member of the team is on maternity leave.</p> <p>6.7 The Visit Newquay TIC is fully operational.</p> |
| Key Information | <p>7.1 We are currently undertaking a Fixed Electrical test for the Council Offices site. Early indications are that there are some serious issues with the old electrical infrastructure that will require urgent resolution. Once we have received the report, this will go to the Environment and Facilities Committee.</p> |



| | |
|--|--------------------------------------|
| RFO's Report to: | Full Council |
| Date: | Sep-22 |
| Title: | September Payments for Authorisation |
| Service Area: | All Service Areas Affected |
| Ward(s) Affected: | All Wards |
| Relevant Working Party / Committee: | N/A |

| | | | |
|---|---|--|-----|
| Key Decision: | Y | Procurement Method: | N/A |
| Urgent Decision: | Y | Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision) | N/A |
| Exempt Information: | N | External Lead Times: | N/A |
| Appropriate pre-decision notification given to ward member if delegated? | | | |

| | | | |
|-----------------|---|--------------|-------------------|
| Author: | Levi Holroyd | Role: | Finance Assistant |
| Contact: | Tel: 01637 878388 - E-mail: levi@newquay.town | | |

| Contents: |
|---|
| 1.0 Bank Balances 2.0 Direct Debit & Standing Order Details 3.0 Payroll Payments (already made) 4.0 Unity Bank Card Payments (already Made) 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments) 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments) 6.1 Human Resources Committee Payments 6.2 Governance and Resources Payments 6.3 Economic Growth and General Purposes Payments 6.4 Tourism and Leisure Payments 6.5 Planning & Licensing Payments 6.6 Councillors Payments |

| Required action from members: |
|---|
| 1.0 - Note 2.0 - Note 3.0 - Note & Authorise 4.0 - Authorise 5.0 - Authorise 6.0 - Authorise 7.0 - Note |

1.0

Bank Balances

Below are the Bank Account Balances as at 31.07.22

| Account: | Balance: |
|-------------------------------|----------------------|
| Natwest NTC Current Account | £1,000.00 |
| Natwest NTC Reserve | £674,018.40 |
| Unity Bank NTC | £219,414.94 |
| Unity Bank Reserve | £1,284,036.11 |
| Natwest TIC Current Account | £147,325.90 |
| Unity Bank TIC | £290,746.47 |
| CCLA Deposit | £250,000.00 |
| Total Account Balances | £2,866,541.82 |

2.0

Direct Debits & Standing Orders

| Direct Debits / Standing Orders: | Total: | Acc: |
|-----------------------------------|-------------------|------|
| ALD Automotive | £693.15 | NTC |
| Allstar | £272.38 | NTC |
| AIB | £20.00 | NTC |
| Churchill Environment Services | £405.96 | NTC |
| Cornwall Council Rates | £3,277.00 | NTC |
| EDF Energy | £4,633.60 | NTC |
| Global Collect | £209.89 | NTC |
| H3G | £183.00 | NTC |
| Lloyds Card Payment | £219.47 | NTC |
| Yoozoom | £250.25 | NTC |
| NEST | £3,303.18 | NTC |
| Nissan Finance | £1,170.40 | NTC |
| SWW | £1,139.50 | NTC |
| TechQuarters | £1,785.82 | NTC |
| Thirsty Work | £43.02 | NTC |
| 1&1 | £71.99 | NTC |
| Octopus Energy | £1,538.31 | NTC |
| KINTO | £498.60 | NTC |
| Premium Credit | - | NTC |
| Unity Bank | £12.60 | NTC |
| Biffa | £7.85 | NTC |
| Natwest | - | TIC |
| Unity Bank | - | TIC |
| Total Direct Debit Amount: | £19,735.97 | |

3.0

Payroll Payments (Already Made)

| Direct Debits / Standing Orders: | Total: | Acc: | IB Ref: |
|----------------------------------|-------------------|------|-------------------|
| Payroll / CC Pensions | £59,500.13 | NTC | IB 9921 - IB 9963 |
| HMRC | £11,088.76 | NTC | IB 9964 |
| Total Payroll: | £70,588.89 | | |

4.0

Unity Bank Card Payments (already made)

| Date | Supplier: | Info: | Total: | VAT: | Committee: |
|---------------------------------|------------------|-----------------------------|------------------|---------|------------|
| 8.07 | Dell | Laptop | £1,068.00 | £178.00 | G&R |
| 16.07 | Adobe | Adobe Acrobat | £12.64 | £0.00 | G&R |
| 18.07 | Adobe | Adobe Acrobat | £12.64 | £0.00 | G&R |
| 21.07 | Cornwall Hire | Giant Connect 4 | £115.00 | £0.00 | C&T |
| 21.07 | Findel Education | Bean Bags | £28.74 | £4.79 | C&T |
| 26.07 | TradeSparky | Infra-red Programming Tools | £147.72 | £24.62 | G&R |
| 29.07 | Dell | | £120.00 | £20.00 | G&R |
| 2.08 | Lloyds | Monthly Fee | £3.00 | £0.00 | G&R |
| Total Unity Card Amount: | | | £1,507.74 | | |

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

| Com | M. Ref: | Supplier: | Info: | Total: | VAT: |
|-----|---------|-----------|-------|--------|------|
| | | | | | |

6.0

Unity Bank Payments Requiring Authorisation

(All invoices have already been paid)

6.1

Human Resources Committee Payments

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|--------------|-------------|---------------------|--------------------------------|-------------------|---------|
| IB 9849 | | Cornwall Council | Job Advertisements | £384.00 | £64.00 |
| IB 9850 | | Rumbles 2 | Environment Uniform | £286.80 | £47.80 |
| IB 9851 | | Rumbles 2 | Corporate Uniform | £170.40 | £28.40 |
| IB 9852 | | Smith and Reed | Temporary Staff | £761.24 | £126.87 |
| IB 9853 | | Smith and Reed | Temporary Staff | £771.67 | £128.61 |
| IB 9854 | | Smith and Reed | Temporary Staff | £380.69 | £63.45 |
| IB 9855 | | Smith and Reed | Temporary Staff | £458.83 | £76.47 |
| IB 9856 | | Smith and Reed | Temporary Staff | £648.90 | £108.15 |
| IB 9857 | | Winners Recruitment | Security Invoice | £255.41 | £42.57 |
| IB 9858 | | Winners Recruitment | Security Invoice | £255.41 | £42.57 |
| IB 9859 | | Winners Recruitment | Security Invoice | £86.58 | £14.43 |
| IB 9860 | | Acorn Recruitment | Temporary Staff | £444.90 | £74.15 |
| IB 9861 | | Acorn Recruitment | Temporary Staff | £266.94 | £44.49 |
| IB 9862 | | SLCC | Membership Renewal | £552.00 | £0.00 |
| IB 9863 | | Workwear Express | CCTV Uniform | £192.33 | £32.05 |
| IB 9864 | | Margaret North | Mayors Travel to Mayor Makings | £46.80 | £0.00 |
| IB 9865 | | Smith and Reed | Temporary Staff | £771.67 | £128.61 |
| IB 9866 | | Smith and Reed | Temporary Staff | £778.68 | £129.78 |
| IB 9867 | | Winners Recruitment | Security Invoice | £251.09 | £41.85 |
| IB 9980 | | Winners Recruitment | Security Invoice | £251.09 | £41.85 |
| IB 9981 | | Winners Recruitment | Security Invoice | £259.74 | £43.29 |
| IB 9982 | | Winners Recruitment | Security Invoice | £225.11 | £37.52 |
| IB 9983 | | Acorn Recruitment | Temporary Staff | £444.90 | £74.15 |
| IB 9984 | | Acorn Recruitment | Temporary Staff | £444.90 | £74.15 |
| IB 9985 | | Acorn Recruitment | Temporary Staff | £355.92 | £59.32 |
| IB 9986 | | Smith and Reed | Temporary Staff | £771.67 | £128.61 |
| IB 9987 | | Smith and Reed | Temporary Staff | £925.76 | £154.29 |
| IB 9988 | | Smith and Reed | Temporary Staff | £771.67 | £128.61 |
| IB 9989 | | Smith and Reed | Temporary Staff | £934.42 | £155.74 |
| Total | | | | £13,149.52 | |

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.2**Governance and Resources Payments**

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|--------------|-------------|------------------|------------------------------|------------------|---------|
| IB 9839 | | BT | Internet Services | £1,002.00 | £167.00 |
| IB 9840 | | Amazon | AUX Cable | £12.99 | £2.17 |
| IB 9841 | | Amazon | Extension Lead | £38.89 | £6.48 |
| IB 9842 | | Amazon | File Organiser | £18.98 | £3.16 |
| IB 9843 | | Screwfix | Stepladder | £85.99 | £14.33 |
| IB 9844 | | Datasharp UK Ltd | Printing Costs | £208.14 | £34.69 |
| IB 9845 | | Kovic | Designer Retainer | £480.00 | £0.00 |
| IB 9846 | | Amazon | Heavy Duty Stapler & Staples | £92.98 | £15.50 |
| IB 9847 | | Amazon | Label Tape | £51.69 | £8.61 |
| IB 9848 | | Amazon | IT Equipment | £21.98 | £3.66 |
| IB 9974 | | Viking | Stationery Order | £281.24 | £46.87 |
| IB 9975 | | Screwfix | IT Equipment | £4.77 | £0.79 |
| IB 9976 | | B.E.White | Accounting Support | £985.50 | £0.00 |
| IB 9977 | | Amazon | Paper Shredder | £169.99 | £28.33 |
| IB 9978 | | Amazon | IT Equipment | £219.99 | £36.67 |
| IB 9979 | | BT | Internet Services | £1,002.00 | £167.00 |
| Total | | | | £4,677.13 | |

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.3**Environment & Facilities Payments**

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|---------|-------------|----------------------------------|----------------------------------|-------------------|-----------|
| IB 9891 | | Cornwall Council | Killacourt Café Rates | £2,409.96 | £0.00 |
| IB 9892 | | South West Water | Mountwise Water | £31.71 | £0.00 |
| IB 9893 | | South West Water | Allotment Water | £29.01 | £0.00 |
| IB 9894 | | APS Construction Services | Staff Lock Ups | £9,081.60 | £1,513.60 |
| IB 9895 | | Jewson | Environment Equipment | £27.92 | £4.65 |
| IB 9896 | | Jewson | Topsoil | £119.99 | £20.00 |
| IB 9897 | | Screwfix | Scrub & Clean Wipes | £26.98 | £4.50 |
| IB 9898 | | Swift Catering Supplies | Toilet Rolls | £1,799.40 | £299.90 |
| IB 9899 | | Churchill Environmental Services | Works at Killacourt Toilets | £342.00 | £57.00 |
| IB 9900 | | Duchy Alarms | Battery Repairs at Unit 12 | £75.00 | £12.50 |
| IB 9901 | | Arrow Lifts | Lift Service | £261.60 | £43.60 |
| IB 9902 | | 1st Call Skip Hire | Mixed Waste Skip | £129.00 | £21.50 |
| IB 9903 | | The National Allotment Society | Membership Renewal | £66.00 | £11.00 |
| IB 9904 | | Wave Electrical Solutions | Disconnection of Parking Machine | £165.60 | £27.60 |
| IB 9905 | | Jewson | Fast Set Post Fix | £32.21 | £5.37 |
| IB 9906 | | South West Water | Offices Water | £1,211.56 | £0.00 |
| IB 9907 | | Kashing Ltd | Monthly Fee | £35.96 | £5.99 |
| IB 9908 | | Swift Catering Supplies | Heavy Duty Sacks | £83.94 | £13.99 |
| IB 9909 | | Maverick Industries | Works to Joints on Pool Copings | £660.00 | £110.00 |
| IB 9910 | | Ellis Whittam | Health & Safety Consultancy Day | £1,008.00 | £168.00 |
| IB 9911 | | South West Water | Killacourt Water | £28.08 | £2.26 |
| IB 9912 | | British Gas | Killacourt Kiosk Electricity | £848.29 | £16.24 |
| IB 9913 | | 1st Call Skip Hire | Mixed Waste Skip | £75.00 | £12.50 |
| | | | | £18,548.81 | |

| | | | | | |
|--------------|--|------------------------------------|---|-------------------|-----------|
| IB 9914 | | Refinespeed Newquay Ltd | Land Train for Southwest in Bloom | £450.00 | £0.00 |
| IB 9915 | | T.P Tree Services | Grass Cutting in Town | £2,212.00 | £368.67 |
| IB 9916 | | T.P Tree Services | Grass Cutting at Doorstep Green, Gannel & SF Car Park | £108.00 | £18.00 |
| IB 9917 | | auk Supplies | Cleaning Materials | £175.14 | £29.19 |
| IB 9918 | | Local Toilet Hire | Hire of Toilets at Heron | £264.00 | £44.00 |
| IB 9919 | | Flowbird Ltd | Installation of Parking Meter | £1,224.00 | £204.00 |
| IB 9920 | | Youth Art Connect | Refund for Mountwise Hire | £85.00 | £0.00 |
| IB 9990 | | Lakeside Café | Newquay in Bloom Lunch | £264.50 | £0.00 |
| IB 9991 | | Mole Valley | Environment Equipment | £202.95 | £33.82 |
| IB 9992 | | Ace General Engineering | Replacement Hanging Basket Columns | £19,180.94 | £3,196.82 |
| IB 9993 | | PHS Compliance | Electric Inspection - Marcus Hill | £468.60 | £78.10 |
| IB 9994 | | ROSPA | Repairs to Doorstep Green Equipment | £1,020.00 | £170.00 |
| IB 9995 | | Local Toilet Hire | Heron Centre Temporary Toilets | £264.00 | £44.00 |
| IB 9996 | | SunGift Solar | EV Charger Installation | £7,645.97 | £1,274.33 |
| IB 9997 | | James Thomas Contractors Ltd | Resurfacing Killacourt Pathway | £6,720.00 | £1,120.00 |
| IB 9998 | | 1st Call Skip Hire | Mixed Waste Skip | £129.00 | £21.50 |
| IB 9999 | | Duchy Alarms | Annual Alarm Maintenance | £594.00 | £99.00 |
| IB 10000 | | Cornwall Council | SLA Patrols of Atlantic Rd | £135.00 | £0.00 |
| IB 10001 | | Pureclean | Window Cleaning | £216.00 | £36.00 |
| IB 10002 | | Golant Fire & Security Ltd | Fire Extinguisher Service | £1,048.80 | £174.80 |
| IB 10003 | | South Coast Building & Maintenance | New Fire Doors at Marcus Hill | £1,128.00 | £188.00 |
| IB 10004 | | Swift Catering Supplies | Toilet Rolls | £2,219.40 | £369.90 |
| IB 10005 | | Screwfix | Environment Equipment | £32.98 | £5.50 |
| IB 10006 | | Screwfix | Disposable Coverall | £21.00 | £3.50 |
| IB 10007 | | EDF Energy | Library Electricity | £558.75 | £91.46 |
| IB 10008 | | EDF Energy | Offices Electricity | £883.34 | £145.56 |
| IB 10009 | | Biffa | Mountwise Bins | £161.39 | £26.90 |
| IB 10010 | | Biffa | Killacourt Bins | £148.61 | £24.77 |
| IB 10011 | | South West Water | Mountwise Water | £130.73 | £0.00 |
| IB 10012 | | South West Water | Allotment Water | £141.18 | £0.00 |
| IB 10013 | | South West Water | Offices Water | £104.56 | £0.00 |
| IB 10014 | | CWS Ltd | The Crescent Bins | £364.55 | £60.75 |
| IB 10015 | | CWS Ltd | Trebarwith Crescent Bins | £697.89 | £116.33 |
| IB 10016 | | CWS Ltd | Rental of Recycling Bin Units | £450.00 | £75.00 |
| IB 10017 | | auk Supplies | Cleaning Materials | £28.68 | £4.78 |
| IB 10018 | | auk Supplies | Cleaning Materials | £1,109.40 | £184.90 |
| IB 10019 | | auk Supplies | Cleaning Materials | £541.80 | £90.30 |
| IB 10020 | | auk Supplies | Cleaning Materials | £15.48 | £2.58 |
| IB 10021 | | direct365 | 1100L Trade Waste Lockable | £87.88 | £14.65 |
| IB 10022 | | direct365 | Hygiene Disposal | £40.86 | £6.81 |
| IB 10023 | | direct365 | Hygiene Disposal | £40.86 | £6.81 |
| IB 10024 | | direct365 | Hygiene Disposal | £129.64 | £21.61 |
| IB 10025 | | direct365 | Hygiene Disposal | £40.86 | £6.81 |
| IB 10026 | | direct365 | 1100 Litre Offensive Clinical Waste | £138.89 | £23.15 |
| IB 10027 | | Churchill Environmental Services | Risk Assessmnets of Toilets, Offices & Library | £2,490.33 | £396.06 |
| Total | | | | £54,114.96 | |

6.0

Unity Bank Payments Requiring Authorisation

(All invoices have already been paid)

6.4

Community & Tourism Payments

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|--------------|-------------|------------------------------------|-------------------------------|------------------|---------|
| IB 9868 | | Hutton Hire | Table & Chairs for Jubilee | £645.60 | £107.60 |
| IB 9869 | | Blystra Arts | Summer Sessions Performance | £200.00 | £0.00 |
| IB 9870 | | Otterdene | Stock for Resale | £87.55 | £14.59 |
| IB 9871 | | JBA | Stock for Resale | £154.08 | £25.68 |
| IB 9872 | | Joe Hurworth | Summer Sessions Performance | £175.00 | £0.00 |
| IB 9873 | | Newquay News | Library Newspapers | £46.50 | £0.00 |
| IB 9874 | | Oll an Gwella | Summer Sessions Performance | £185.00 | £0.00 |
| IB 9875 | | Mopes The Band | Summer Sessions Performance | £150.00 | £0.00 |
| IB 9876 | | Kernow Pipes & Drums | Civic Parade | £350.00 | £0.00 |
| IB 9877 | | Robbie Sinclair | Summer Sessions Performance | £175.00 | £0.00 |
| IB 9878 | | Robbie Sinclair | Summer Sessions Performance | £175.00 | £0.00 |
| IB 9879 | | Dylan James & The Chapel Hill Gang | Summer Sessions Performance | £450.00 | £0.00 |
| IB 9880 | | Ricoh | TIC Printing | £276.83 | £46.14 |
| IB 9881 | | Strange Almond | Summer Sessions Performance | £300.00 | £0.00 |
| IB 9882 | | Trenance Cottages | Jubilee Grant | £649.92 | £0.00 |
| IB 9883 | | Treloggan Residents Association | Jubilee Grant | £120.00 | £0.00 |
| IB 9884 | | Newquay News | Library Newspapers | £75.40 | £0.00 |
| IB 9885 | | Liskeard Silver Band | Summer Sessions Performance | £210.00 | £0.00 |
| IB 9886 | | Oll an Gwella | Summer Sessions Performance | £175.00 | £0.00 |
| IB 9887 | | Cornish Glow | Stock for Resale | £38.80 | £0.00 |
| IB 9888 | | JBA | Stock for Resale | £34.56 | £5.76 |
| IB 9889 | | Joe Hurworth | Summer Sessions Performance | £175.00 | £0.00 |
| IB 9890 | | National Express | Tickets for resale | £629.22 | £0.00 |
| IB 9967 | | Hutton Hire | Pedestrian Barriers | £93.00 | £15.50 |
| IB 9968 | | Newquay News | Library Newspapers | £106.40 | £0.00 |
| IB 9969 | | Brittony Hardy | Summer Sessions Performance | £225.00 | £0.00 |
| IB 9970 | | The Old Counting House | Catering for Covenant Signing | £93.75 | £0.00 |
| IB 9971 | | Grounded Coffee | Civic Parade Drinks | £71.70 | £11.44 |
| IB 9972 | | Cornwall Council | Seagull Sacks | £303.00 | £0.00 |
| IB 9973 | | Neil Tingle | Summer Sessions Performance | £225.00 | £0.00 |
| Total | | | | £6,596.31 | |

6.0

Unity Bank Payments Requiring Authorisation

(All invoices have already been paid)

6.5

Planning & Licensing Payments

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|---------|-------------|-----------|--------------|--------------|------|
| | | | | | |
| | | | Total | £0.00 | |

6.0

Unity Bank Payments Requiring Authorisation

(All invoices have already been paid)

6.6

Councillors Payments

| IB Ref: | Minute Ref: | Supplier: | Info: | Total: | VAT: |
|---------|-------------|-----------|--------------|--------------|------|
| | | | | | |
| | | | Total | £0.00 | |

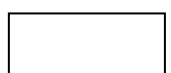
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| Total Payments/Bank Balances: | | |
|--------------------------------------|--|----------------------|
| 1.0 | Bank Balances | £2,866,541.82 |
| | Expenditure for Authorisation | |
| 2.0 | Direct Debit & Standing Orders (Expenditure) | £19,735.97 |
| 3.0 | Payroll Payments (Expenditure) | £70,588.89 |
| 4.0 | Unity Bank Card Payments (Expenditure) | £1,507.74 |
| 5.0 | Natwest Bank Payments (Expenditure) | £0.00 |
| 6.0 | Unity Bank Payments (requiring authorisation(Expenditure)) | £97,086.73 |
| | Total Expenditure for Authorisation | £188,919.33 |

Governance and Resources Committee Minutes

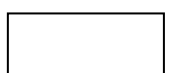
NEWQUAY TOWN COUNCIL

| MINUTE REF: | Minutes of the Governance & Resources Committee Meeting held on Monday 25 July 2022 at 7:00pm in the Council Chamber, Marcus Hill, Newquay. | ACTIONS |
|------------------------|--|----------------|
| | <p>In the absence of the Deputy Mayor, Cllr Margaret North as Mayor (Committee Vice Chair) chaired the meeting.</p> <p><u>Present</u> Cllrs M North (Vice Chair), D Cheney, D Creek, J Kenny and A Hannan</p> <p><u>Also attending</u> Mr A Curtis (Town Clerk & Chief Executive), Mr Levi Holroyd (Finance Assistant), Mr Callum Rowley (IT Service Manager), Miss C Jones (PA to Chief Executive) and Cllr J Kenny</p> | |
| GR60/22 | <p><u>Apologies</u> Apologies were received from Cllr K Towill, Cllr M Johns, and Mrs A Banks (Finance & Procurement Manager)</p> | |
| GR61/22 | <p><u>Absences</u> Cllr M Johns</p> <p><u>Interests</u> Cllr Creek declared an interest in item 8B and will excuse himself for that item.</p> | |
| GR62/22 | <p><u>Minutes</u> It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to accept the minutes of the meeting held on 25 April 2022</p> | |
| GR62/22 | <p><u>Open Session for Electors of Newquay</u> There were no members of the public in attendance and no written questions were provided.</p> | |
| GR63/22 | <p><u>Oversee and scrutinise the effective and efficient operation of the council</u></p> | |
| GR63/22 (A) | <p>A. <u>Committee Structure Review</u> Members discussed implementing a working party to finalise the Committee Structures and ability to have less formal meetings to be able to work through details that can't always</p> | |

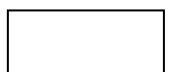


Governance and Resources Committee Minutes

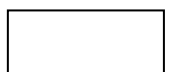
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| | <p>be drilled down in larger meetings. A new Terms of Reference has been provided to assist in organising this.</p> <p>It was proposed by Cllr M North seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to establish a Committee Structure Review working party with all members of the Governance and Resources Committee to complete a Committee Structure Review and supply recommendations to Full Council for approval</p> | G&R |
| GR64/22 | <p><u>Oversee and scrutinise Town Council finances in accordance with Financial Regulations Annual Investment Report</u></p> | |
| GR64/22 (A) | <p>A. Annual Investment Report</p> <p>The Finance Assistant ran through investment report and members discussed risk appetite. Members agreed to have the finance team look into potential alternatives for higher ROI with larger banks.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr J Kenny and</p> <p>RESOLVED unanimously to have the NTC Finance Team explore potential higher return on investments and report back to the committee any options. The priority is to focus on mainstream bank accounts and not to look at stocks and shares.</p> | NOTE to RFO |
| GR64/22 (B) | <p>B. Process on Schedule of Payments</p> <p>The Finance Assistant ran through the report and reasoning for the requested change, the members discussed the process raised queries on how it would work while ensuring all parties reviewed the information. The members agreed to support as a trial and ensure review in December.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr J Kenny and</p> <p>RESOLVED unanimously to authorise the twice per month payment schedule for the remainder of this financial year as a trial to be reviewed in December 2022</p> | Note to RFO |



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| <p>GR64/22 (C)</p> | <p>C. Petty Cash Arrangements</p> <p>The Finance Assistant ran through the report, the members queried the current process and the safety measures to be put in place to ensure correct handling. The Town Clerk advised on the proposed process and streamlining across all services.</p> <p>It was proposed by Cllr J Kenny, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to authorise the accounts department to have a debit card to replenish the petty cash as required</p> | <p>Note to RFO/TC</p> |
| <p>GR65/22</p> | <p><u>Strategically manage Town Council owned properties and assets</u></p> | |
| <p>GR65/22 (A)</p> | <p>A. Strategic Property Review Working Party</p> <p>Cllrs M North, A Hannan, and J Kenny are on the committee.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to form the Strategic Property Review Working Party and for the membership to be Cllrs North, Hannan and Kenny.</p> | <p>Cllrs North, Hannan & Kenny</p> |
| <p>GR65/22 (B)</p> | <p>B. Policy on Existing Tenants in Council Property</p> <p>19:32 Cllr D Creek declared an interest and left the room.</p> <p>The Town Clerk ran through the reasoning behind the changes, the members discussed the usage of the rooms and ensuring that bookings are kept as an extension of commercial functions.</p> <p>It was proposed by Cllr A Hannan, seconded by J Kenny and</p> <p>RESOLVED unanimously to adopt changes in the Mount Wise Centre Charging Policy with a change to the pricing structure. Any existing tenants will be able to book the community rooms at a commercial/community rate to encourage community use of the building whilst trying to balance this with the financial needs of the Council. However, the charge is based on such use being in pursuant to their business activity that is being</p> | <p>Note to RFO</p> |

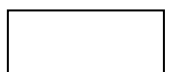


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| | <p>conducted within their tenancy and not social or other related bookings which should continue to be charged at the usual rate.</p> <p>19:39 Cllr D Creek returned to the room</p> | |
| GR66/22 | <u>Internal Audit</u> | |
| GR66/22 (A) | <p>A. Internal Auditor Report and Management Response Report</p> <p>The committee noted the report The members queried the problem with the website, the Town Clerk noted some updates are required and accessibility features to be worked through by the IT Service Manager and should have an update by next meeting.</p> | Note to IT Services |
| GR67/22 | <u>Seek and identify external funding and grant opportunities</u> | |
| GR67/22 (A) | A. Identified external Grant Funding | |
| GR67/22 (A)(i) | <p>A.i. CIL Expression of Interest</p> <p>The Town Clerk discussed the project and time requirement to submit for tender, the members agreed to utilise the Skatepark working party to assess and work through the application process.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously for Skatepark Working Party to work with the Town Clerk to complete application with the addition of Cllr North, who will take up Cllr Monk's seat for this piece of work due to his conflict of interest as the Portfolio Holder who will determine CIL awards at Cornwall Council.</p> | Skatepark WP, Cllr North, TC |
| GR68/22 | <u>Establish devolution opportunities and negotiate outcomes with Cornwall Council Devolution Working Party</u> | |
| GR68/22 (A) | <p>A. Devolution Working Party</p> <p>Members noted the need for further members for a working party, Cllr D Creek and J Kenny offered assistance and it was agreed to open to members outside of G&R Committee.</p> | |

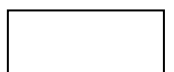


Governance and Resources Committee Minutes

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| <p>GR69/22</p> <p>GR69/22 (A)</p> <p>GR70/22</p> <p>GR71/22</p> <p>GR72/22</p> <p>GR73/22</p> | <p>It was proposed by Cllr M North, Seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to email all members for volunteers for the Devolution Working Party. Cllrs Creek and Kenny volunteered to be on the working party.</p> <p><u>Correspondence</u></p> <p>A. Email and Brief from Cornwall Council – Land at Tank Room Shop</p> <p>The Town Clerk ran through the brief, members discussed the costings and whether the section of the site that is owned by NTC could be added to the package to be sold off.</p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to include the Land at Tank Room Shop as the first item for decision in the devolution working party.</p> <p><u>Any items referred to this committee from full council or another committee</u></p> <p><u>Nil</u></p> <p><u>Financial Statement</u></p> <p>The members raised queries on invoices and were provided further details by the Town Clerk and Finance Assistant.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to authorise the payments list totalling £4,661.53</p> <p><u>Any other business</u></p> <p>The Members discussed the lack of comprehensive report back on year end spend and reserves for subcommittees. Members requested more detail for each committee and to be included as a formal agenda item for the next Full Council Meeting.</p> <p><u>Exempt Business</u></p> <p>It was proposed by Cllr North, Seconded by Cllr Hannan and</p> | <p>TC</p> <p>Devolution WP</p> <p>Note to RFO</p> <p>Note to RFO</p> |
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| | <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p> <p>Debtor's Report</p> <p><i>See confidential Addendum 220725A.</i></p> <p>It was proposed by Cllr M North, seconded by Cllr D Creek and</p> | |
| GR73/22 (A) | <p>RESOLVED unanimously to withhold £510.00 debt payment from new grant funding, if this isn't possible to follow option a) of item 7.1.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Creek and</p> | Note to RFO |
| GR73/22 (B) | <p>RESOLVED unanimously to write off item 7.2, £175.00 debt with caveat that this customer pay upfront for any future bookings.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> | Note to RFO |
| GR73/22 (C) | <p>RESOLVED unanimously to extend payment terms of item 7.3 to a period of up to 12 months with payments made by Standing Order and first payment to be received by 1st September 2022, if any missed payments including the first to go to small claims court.</p> <p>It was proposed by Cllr M North, seconded by Cllr J Kenny and</p> | Note to RFO |
| GR73/22 (D) | <p>RESOLVED unanimously to write off item 7.4 debt of £120.00</p> | Note to RFO |
| GR74/22 | <p><u>Date and time of next meeting</u></p> <p>The next G&R Committee meeting is to take place on Monday 26 September 2022 at 7pm.</p> <p>The chairman thanked members for their attendance and exited the meeting at 20:35pm</p> <p>Signed..... Chairman Cllr M North</p> <p>Date.....</p> | |



NEWQUAY TOWN COUNCIL

| MINUTE REF: | Minutes of the Community & Tourism (C&T) Committee Meeting held on 12 July 2022 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay. | ACTIONS: |
|---------------------|--|-----------------|
| | <p><u>Present</u></p> <p>Cllrs D Cheney (Chair), C Anderson, N Norris, A Goudge</p> <p><u>Also Attending</u></p> <p>Mr J Piwecki (Deputy Town Clerk), Mrs L Hughes (Corporate Service Manager), Mrs S Deakin (Visit Newquay Tourist Information Centre), Miss J Carter (Library & Information Manager), Mrs C Horton (CCTV Manager), Miss M Mee (Administration Assistant), Cllrs M North, D Creek, M Formosa & no public in attendance.</p> | |
| CT237/22 | <p><u>Apologies</u></p> <p>Cllr K Towill, M Johns, Cllr S Hick</p> | |
| CT238/22 | <p><u>Declarations of Interest and Dispensations</u></p> <p>Cllr C Anderson declared an interest regarding the Foodbank.</p> | |
| CT239/22 | <p><u>Minutes</u></p> <p>Cllr A Goudge highlighted that the BID AGM was on 13 July not 18 as stated in the minutes from 07 June.</p> | |
| CT239/22 (A) | <p>A. C&T Minutes 07 June 2022</p> <p>It was proposed by Cllr N Morris, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 07 June 2022.</p> | |
| CT240/22 | <p><u>Matters Arising</u></p> <p>Cllr C Anderson had sent from some information via email regarding the Foodbank to Members.</p> | |
| CT241/22 | <p><u>Open Session for Electors – Public Question Time</u></p> <p>No Members of the Public present.</p> | |
| CT242/22 | <p><u>Develop effective community engagement and strengthen partnerships and relationships/ Manage and seek to continuously improve community information and engagement</u></p> | |

| | | |
|-----------------|--|---------------------|
| CT242/22 (A) | <p>A. <u>BID Report</u></p> <p>Cllr A Goudge gave a brief update on BID and reconfirmed that the BID AGM is on Wednesday 13 July.</p> | |
| CT243/22 | <p><u>Manage, maintain and enhance provision of library and information service</u></p> | |
| CT243/22 (A) | <p>A. <u>LIS Report</u></p> <p>The Information & Library Manager provided a written report. Members noted this.</p> | |
| CT244/22 | <p><u>Manage, maintain, and enhance provision of the tourist information centre to encourage visitors to Newquay</u></p> | |
| CT244/22 (A) | <p>A. <u>Visit Newquay TIC Managers Report</u></p> <p>The Visit Newquay TIC Manager provided a written report.</p> <p>The Visit Newquay Manager highlighted that the Trailer requires a service and some maintenance. Visit Newquay arranged this last time when it was due and are happy to again. Members were happy for the Manger to look into costs with a view to getting this completed at the end of the season.</p> | TIC Manager |
| CT245/22 | <p><u>Organise, promote and manage Newquay Town Council events</u></p> | |
| CT245/22 (A) | <p>A. <u>Event Co-ordinator Report</u></p> <p>The Events Co-ordinator provided a written report.</p> <p>Members discussed the purchase of a heavy-duty garden trolley to assist bands moving their equipment from their vehicles to the bandstand.</p> <p>It was proposed by Cllr D Cheney, seconded by Cllr N Morris and</p> | |
| CT245/22 (B) | <p><u>RESOLVED unanimously to support a spend of up to £300 to purchase lifting equipment to assist Bands to move audio/video equipment from vehicles to the Bandstand subject to the Events Co-ordinator undertaking research on the weight of the equipment being transported and the equipment proposed being suitable.</u></p> <p>B. <u>Event Working Party Report (Cllrs North, Hick, Goudge, Morris & Cheney)</u></p> <p>Brief update provided by Working Party.</p> | Events co-ordinator |
| CT246/22 | <p><u>Co-ordinate and Liaise with external evet providers and provide grant opportunities</u></p> | |
| CT246/22 (A) | <p>A. <u>Cornwall Male Voice Choral Festival Request</u></p> <p>The Deputy Town Clerk provided an update on this item. Members discussed.</p> <p>It was proposed by Cllr A Anderson, seconded by Cllr D Cheney, and</p> | |

| | | |
|--------------|---|----------------------------------|
| CT247/22 | RESOLVED unanimously to charge the Cornwall Male Voice Choral Festival the Charity rate of £50 for hire of the Killacourt. | Deputy Town Clerk/Office |
| CT247/22 (A) | <u>Undertake marketing of Council space for rent or hire including negotiation and liaison with potential and existing tenants and users</u> | |
| CT248/22 | A. <u>Corporate Service Manager Report</u> There was no update to be given at this time. | |
| CT248/22 (A) | <u>Manage, maintain and enhance provision of CCTV service across Newquay and partner sites</u> A. <u>CCTV Manager Report</u> A written report was provided to by the CCTV Manager. It was proposed by Cllr D Cheney seconded by Cllr C Anderson and RESOLVED unanimously to give delegated authority to create a panel to review and evaluate the bids received as part of the CCTV Repair & Maintenance Contract tender process. The panel members will consist of the CCTV Manager, Member of C&T (Cllr C Anderson), RFO and Town Clerk. It was proposed by Cllr N Morris, seconded by Cllr D Cheney, and RESOLVED unanimously to purchase a replacement camera for the Skatepark with an estimated cost of £1788.44. The CCTV Manager provided an overview of her report. | CCTV Manager CCTV Manager |
| CT249/22 | <u>Manage and implement initiatives associated with public safety</u> The Deputy Town Clerk gave a brief update regarding the Speed Awareness Cameras. | |
| CT250/22 | <u>Identify and implement economic development opportunities</u> A. <u>Town Team Report</u> Cllr D Cheney provided an update. | |
| CT251/22 | <u>To receive an update from the Saints Trail Working Party</u> No update provided at this time. | |
| CT252/22 | <u>Correspondence</u> A. <u>Mobile Dentist Unit – Cllr M Formosa</u> | |
| CT252/22 (A) | Members discussed in detail and requested that a summary of their discussion was noted in the minutes. | |

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| | <p>Strong responses from Cllrs Anderson, Creek & North were made against this proposal. Discussions centred around that the provision of dentistry should be provided by the NHS and Health Services, this should not be supplemented by the Town Council. Concerns were given about where would this end, would we look to financially support other NHS services due to long waiting lists. Members also raised concerns about how as a Town Council do we have the knowledge to decide who within the Newquay Community would be deemed as the most vulnerable and in need of the dentistry services.</p> <p>Cllr D Cheney felt that the decision we were to make this evening was just about sending this to Full Council for all Councillors to decide on this topic.</p> <p>It was proposed by Cllr N Morris, seconded by Cllr D Cheney, and</p> <p>RESOLVED unanimously to refer the Mobile Dentist Unit decision to FULL COUNCIL for discussion.</p> | Referral to Full Council |
| CT253/22 | <p><u>Any Items referred to this Committee from Full Council or another Committee</u></p> <p>The discussion and decision regarding the Foodbank Grant will be moved to the next C&T Meeting due to a quoracy issue with the Councilors currently present.</p> | |
| CT254/22 | <p><u>Financial Statement</u></p> <p>It was proposed by Cllr D Cheney, seconded by Cllr N Morris and</p> <p>RESOLVED unanimously to authorise the payments totalling £34,287.56 for the Community & Tourism Committee.</p> | |
| CT255/22 | <p><u>Any other Business</u></p> <p>Cllrs M North highlighted that further unauthorised encampments have arrived on the Killacourt Green.</p> <p>Cllr D Cheney requested some signage regarding 'Not feeding seagulls' due to a spate of recent attacks.</p> <p>Cllr D Creek explained he had received an email from a tenant stating something similar.</p> | |

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| <p>CT256/22</p> | <p>Members discussed around additional signage on the Killacourt. Members asked that the Visit Newquay TIC Manager & Team do a big push on Social Media regarding not feeding seagulls.</p> <p>Members discussed and agreed not to hold a C&T Committee Meeting in August.</p> <p><u>Date, venue, and time for the next meeting</u></p> <p>The next meeting will be on Tuesday 13 September at 7pm, Council Chamber, Municipal Offices, Newquay.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 20.12pm.</p> <p>Signed..... Chairman</p> <p>Cllr D Cheney</p> <p>Date.....</p> | |
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NEWQUAY TOWN COUNCIL

| MINUTE REF: | <p>Minutes of the Environment & Facilities (E&F) Committee Meeting held on 28 June 2022 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.</p> <p><u>Present</u></p> <p>Cllrs A Hannan, D Creek, M North, M Formosa, L Gardner</p> <p><u>Also attending</u></p> <p>Mr J Piwecki (Deputy Chief Executive), Mrs L Hughes (Corporate Service Manager), Mr J Ashton (Environmental Service Manager), and 2 members of the public.</p> | ACTIONS: |
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| EF155/22 | <p><u>Election of a Chairman for 2022-23</u></p> <p>It was proposed by Cllr L Gardner, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to elect Cllr A Hannan as Chairman of the Committee for the Civic Year 2022-2023</p> | |
| EF156/22 | <p><u>Election of a Vice-Chairman 2022-23</u></p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to elect Cllr D Creek as Vice-Chairman of the Committee for the Civic Year 2022-2023.</p> | |
| EF157/22 | <p><u>Apologies</u></p> <p>Cllrs O Monk and D Terry</p> | |
| EF158/22 | <u>Minutes</u> | |
| EF158/22 (A) | <p>A. 21 April 2022</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 21 April 2022.</p> | |
| EF159/22 | <p><u>Declarations of Interest and Dispensations</u></p> <p>None.</p> | |
| EF160/22 | <p><u>Matters Arising</u></p> <p>Members asked about advertising at Atlantic Road.</p> | |

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| <p>EF161/22</p> | <p>Members also asked about Parking Schemes. The Deputy Town Clerk advised on this.</p> <p><u>Open Session for Electors of Newquay - Public Question time</u></p> <p>No questions raised.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to move Agenda Item 9ci Surf Statue to be discussed.</p> | |
| <p>EF161/22 (A)</p> | <p><u>A. Surf Statue Consultation – Full Council</u></p> <p>Cllr A Hannan provided an update to all on the current situation with the Surf Statute Consultation. The two locations that were identified originally were Esplanade Green & Killacourt. Unfortunately, Esplanade Green has been removed as a possible site due to the complications of the Village Green Status it currently holds. Members discussed in detail.</p> <p>Cllr L Gardner suggested that the Working Party should consult with the Pentire Residents Association and also the Chymeddan Residents Association for their opinions.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney to RECOMMEND TO FULL COUNCIL that the Working Party have identified one site for the Surf Statue and that they now wish to move forward with the Consultation to residents.</p> <p>Cllr L Gardener wished to make an amendment to the Proposal that the consultation of with the Residents Associations as stated above be included.</p> <p>Members discussed. Cllr A Hannan was happy for the Working Party to meet with the associations before Full Council.</p> <p>Cllr L Gardner’s amendment was not seconded.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney, and</p> <p>RESOLVED unanimously to RECOMMEND TO FULL COUNCIL that the Working Party have identified one site, the Killacourt, for the Surf Statue and that they now wish to move forward with the consultation to residents of Newquay.</p> <p>(2 Members of the Public left the meeting at 9.31pm)</p> | <p>Full Council Recommendation</p> |
| <p>EF162/22</p> | <p><u>Improve the Appearance of Newquay</u></p> <p><u>A. Environmental Service Managers Report</u></p> <p>The Environmental Service Manager provided an update and read through explained his report. Members discussed.</p> | |

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| <p>EF162/22 (A)(1)</p> | <p>Members are supportive happy to support the purchase of an Electric Bike for the Enforcement Officer, however they do wish for more research over an appropriate style, price also ensuring the proper training & insurance are in place.</p> <p>Members suggested contacting some local Town Councils that may have already purchased some Electric Bikes.</p> <p>Members asked the Environment Manager to get some more information on the Skateboard Training request specially around Charging for the training and insurance cover.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and</p> | |
| <p>EF162/22 (A)(2)</p> | <p>RESOLVED unanimously to give delegated authority to the Deputy Town Clerk, Environment Manager and Chair to review and accept if deemed acceptable after the further information is received.</p> <p>Members discussed benches, coverings, advertising boards and bike racks at the Skatepark.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Cheney and</p> | |
| <p>EF162/22 (A)(3)</p> | <p>RESOLVED unanimously to move forward with the necessary electrical checks for the Skate Park lighting infrastructure.</p> <p>It was proposed by Cllr L Gardner, seconded by Cllr M North and</p> <p>RESOLVED unanimously to accept and proceed with the quote from SWPSI to fix the Zip wire at South Fistral Car Park.</p> <p>The Environment Manager suggested a meeting between Cllrs, Officers, and Contractor in regard to the Trenchcreek Allotment Project. Members agreed this was a good idea and asked the Environment Manager to facilitate.</p> <p>The Deputy Town Clerk provided an update on the damage to the top path of the Killacourt.</p> <p>Cllr L Gardner asked for some signage around the refill station as well as some social media. Cllr M North explained that she will be holding an official opening shortly.</p> <p>Members asked the Environment Manager to provide a work schedule for the team throughout the summer for E&F meeting in July.</p> | |
| <p>EF163/22</p> | <p><u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u></p> | |
| <p>EF163/22 (A)</p> | <p>A. <u>Concrete Waves Working Party Report</u></p> <p>Members of the Working Party will be arranging a new meeting with the User Group.</p> <p>It was proposed by Cllr D Creek, seconded by Cllr M North and</p> | |

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| <p>EF163/22 (B)</p> | <p>RESOLVED unanimously to approve the repairs by Mavericks to the Skatepark at a cost of £550</p> <p>B. <u>Newquay in Bloom Report & Newquay in Bloom/Southwest in Bloom Competitions</u></p> <p>Cllr A Hannan provided an update to Members. The judging for Southwest in Bloom will be on 25 July.</p> <p>Members discussed the costs for the event.</p> <p>It was proposed by Cllr M Formosa, seconded by Cllr M North and</p> <p>RESOLVED to delegate authority to the Vice-Chair, Cllr L Gardner & Deputy Town Clerk to approve up to £1,000 to facilitate the costs for Land Train Hire & Lunch for the Southwest in Bloom judging.</p> <p>Cllr A Hannan abstained from the vote.</p> | |
| <p>EF164/22</p> | <p>C. <u>Other devolved open green spaces, parks, play areas and car parks.</u></p> <p>A report was provided on the Killacourt Tenancy. Cllr D Creek also provided an update on new tenants.</p> <p>Cllr L Gardner wished to have it recorded that he will not be voting on any of the Commercial aspects of the Killacourt Units.</p> | |
| <p>EF165/22</p> | <p><u>Ensure the effective management and control of various allotment sites and waiting lists including those managed in-house and those managed by allotment associations</u></p> | |
| <p>EF165/22 (A)</p> | <p>A. <u>Newquay Town Council – Mount Wise Allotment association Lease Renewal</u></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M Formosa and</p> <p>RESOLVED unanimously to delegate authority for Chair, Vice-Chair & Deputy Town Clerk to renew and agree another tenure of the Mount Wise Allotment Association Lease subject to checking that the issues that have been brought to the attention of the Chair would not affect the renewal.</p> | |
| <p>E166/22</p> | <p><u>Develop a programme of education and where necessary Enforcement to minimise anti social issues and report actions required to partner organisations</u></p> | |
| <p>EF166/22 (A)</p> | <p>A. <u>Enforcement Officers Report</u></p> <p>The Enforcement Officer has submitted a report for noting.</p> | |

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| <p>EF167/22</p> <p>EF167/22 (A)</p> | <p><u>Develop and Implement Environmental & Climate Change Operational Procedures</u></p> <p><u>A. Environmental And Climate Working Party Report</u></p> <p>An email will be sent out to all Councillors to ask if any Members outside E&F wish to sit on the Working Party.</p> <p>Cllr L Gardner wished to sit on this Working Party.</p> | |
| <p>EF168/22</p> | <p><u>Manage, maintain, and enhance town council owned facilities and buildings & Manage, maintain and enhance the public toilet facilities and services provided across Newquay</u></p> <p><u>A. Facilities Service Manger Report</u></p> <p>The Facilities Service Manager was not present, members were provided with a written report. Councillors read and noted the report.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M Formosa and</p> | |
| <p>EF168/22 (A)(1)</p> | <p>RESOLVED unanimously to extend the meeting by 30 minutes from 9pm.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> | <p>Full Council Recommendation</p> |
| <p>EF168/22 (A)(2)</p> | <p>RESOLVED unanimously to RECOMMEND TO FULL COUNCIL the release of £10,000 from the EMR to look to fund the Paddle Gates replacement at Watergate Bay. Delegating authority to the Chair, Vice-Chair, Deputy Town Clerk and Facilities Manager to then agree a contractor for the works after all quotes have been received.</p> <p>It was proposed by Cllr D Creek, seconded by Cllr L Gardner and</p> | |
| <p>EF168/22 (A)(3)</p> | <p>RESOLVED unanimously to move progress with the Quotation from APS Construction Ltd for toilets at the Skatepark for 12 months.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> | |
| <p>EF168/22 (A)(4)</p> | <p>RESOLVED unanimously to give delegated authority to Toilets Working Party, Deputy Town Clerk and Facilities Manager to review and agree the quote regarding flushing of urinals and contractor.</p> <p>The decision regarding the Contactless Card installation will be deferred to the July meeting over clarification.</p> <p>A sign was requested to be created to inform Members of the Public that the Heron Tennis Centre Toilets are for the use of the Public.</p> | <p>Facilities Manager/ Public Convenience WP/Deputy Town Clerk</p> |

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| EF169/22 | <p><u>Porth Defibrillator – Cllr K Towill</u></p> | |
| | <p>Members wished to invite Friends of Porth Beach to the July meeting to present on the project.</p> | |
| EF170/22 | <p><u>Hygiene Disposal – Cllr Thomson</u></p> | |
| | <p>Members wished to note the comments made by Cllr Thomson. Members wished to ask for more information on this. Members wished to note that there are hygiene units placed in the unisex accessible toilets. Members noted no reports have been received by the Facilities Manager or public regarding this issue.</p> | |
| | <p>Newquay Foodbank have requested storage space from the Council to assist housing the food they provide. Cllr L Gardner provided some information on this item as he is involved with Newquay Foodbank.</p> | |
| | <p>Members wished Office to complete a survey of what space we have available if any to see if we can accommodate this.</p> | |
| | <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> | |
| | <p>RESOLVED unanimously to extend the meeting by 30 minutes from 9.30pm.</p> | |
| EF171/22 | <p><u>Correspondence</u></p> | |
| EF171/22 (A) | <p><u>Adopting Benches – Gannel</u></p> <p>Cllr L Gardner provided an update on this item.</p> | |
| | <p>It was proposed by Cllr L Gardner, seconded by Cllr D Creek and</p> | |
| | <p>RESOLVED unanimously to support the bid for Trenance School to enter an agreement with the Council to maintain the Gannel area.</p> | |
| EF171/22 (B) | <p><u>Memorial Benches – South Fistral</u></p> <p>Members discussed this. Members wished to agree in principle to a maintenance free bench option. The Council need to put a Policy/protocol for this to move forward.</p> | |
| EF171/22 (C) | <p><u>Waste Bin – Fistral</u></p> <p>Members discussed the correspondence received. Cllr L Gardner was happy for this to be passed to him as Cornwall Councillor for the area.</p> | |
| EF172/22 | <p><u>Financial Statement</u></p> | |

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| | <p>It was proposed by Cllr A Hannan, Seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to authorise the payments list totalling £20332.98</p> | |
| EF173/22 | <p><u>Exempt Business</u></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p> | |
| EF173/22 (A) | <p>A. <u>Fixed Electrical Testing – Marcus Hill & Library</u></p> <p>Please see confidential addendum ref: 28.06.22/001</p> | |
| EF173/22 (B) | <p>B. <u>Concrete Waves maintenance</u></p> <p>Please see confidential addendum ref: 28.06.22/001</p> <p>It was proposed by Cllr A Hannan, Seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to give delegated authority to the Skatepark WP & Deputy Town Clerk to review the options for maintenance before sourcing quotations.</p> | |
| EF173/22 (C) | <p>C. <u>Railway Station Project</u></p> <p>Please see confidential addendum ref: 28.06.22/001</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to move back to Agenda Item Environmental Mangers Report.</p> | |
| EF174/22 | <p><u>Improve the Appearance of Newquay</u></p> <p>A. <u>Environmental Service Managers Report</u></p> <p>It was proposed by Cllr A Hannan, Seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to give delegated authority to the Chair, Vice-Chair and Deputy Town Clerk and Environment Manager to agree the quotation from James Thomas Tarmacdam Contractors to replace the path on the Killacourt with an approved spend of up to £10,000 for the cost of material increase.</p> | |
| EF175/22 | <p><u>Any other Business</u></p> <p>Cllr L Gardner provided an update on the vandalism of the Huers Hut.</p> | |

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| <p>EF176/22</p> | <p><u>Date, venue and time for the next meeting</u></p> <p>The next Environment & Facilities Committee will be on Thursday 21 July at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 21.56pm.</p> <p>Signed..... Chairman Cllr A Hannan</p> <p>Date.....</p> | |
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NEWQUAY TOWN COUNCIL

| MINUTE REF: | Minutes of the Environment & Facilities (E&F) Committee Meeting held on 18 August 2022 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay. | ACTIONS: |
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| | <p><u>Present</u></p> <p>Cllrs A Hannan (Chair), D Creek (Vice-Chair), M North, and L Gardner</p> <p><u>Also attending</u></p> <p>Mr J Piwecki (Deputy Chief Executive), Mrs L Hughes (Corporate Service Manager), Cllr S Thomson and 2 members of the public</p> | |
| EF177/22 | <p><u>Apologies</u></p> <p>Mr J Ashton (Environment Service Manager) and Cllr M Formosa. Cllr Monk was absent without formal apology.</p> | |
| EF178/22 | <p><u>Declarations of Interest and Dispensations</u></p> <p>None.</p> | |
| EF179/22 | <u>Minutes</u> | |
| EF179/22 (A) | <p>A. 28 June 2022</p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to confirm the accuracy of the minutes of the meeting held on 28 June 2022.</p> | |
| EF180/22 | <p><u>Matters Arising</u></p> <p>None.</p> | |
| EF181/22 | <p><u>Open Session for Electors of Newquay - Public Question time</u></p> <p>None</p> | |
| EF182/22 | <u>Improve the Appearance of Newquay</u> | |
| EF182/22 (A) | <p><u>A. Environmental Service Managers Report</u></p> <p>The Environmental Service Manager was not present, Members were provided with a report and noted key points.</p> <p>Members discussed the proposal about an electric bike for the Enforcement Officer. Members felt that research into what electric bikes the Police use may prove useful as a comparison on price. Members felt that due to the Autumn/Winter seasons approaching this may not be the right time to purchase. Members were satisfied with reviewing again in Spring ready for the summer next year.</p> | Environment Manager |

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| <p>EF183/22</p> | <p>Cllr D Creek mentioned concern over the finish on the repair works done to top of the Killacourt path, can the Environment Manager investigate this, due to concerns its allegedly cracking already.</p> <p><u>Manage, maintain and enhance town council owned and devolved open and green spaces, parks, play parks and car parks</u></p> | |
| <p>EF183/22 (A)</p> | <p><u>A. Concrete Waves Working Party Report</u></p> <p>There was no report provided, however verbal updates were given. Work ongoing to complete the funding application for the extension to the park. Issues surrounding the electric supply were brought up.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to give delegated authority to the Skatepark Working Party to work with Choccy's to work with them to aim to resolve the electric issues and any possible upgrades required.</p> | <p>Skatepark Working Party/ Environment Manager</p> |
| <p>EF183/22 (B)</p> | <p><u>B. Newquay in Bloom Report & Newquay in Bloom/Southwest in Bloom Competitions</u></p> <p>The judging has now been completed. From accounts of those that attended it went well and compliments were received about the look of the Town. 13 October is the date for the results and presentations.</p> | |
| <p>EF183/22 (C)</p> | <p><u>C. Killacourt – Surf Statue</u></p> <p>Newquay Surf Statue Survey results - 732 people submitted responses, 37 which were physical forms.</p> <p>Amongst the vote, there were 105 submissions that were discounted due to the individuals not filling the form correctly, or not residing within the Newquay Parish, which leaves 627 votes.</p> <p>Of this, 220 individuals voted for 'No (No Statue)', whereas 407 individuals voted 'Yes' making the majority vote in favour of siting the Newquay Surf Statue on the Killacourt.</p> <p>Members discussed the results.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> | |
| <p>EF183/22 (C)(1)</p> | <p>RESOLVED to RECOMMEND to Full Council an amendment to the current policy of 'no development' on the Killacourt and give delegated authority to the Deputy Town Clerk, Town Clerk & Chair & Vice Chair to review and create an amended wording for the policy.</p> <p>Cllr L Gardner voted against the proposal.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> | <p>Full Council RECOMMENDATION</p> |
| <p>EF183/22 (C)(2)</p> | <p>RESOLVED unanimously to RECOMMEND to Full Council that based on the outcome of the public consultation for the Surf Statue, the Environment</p> | |

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| | <p>& Facilities Committee is given delegated authority to progress with determining the feasibility and cost of facilitating installation and progressing with the statue subject to the successful change of the current wording on the policy of 'no further development on the Killacourt'.</p> | <p>Full Council RECOMMENDATION</p> |
| <p>EF183/22 (C)(i)</p> | <p><u>Ci. Advertising of Retail Opportunities</u></p> <p>The Deputy Town Clerk provided an update on this. The Deputy Town Clerk wished to investigate further and seek additional quotes.</p> <p><u>Cii. Signage Review on Retail Units</u></p> <p>Members discussed.</p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and</p> | <p>Deputy Town Clerk</p> |
| <p>EF183/22 (C)(ii)</p> | <p>RESOLVED unanimously to agree to permitting the Killacourt Retail Units 1 additional sign per unit to be placed on the side; the final designs must be agreed by Council, all the occupied units must be in agreement and each sign must be uniform in style, colour & size, with a backboard fixing.</p> <p><u>Ciii. Review of Hatch opening on Killacourt Café</u></p> <p>Cllr D Creek provided an update on the request from the Café tenant to change one of the serving hatches to a different type.</p> <p>Members discussed.</p> <p>It was proposed by Cllr M North, seconded by Cllr L Gardner and</p> | |
| <p>EF183/22 (C)(iii)</p> | <p>RESOLVED unanimously to agree to the replacement of the hatch window at the tenants cost.</p> <p>Cllr L Gardner offered to provide some assistance with operating the window.</p> <p><u>Civ. Fountain Signage</u></p> <p>The Deputy Town Clerk provided an update.</p> <p>It was proposed by Cllr M North, seconded by Cllr L Gardner and</p> | |
| <p>EF183/22 (C)(iv)</p> | <p>RESOLVED unanimously to accept the quotation and proceed with the installation of signage for the water fountain.</p> <p>Cllr M North requested whether the writing could be amended slightly so it is more suitable for the visually impaired.</p> <p><i>(2 members of the public left the meeting at 19.55pm)</i></p> | |
| <p>EF183/22 (D)</p> | <p><u>D. Other devolved open, green spaces and play parks and car parks</u></p> | |

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| <p>EF183/22 (E)</p> | <p>Members reviewed the report form the RFO on the financials of Atlantic Road Car Park.</p> <p>Cllr D Creek suggested signage to promote the Car Park along Gannel Road. Cllr L Gardener suggested writing to the Town Team as they are reviewing all signage and way finding signs and it may be covered under this.</p> <p>Cllr L Gardner requested more information from on the patrols carried out by Cornwall Council Enforcement Officers i.e how many they do/how often, how many tickets they have issued since the devolvment of the car park.</p> <p>Cllr L Gardner wished to gain some figures of income form Cornwall Council which can be used as a comparison to our figures for the same period last year.</p> <p>Cllr L Gardner also wished to suggest that we look at a lifting barrier for the car park (pay on exit) style so that the need for enforcement is not required and will reduce any camping.</p> <p>E. <u>Huers Hut</u></p> | <p>RFO</p> |
| <p>EF184/22</p> | <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to agree to the proposed light up of the Huer's Hut for Organ donation week in September.</p> | <p>Office</p> |
| <p>EF185/22</p> | <p><u>Kittiwake Conservation Area – Towan Headland</u></p> <p>Cllr D Creek said the aim is to create a voluntary marine conservation area from February to June (nesting season) working with Stakeholders and implementing signage to make the many groups that use the area aware.</p> <p>This would require the Town Council applying for an accreditation to create the conservation area, Cllr D Creek is happy to start the process on this.</p> | |
| <p>EF186/22</p> | <p><u>Ensure the effective management and control of various allotment sites and waiting lists including those managed in-house and those managed by allotment associations</u></p> <p>Not discussed.</p> | |
| <p>EF186/22 (A)</p> | <p><u>Develop a programme of education and where necessary Enforcement to minimise anti social issues and report actions required to partner organisations</u></p> <p>A. <u>Enforcement Officers Report</u></p> <p>The Enforcement Officer was not present for the meeting put provided a report for Members to note.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously to purchase a further 4 sign informing the public of the dog ban on Porth Beach.</p> | |

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| EF187/22 | <u>Develop and Implement Environmental & Climate Change Operational Procedures</u> | |
| EF187/22 (A) | <p><u>A. Environmental And Climate Working Party Report</u></p> <p>Cllr D Creek explained there is no report at this time, but a meeting is being arranged.</p> | |
| EF188/22 | <u>Manage, maintain, and enhance town council owned facilities and buildings & Manage, maintain and enhance the public toilet facilities and services provided across Newquay</u> | |
| E188/22 (A) | <p><u>A. Facilities Service Manger Report</u></p> <p>The Facilities Service Manager was not present, members were provided with a written report and noted key points.</p> <p>The Deputy Town Clerk provided an update on points raised by Cllr L Gardner regarding the old temporary toilet blocks at the Railway Station being removed, the timescale of works for the development works of the Train station, installation of card payments on all toilets and when the new temporary skatepark toilet blocks will be installed.</p> <p>Members were made aware that they need to obtain a quote for removal of the old temporary toilet block after the survey has been completed of what is reusable inside.</p> <p>Members wished to thank the Facilities Manager that has recently left the Council and send her best wishes moving forwards.</p> <p>Members are aware that there is a new Interim Facilities Manager in place and some projects will need to be pushed back to accommodate the transition and settling in period.</p> <p>Cllr S Thomson wished to provide an update and some feedback regarding introducing hygiene disposal units in men's toilets which was discussed at the last Environment & Facilities meeting. Cllr S Thomson has discussed with the previous Facilities Manager and there was a thought over moving some units from the female toilets to the male. Cllr S Thomson suggested looking at approaching Southwest Water for sponsorship to assist with this.</p> <p>Members discussed.</p> <p>Cllr M North explained that the units already in place for sanitary waste could not be used as this type of waste would be deemed as clinical and require separate removal and disposal.</p> <p>Members discussed.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> | |
| E188/22 (A)(1) | RESOLVED unanimously to give delegated authority to the Facilities Manager (when in in | Facilities Manager & Cllr S Thomson |

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| <p>E188/22 (A)(2)</p> | <p>post) and Cllr S Thomson to research into hygiene disposal units in male public toilets.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr L Gardner and</p> <p>RESOLVED unanimously to move forward with Quote 3 for installation cost of the Mount Wise signage.</p> <p><i>(Cllr S Thomson left the meeting at 20.41pm)</i></p> | |
| <p>E188/22 (A)(3)</p> | <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to accept Quote 2 and agree to the proximity lighting around the Changing Places Toilet Bandstand and Café t</p> | |
| <p>EF189/22</p> | <p><u>Manage Council Parking assets and transport including and implementation of Town Council Parking Orders</u></p> | |
| <p>EF190/22</p> | <p><u>CIL Fund – Trenance Play Area</u></p> <p>Cllr L Gardner provided an update for Members. Cllr Gardner suggested whether a member of staff could attend the Shared Prosperity Fund Webinar as it may be very useful.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to give delegated authority to Cllr L Gardner and Cllr D Creek to attend a fact-finding meeting with Cornwall Council supporting by an officer if possible.</p> | <p>Cllr L Gardner, Cllr D Creek & Office</p> |
| <p>EF191/22</p> | <p>It was proposed by Cllr A Hannan, seconded by Cllr M North and</p> <p>RESOLVED unanimously to extend the meeting by 15 minutes – 9.15pm.</p> | |
| <p>EF192/22</p> | <p><u>Financial Statement</u></p> <p>Not applicable.</p> | |
| <p>EF193/22</p> | <p><u>Exempt Business</u></p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p> | |

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| <p>EF193/22 (A)</p> | <p>A. <u>Killacourt Tenancy Update</u></p> <p>Please see confidential addendum ref: 18.08.22/001</p> | |
| <p>EF193/22 (A)(1)</p> | <p>It was proposed by Cllr L Gardner, seconded by Cllr M North and</p> <p>RESOLVED unanimously to seek further legal advice on recommendation 1 and accept recommendation 2 of the Killacourt Tenancy Report.</p> <p>It was proposed by Cllr A Hannan, seconded by Cllr D Creek and</p> | <p>Deputy Town Clerk</p> |
| <p>EF193/22 (A)(2)</p> | <p>RESOLVED unanimously to extend the meeting by 45 minutes – 10pm.</p> | |
| <p>EF194/22</p> | <p><u>Any other Business</u></p> <p>None</p> | |
| <p>EF195/22</p> | <p><u>Date, venue and time for the next meeting</u></p> <p>The next Environment & Facilities Committee will be on Thursday 22 September at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 21.39pm.</p> <p>Signed..... Chairman Cllr A Hannan</p> <p>Date.....</p> | |

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| | Minutes of the Planning & Licensing Committee Meeting held on Wednesday 08 June 2020 at 6:10 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay. | |
| | <p><u>Present</u> Cllr J Kenny (Chair), Cllr N Morris (Vice Chair), Cllr J Bell, Cllr J Brook, Cllr K Larsen, Cllr F Williamson.</p> <p><u>Also attending</u> D McLeod & Miss. L Peta Holroyd (Corporate Services) There were 2 members of the public in attendance.</p> | |
| Minute Ref P168/22 | <p><u>Apologies</u> Cllr C Anderson (sub), Cllr M North (sub).</p> | |
| Minute Ref P169/22 | <p><u>Interests</u> None</p> | |
| Minute Ref P170/22 | <p><u>Meeting Management Issues</u> None</p> | |
| Minute Ref P171/22 | <p><u>Minutes</u> i. 31 May 2022</p> | |
| Minute Ref P171/22 (1) | <p>It was proposed by Cllr N Morris, second by Cllr J Brook and RESOLVED unanimously that the minutes of the meeting for 31 May 2022 were correctly recorded and that they be adopted and signed by the Chairman. Cllr K Larsen abstained as was not present on 31 May 2022.</p> | |
| Minute Ref P172/22 | <p><u>Matters Arising</u> None</p> | |

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| Minute Ref P173/22 | <u>Public Question Time</u> | |
| | A representation was made in support of Planning Application PA22/04783 (Agenda Item 11.04), and in support of Planning Application PA22/01207 (Agenda Item 11.07). | |
| Minute Ref P173/22 (1) | It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to bring forward agenda item 11.04 (PA22/04783) in order that a decision be made before returning to Public Questions. | |
| | Application 4 Whipsiderry | |
| | Reference PA22/04783 | |
| | Proposal Conversion of hotel rooms to self-contained apartments. | |
| | Location Sands Family Resort, Watergate Road TR7 3LX | |
| | Applicant SANDS HOTEL RESORT LTD c/o Laurence Associates | |
| | Grid Ref 183308 / 63372 | |
| Minute Ref P173/22 (2) | Decision It was proposed by Cllr J Bell, second by Cllr J Brook and RESOLVED unanimously to SUPPORT to PA22/04783 | |
| | Comments Members were sympathetic to the reasons for the proposed conversion and were satisfied that the proposals were in line with Newquay Neighbourhood Plan policies E3(1) - Support the Visitor Economy, and E5(d) - Commercial Development and Parking. | ACTION - post SUPPORT on CC Planning Register |
| Minute Ref P173/22 (3) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 11.07 (PA22/01207) in order that a decision be made before returning to Public Questions. | |

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| | Application 7 | Whipsiderry | |
| | Reference | PA22/01207 | |
| | Proposal | Demolition of existing hotel and construction of new holiday accommodation and residential dwellings including management facilities and associated infrastructure | |
| | Location | Whipsiderry Hotel, Trevelgue Road TR7 3LY | |
| | Applicant | Mr And Mrs Burbidge - Whipsiderry Hotel | |
| | Grid Ref | 183254 / 63100 | |
| Minute Ref P173/22 (4) | Decision | It was proposed by Cllr M North, second by Cllr J Kenny and RESOLVED unanimously to SUPPORT PA22/01207 Cllr N Morris and Cllr K Larsen abstained. | |
| | Comments | Members lament the loss of the Whipsiderry Hotel but appreciated the reasons driving the proposed scheme. Whilst the proposal would see the loss of tourist accommodation for up to 32 people, it was agreed this was mitigated to some extent through the construction of four new detached holiday units (offering 24 beds) alongside the proposed six open market residential dwellings. It was felt that the design and layout were unlikely to have a negative impact on the amenity of neighbouring properties. Some concern was raised around the potential for increased surface runoff and Members noted their support would be subject to a favourable response from the Lead Local Flood Authority. The Committee were unaware of any local objections when considering this application. | ACTION - post SUPPORT on CC Planning Register |

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| Minute Ref P174/22 | <u>Active Consultations</u> | | |
| | None | | |
| Minute Ref P175/22 | <u>Written Motion regarding the naming of the new section of A392 to the new Trevemper roundabout</u> | | |
| | There was no proposer for the Written Motion. The Motion fell. | | |
| Minute Ref P176/22 | <u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u> | | |
| | Licensing Ref: LI22_001297 | i. LA03 Grant – Craftworks Street Kitchen – 13 Pargolla Road | |
| | D McLeod gave a brief overview the licensable activities being applied for. Members were advised the Civilian Police Licensing Officer had submitted a representation to improve some of the conditions, but otherwise had no concerns regarding the application. D McLeod noted that the submitted plans failed to meet the requirements of The Licensing Act 2003, Part 4, Regulation 23(3) and the information set out in Cornwall Council's Premises Licence Guidance for Applicants. | | |
| Minute Ref P176/22 (1) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously that the Town Council would submit a representation in response to licensing application LI22_001297, seeking to resolve the issue associated with the non-compliant premises plans. | | D McLeod to notify Licensing. |
| Minute Ref P177/22 | <u>To discuss and make any decisions on previous Planning Applications</u> | | |
| | Five Day Protocols: | | |
| | Planning Ref | i. PA22/02929 – 11 Towan Blystra Road TR7 2RP | |

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| | Four Cllrs responded to this Five-Day Protocol, with all four agreeing to disagree with the Officer's recommendation to approve the application. | | |
| | Planning Ref | i. PA22/01883 - Ground Floor Flat 83 Tower Road TR7 1LX | |
| | Five Cllrs responded to this Five-Day Protocol, with a majority agreeing to disagree with the Officer's recommendation to approve the application. | | |
| Minute Ref P177/22 (1) | It was proposed by Cllr J Kenny, second by Cllr N Morris, and RESOLVED unanimously to ratify the above decision. | | |
| | Previous Planning Decisions: | | |
| | D McLeod reported that, following consideration of PA22/03972 at the Planning & Licensing Committee meeting of 11 May 2022, an objection was submitted raising concerns around the impact the proposals would have on the character of the area. Amended plans have now been submitted and the Planning Officer has requested the Committee revisit their decision. | | |
| | Ward | Trenance | |
| | Reference | PA22/03972 | |
| | Proposal | Loft conversion with dormer window and roof lights. | |
| | Location | 10 Treforda Road TR7 2LH | |
| | Applicant | Mr and Mrs Smith | |
| | Grid Ref | 181746 / 60924 | |
| Minute Ref P177/22 (2) | Decision | It was proposed by Cllr N Morris, second by Cllr K Larsen and RESOLVED unanimously to raise NO OBJECTION to PA22/03972 | |
| | Comments | Members agreed the amendments made to the original plans would satisfy their concerns that the front-facing dormer | ACTION - post NO OBJECTION |

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| | | would have a negative impact on the character of the area. It was therefore agreed to raise no objection, subject to confirmation from the Officer that there would be no negative impact on the amenity of neighbouring properties. | on CC Planning Register |
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| Minute Ref P178/22 | <u>To consider Planning Applications and correspondence relating to Planning Applications</u> | |
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| | Application 1 | Central & Pentire | |
| | Reference | PA22/04745 | |
| | Proposal | Proposed extensions and alterations. | |
| | Location | 9 Polvella Close TR7 1QG | |
| | Applicant | Mr Nick Hayman | |
| | Grid Ref | 179943 / 61348 | |
| Minute Ref P178/22 (1) | Decision | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to raise NO OBJECTION to PA22/04745 | |
| | Comments | Members felt the plot was of sufficient size to accommodate the proposed extensions and agreed to raise No Objection, subject to confirmation from the Officer that there would be no negative impact on the amenity of adjacent properties to the immediate east. | ACTION - post NO OBJECTION on CC Planning Register |

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| | Application 2 | Trenance | |
| | Reference | PA22/04716 | |
| | Proposal | Extension east first floor forms en suite, balcony to rear over extended kitchen and lounge. | |
| | Location | 20 Chyverton Close TR7 2AR | |
| | Applicant | Mr Kevin Rideout | |

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| | Grid Ref | 181024 / 60868 | |
| Minute Ref P178/22 (2) | Decision | It was proposed by Cllr J Kenny, second by Cllr J Brook and RESOLVED unanimously to SUPPORT PA22/04716 | |
| | Comments | Members felt the plot was of sufficient size to accommodate the proposed extensions and agreed to support the application, subject to confirmation from the Officer that there would be no negative impact on the amenity of adjacent properties. | ACTION - post SUPPORT on CC Planning Register |

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| | Application 3 | Trenance | |
| | Reference | PA21/12797 | |
| | Proposal | Development of an Infill site with 9 new dwellings. | |
| | Location | Land North of Trevithick Lodge, Trevemper TR8 4QD | |
| | Applicant | Mr John Lenton | |
| | Grid Ref | 182315 / 60255 | |
| Minute Ref P178/22 (3) | Decision | It was proposed by Cllr F Williamson, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/12797 Cllr J Kenny abstained. | |
| | Comments | Members continue to agree that the proposals would result in a cramped development and questioned whether the designated parking spaces had been included when calculating the available amenity space. Local concerns have been raised around the harm to local fauna, including slow worms, badgers, foxes, barn owls and bats, and the natural habitat that supports them. The Neighbourhood Plan Policy HB1 - Habitats and Biodiversity – | ACTION - post OBJECTION on CC Planning Register |

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| | <p>seeks to ensure that sufficient mitigation is put in place where proposals would have an adverse impact on biodiversity.</p> <p>Members were unconvinced that either the Preliminary Ecological Survey or the Reptile Survey gave an indication that such mitigation would be achieved. Similarly, Members did not feel that a net biodiversity gain consistent, with the British Standard for Biodiversity BS42020, Cornwall Council's 'Planning for Biodiversity Guide' and Cornwall's Environmental Growth Strategy, had been demonstrated.</p> | |
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| <p>Minute Ref P178/22 (4)</p> | <p>8:09pm</p> <p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to extend the meeting by up to one hour.</p> | |
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| | Application 5 | Central & Pentire | |
| | Reference | PA22/04866 | |
| | Proposal | Certificate of Lawful Development for an Existing Use in breach of noted planning conditions as a separate and self-contained dwellinghouse. | |
| | Location | Stable Court, The Annexe, King Edward Crescent TR7 1HJ | |
| | Applicant | Emma Goldby | |
| | Grid Ref | 180697 / 62178 | |
| <p>Minute Ref P178/22 (5)</p> | Decision | <p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA22/04866</p> <p>Cllr K Larsen abstained.</p> | |
| | Comments | Members were unhappy with the principal that 'the annexe' should be permitted to be | ACTION - post |

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| | | used as a separate dwelling house. Members were concerned that this is yet another instance where Cornwall Council hold the relevant Council Tax Records but have failed to identify that they point to a breach of planning. | OBJECTION on CC Planning Register |
| | Application 6 | Trenance | |
| | Reference | PA22/04183 | |
| | Proposal | Full planning application for the construction of a new detached dwelling to the rear of 14, Penina Ave, Newquay. | |
| | Location | Land West of 3 Wych Hazel Way TR7 2LL | |
| | Applicant | Mr Micheal Lackey | |
| | Grid Ref | 181832 / 60639 | |
| Minute Ref P178/22 (6) | Decision | It was proposed by Cllr M North, second by Cllr J Kenny and RESOLVED unanimously to OBJECT to PA22/04183 Cllr J Brooke abstained. | |
| | Comments | Members were concerned that an unacceptable level of overlooking would result from the construction a new dwelling on this site. Local comments describing the loss of privacy were noted and Members felt it was likely that new views affecting the residential amenity of no.12 Penina Avenue would be created. It was felt that a significant level of excavation would be required in order to construct the proposed dwelling house and concerns were raised that some ground floor rooms would be without any natural light. Members were concerned that this scheme would set a local precedent for the breaking up of mature gardens in the | ACTION - post OBJECTION on CC Planning Register |

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| | | <p>locale that would harm the character of the area. Members were aware that the refusal notice for the outline application PA14/10450 made a similar point by referring to the negative impact on the character of the area that would result from constructing a dwelling house on this site. Given this is an area of the town characterized by large mature rear gardens, Members were unconvinced that 'adequate separation' could be achieved without harming the character of the area. Members were concerned at the absence of attention given to environmental sustainability detailed in the application documents.</p> | |
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| | Application 8 | Whipsiderry | |
| | Reference | PA22/04842 | |
| | Proposal | Conversion of existing garage and addition of a mezzanine level to create extra living space. | |
| | Location | Seascape, Tregurrian Hill, Tregurrian TR8 4AD | |
| | Applicant | Mr Ian Cosnett | |
| | Grid Ref | 185076 / 65270 | |
| Minute Ref P178/22 (7) | Decision | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to request further information from the Planning Officer. | |
| | Comments | NO COMMENT SUBMITTED: Members agreed to go back to the Planning Officer requesting further information around the proposed relationship between the host dwelling and the newly created habitable space. | ACTION – request further information from the Planning Officer |

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| | Application 9 | Trenance | |
| | Reference | PA22/04011 | |
| | Proposal | Extension and remodel of dwelling and construction of a single storey garage. | |
| | Location | 4 Middleton Crescent TR7 2LG | |
| | Applicant | Mr & Mrs Siveter | |
| | Grid Ref | 181829 / 60755 | |
| Minute Ref P178/22 (8) | Decision | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA22/04011 | |
| | Comments | <p>Concerns were raised around the loss of the green space that would result from the construction of the single storey garage. Members agreed the loss of greenery would be harmful to the appearance of Middleton Crescent and would result in a loss of biodiversity that was quite avoidable. Members felt the proposed extension and remodeling of the dwelling house was acceptable, subject to confirmation from the Planning Officer that there would be no impact on the residential amenity of the neighbouring properties. In line with the Newquay Neighbourhood Plan policy G2 (Development Principles), Members would encourage the applicant to explore opportunities for integrating high levels of environmental sustainability into this scheme.</p> | ACTION - post OBJECTION on CC Planning Register |
| Minute Ref P179/22 | <u>Terms of Reference and Risk Assessment Update</u> | | |
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| | <p>Cllr J Kenny updated Members on efforts to give the Planning & Licensing Committee delegated authority to respond to Traffic Regulation Orders (TROs) on behalf of the Town Council. At their meeting of 07 June 2022, the Communities and Tourism Committee agreed the recommendation from the Governance & Resources Committee to amend objective 3.16 of their Terms of Reference, removing TROs from their ToR.</p> <p>A form of words adding TROs to the Planning & Licensing Committee's ToR would now need to be agreed and would then progress as a recommendation to Full Council.</p> <p>Cllr J Kenny suggested reinstating the Parking Working Party for all discussion on on-road and offroad parking matters, which could then be returned to the Planning Committee for decision.</p> | |
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| Minute Ref P180/22 | <u>Reports and any associated Recommendations from Working Parties</u> | |
| | <p>i. Community Governance Review Working Party</p> <p>D McLeod reported that there were no updates to give at this time but made members aware of the forthcoming meeting of the Cornwall Council Constitution and Governance Committee on Tuesday 21 June at 10am. There had been no papers published for the upcoming meeting at the time of the Planning Committee meeting, however.</p> | |
| | <p>ii. Newquay Neighbourhood Plan</p> <p>There is no update at this time.</p> | |

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| Minute Ref P181/22 | <u>Financial Statement</u> | |
| | D McLeod reported that no purchases have been made and no payments have been authorised. | |

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| Minute Ref P182/22 | <u>Other Correspondence</u> | |
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| | <p>i. Correspondence from Lanteglos by Fowey Parish Council</p> <p>To be carried forward to the next meeting.</p> | |
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| Minute Ref P183/22 | <u>Items for information and discussion only</u> | |
| | None. | |

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| Minute Ref P184/22 | <p><u>Date and time of next meeting</u></p> <p>The next Planning & Licensing Committee meeting will take place on Wednesday 22 June 2022 at 6pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The Chair thanked Members for their attendance and exited the meeting at 9:10pm</p> <p>Signed.....</p> <p>Date.....</p> <p>Chair Cllr J Kenny</p> | |
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| | Minutes of the Planning & Licensing Committee Meeting held on Wednesday, 22 JUNE 2022 at 6:00 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay. | |
| | <p><u>Present</u> Cllr J Kenny (Chair), Cllr N Morris (Vice Chair), Cllr J Bell, Cllr J Brook, Cllr K Larsen, Cllr F Williamson.</p> <p><u>Also attending</u> L Hughes & K Stevenson (Corporate Services) There were no members of the public in attendance.</p> | |
| Minute Ref P185/22 | <p><u>Apologies</u> Cllr C Anderson, Cllr S Thomson, Cllr M North</p> | |
| Minute Ref P186/22 | <p><u>Interests</u> None</p> | |
| Minute Ref P187/22 | <p><u>Meeting Management Issues</u> None</p> | |
| Minute Ref P188/22 | <p><u>Minutes</u> None</p> | |
| Minute Ref P189/22 | <p><u>Matters Arising</u> None</p> | |
| Minute Ref P190/22 | <p><u>Public Question Time</u> No members of the public in attendance.</p> | |
| Minute Ref P191/22 | <p><u>Active Consultations</u> None</p> | |

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| Minute Ref P192/22 | <u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u> | |
| Minute Ref P192/22 | i. Distribution of FREE Printed Material – Cliff Road, Newquay Application for the Distribution of Free Printed Materials (Flyering) WHISKERS | |
| Minute Ref P192/22 (1) | <p>It was proposed by Cllr K Larsen, second by Cllr F Williamson, and RESOLVED to make a representation on the grounds that a piece from the law was read out we see that there is a risk of defacement but only because no information was provided on how often and how much flyering is planned to take place.</p> <p>Cllr J Kenny and Cllr N Morris abstained.</p> <p>Members asked for general leaflet flyering to be added onto the next agenda to discuss the license.</p> | |

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| Minute Ref P193/22 | <u>To discuss and make any decisions on previous Planning Applications</u> | |
| | <p>Planning Ref i. PA22/03882 – 80 Bonython Road TR7 3AL Porth & Tretherras Demolition and construction of a new dwelling house Mr & Mrs Brannigan 182732 / 62354</p> | |
| Minute Ref P193/22 (1) | It was proposed by Cllr J Kenny, second by Cllr N Morris, and RESOLVED unanimously to maintain the OBJECTION and request the 5-day protocol. | |

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| Minute Ref P194/22 | <u>To consider Planning Applications and correspondence relating to Planning Applications</u> | |
| | Application 1 | <u>WHIPSIDERRY</u> |
| | Reference | PA22/04842 |
| | Proposal | Conversion of existing garage and addition of a mezzanine level to create extra living space. |
| | Location | Seascape, Tregurrian Hill, Tregurrian, TR8 4AD |
| | Applicant | Mr Ian Cosnett |
| | Grid Ref | 185076 / 65270 |
| Minute Ref P194/22 (1) | Decision | It was proposed by Cllr N Morris, second by Cllr F Williamson and RESOLVED unanimously to SUPPORT to PA22/04842 |
| | Comments | Support with the standard annexe condition. |
| | | ACTION - post SUPPORT on CC Planning Register |
| | Application 2 | <u>CENTRAL & PENTIRE</u> |
| | Reference | PA22/05044 |
| | Proposal | Conversion of Existing Redundant Workshop to Form Annexe Accommodation with Parking. |
| | Location | Atlantic View, 56 Pentire Avenue, TR7 1PE |
| | Applicant | Mr M Schofield |
| | Grid Ref | 179222 / 061476 |
| Minute Ref P194/22 (2) | Decision | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to request further information from the Planning Officer. |

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| | Comments | Members raised concerns around the accuracy of the Block Plan. | ACTION - request further information from the Planning Officer. |
| | Application 3 | <u>CENTRAL & PENTIRE</u> | |
| | Reference | PA22/04410 | |
| | Proposal | Sub-division of an existing six-bedroom house to create one three bedroom flat, two one bedroom flats & one two bedroom flat and two single storey conversions to the rear and a loft conversion. | |
| | Location | 14 Beachfield Avenue, TR7 1DR | |
| | Applicant | Mr Thomas Dennehy | |
| | Grid Ref | 180899 / 61677 | |
| Minute Ref P194/22 (3) | Decision | It was proposed by Cllr K Larsen, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA22/04410 | |
| | Comments | Due to not being in line with the heritage policy HC1 of the Newquay Neighbourhood plan. Members were concerned in the loss of traditional bay windows which would result in an obscured symmetry of the surrounding houses (NNP D1). Members also would like reassurance regarding overlooking issues with regards to the roof gardens. | ACTION - post OBJECTION on CC Planning Register |
| | | Short break from for 5 minutes at 7pm. | |
| | Application 4 | <u>CENTRAL & PENTIRE</u> | |
| | Reference | PA22/04790 | |

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| | Proposal | Proposal demolition of the existing 7 residential flats and the erection of 10 new residential apartments. | |
| | Location | Ocean Reach, 11 Esplanade Road | |
| | Applicant | Mr Tom Porter Verto Homes Ltd | |
| | Grid Ref | 179478 / 61525 | |
| Minute Ref P194/22 (4) | Decision | It was proposed by Cllr K Larsen, second by Cllr F Williamson and RESOLVED to OBJECT to PA22/04790 | |
| | Comments | Due to the overdevelopment of the area which results in effecting the character of the area by taking out one of the small houses that provide a break in between the two monolithic buildings either side. Members also have concerns over parking. Members note the comments of concerns raised by Interim Advise regarding on drainage, Flood risk and coastal assets team, noted comments from the Education Infrastructure. | ACTION - post OBJECTION on CC Planning Register |
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| | Application 5 | <u>CENTRAL & PENTIRE</u> | |
| | Reference | PA22/04600 | |
| | Proposal | Non-material amendment in relation to decision notice PA19/02396 dated 19.07.2019 to amend the cladding from the approved 'Hardie Plank – Smooth – Midnight Blue' to 'Cedral Click (Textured) – C18 Slate Grey'. | |
| | Location | Tidelines, 2 Pentire Avenue, TR7 1PA | |
| | Applicant | Mr Anthony Cavill EBC Partnership Ltd | |
| | Grid Ref | Grid Reference not given. | |

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| Minute Ref P194/22 (5) | Decision | It was proposed by Cllr J Kenny, second by Cllr F Williamson and RESOLVED unanimously to SUBJECT to PA22/04600 | |
| | Comments | Support non-material amendment. | ACTION - post SUPPORT on CC Planning Register |
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| Minute Ref P195/22 | <u>Terms of Reference and Risk Assessment Update</u> | | |
| P195/22 (1) | <p>i. RECOMMENDATION TO FULL COUNCIL AG11.i – Recommendation to Full Council – Terms of Reference.</p> <p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to RECOMMEND TO FULL COUNCIL an amendment to the Terms of Reference of the Planning & Licensing committee to include the words <i>"Identify issues and liaise with CC regarding implementation of Traffic Regulation Orders (TROs) and other parking proposals"</i>.</p> | | |

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| Minute Ref P196/22 | <u>Reports and any associated Recommendations from Working Parties</u> | | |
| | <p>i. Community Governance Review Working Party</p> <p>No updates.</p> | | |
| | <p>ii. Newquay Neighbourhood Plan</p> <p>No updates.</p> | | |

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| Minute Ref P197/22 | <u>Financial Statement</u> | |
| | None | |

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| Minute Ref P198/22 | <u>Other Correspondence</u> | |
| | None | |

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| Minute Ref P199/22 | <u>Items for information and discussion only</u> | |
| | None | |

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| Minute Ref P200/22 | <u>Date and time of next meeting</u> The next Planning & Licensing Committee meeting will take place on 05 July 2022 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF. The Chair thanked Members for their attendance and exited the meeting at 19:33 pm Signed..... Date..... Chair Cllr J Kenny | |
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| | Minutes of the Planning & Licensing Committee Meeting held on Wednesday, 05 July 2022 at 6:10 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay. | |
| | <p><u>Present</u> Cllr J Kenny (Chair), Cllr N Morris (Vice Chair), Cllr J Bell, Cllr F Williamson, Cllr S Thomson, Cllr M North.</p> <p><u>Also attending</u> D McLeod & Miss. L Holroyd (Corporate Services) There were 10 members of the public in attendance.</p> | |
| Minute Ref P201/22 | <p><u>Apologies</u> Cllr J Brook, Cllr K Larsen, Cllr C Anderson.</p> | |
| Minute Ref P202/22 | <p><u>Interests</u> None</p> | |
| Minute Ref P203/22 | <p><u>Meeting Management Issues</u> None</p> | |
| Minute Ref P204/22 | <p><u>Minutes</u> None</p> | |
| Minute Ref P205/22 | <p><u>Matters Arising</u> None</p> | |
| Minute Ref P206/22 | <p><u>Public Question Time</u></p> | |
| | A representation was made in opposition to Planning Application PA22/05334 (Agenda Item 10.01), and in support of Planning Application PA22/05935 (Agenda Item 10.12). | |

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| Minute Ref P206/22 (1) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 10.01 (PA22/05334) in order that a decision be made before returning to Public Questions. | | |
| | Application 1 | Trenance | |
| | Reference | PA22/05334 | |
| | Proposal | Retrospective change of use of land for parking, storage and the siting of storage containers | |
| | Location | Prow Park Business Village, Treloggan Industrial Estate TR7 2SX | |
| | Applicant | Mr Julian Baylor | |
| | Grid Ref | 182463 / 60655 | |
| Minute Ref P206/22 (2) | Decision | It was proposed by Cllr N Morris, second by Cllr S Thomson and RESOLVED unanimously to OBJECT to PA22/05334 | |
| | Comments | Members noted the comments submitted by Cornwall Council's Public Protection team and would fully support the request that both a professional sound assessment and a Phase I (land contamination assessment) be carried out. Members also noted the high level of public concern regarding the impact of the proposed development on the residential amenity of near neighbours. These concerns are seen to be coupled with an overwhelming sense of public anger at the destruction of the natural ecology that has taken place on the application site. Members also noted the comments from the Site Allocations team, which confirm that the application site does not form part of the employment site NQ-E1. It is the Town Council's | ACTION - post OBJECTION on CC Planning Register |

understanding that the application site should therefore be considered as development land and should benefit from all the protections that such status affords. In its widest sense, the Newquay Neighbourhood Plan seeks to limit the negative impact of development on the town's existing flora and fauna. Members noted the absence of any form of environmental impact assessment or environmental mitigation strategy associated with this application and were forced to conclude that the works already undertaken had run roughshod over Policy HB1 - Habitats and Biodiversity – having failed to comply with items HB1a (1 &2) and HB1b, c & d. The proposed development would also appear likely to result in an unacceptable negative visual impact on the PROW to the west of the application site (footpaths 411/63/1 and 411/75/1). NNP Policy G2 - Development Principles - seeks to ensure development contributes positively and sustainably, encouraging developers to thoroughly consider the potential long-term effect of development and to mitigate against negative impacts. Item G2h clearly states that non-permeable hard landscaping will not be supported without full justification and, if no reasonable alternative exists, should be accompanied by details of how any surface water drainage will be managed within the site. The wholesale removal of vegetation that would otherwise have protected the immediate area from flooding and erosion is of great concern, as is the absence of any detail

regarding how surface run-off will be managed. Overall, Members were concerned the application show no consideration for the wider negative impacts likely to result from the proposed development. Whilst the need to expand employment space within Newquay is recognized, it is also understood that this should not be to the detriment of the town. NNP Policy E2a states that proposals for new employment sites within the town boundary will only be supported where they do not adversely impact either the landscape or existing residential amenity. It is the Town Council's view that the development applied for fails on both these counts.

**Minute Ref
P206/22
(3)**

It was proposed by Cllr J Kenny, second by Cllr N Morris and **RESOLVED unanimously to bring forward agenda item 10.12 (PA22/05935) in order that a decision be made before returning to Public Questions.**

Application 12 Porth & Tretherras

Reference [PA22/05935](#)

Proposal Temporary use of sports pavilion and recreational areas for provision of three Newquay Primary Academy (NPA) classrooms with associated works including play areas.

Location Newquay Sports Centre, Yeoman Way
Tretherras TR7 2SL

Applicant C Ridehalgh - Cornwall Education Learning Trust (CELT)

Grid Ref 182625 / 61764

**Minute Ref
P206/22
(4)**

Decision It was proposed by Cllr N Morris, second by Cllr M North and **RESOLVED unanimously to SUPPORT [PA22/05935](#)**

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| | Comments | Members appreciated the reasons for this application and agreed there were no controversial issues that would cause concern. | ACTION - post SUPPORT on CC Planning Register |
| Minute Ref P207/22 | <u>Active Consultations</u> | | |
| | None | | |
| Minute Ref P208/22 | <u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u> | | |
| | None | | |
| Minute Ref P209/22 | <u>To discuss and make any decisions on previous Planning Applications</u> | | |
| | Planning Ref | i. PA22/01517 - 15 Alexandra Road, TR7 3ND | |
| | | Four Cllrs responded to this Five-Day Protocol, with majority of members Agreeing to Disagree with the Officer's recommendation to approve the application. | |
| | Planning Ref | ii. PA22/01637 – 56 Bedowan Meadows, TR7 2SW | |
| | | Four Cllrs responded to this Five-Day Protocol, with all members Agreeing with the Officer's recommendation to refuse the application. | |
| | Planning Ref | iii. PA22/04085 - 4 Alexandra Court, Porth, TR7 3NJ | |
| | | Six Cllrs responded to this Five-Day Protocol, with all members Agreeing to Disagree with the Officer's recommendation to approve the application. | |

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| Minute Ref P209/22 (1) | It was proposed by Cllr N Morris, second by Cllr J Kenny, and RESOLVED unanimously to ratify the above decisions. | |
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| Minute Ref P210/22 | <u>To consider Planning Applications and correspondence relating to Planning Applications</u> | |
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| | Application 2 | Porth & Tretherras | |
| | Reference | PA22/04129 | |
| | Proposal | Creation of a vehicle crossover, including a dropped kerb. | |
| | Location | Land At Trencreek Road | |
| | Applicant | Mr Joe Ashton - Newquay Town Council | |
| | Grid Ref | 182942 / 60795 | |
| Minute Ref P210/22 (1) | Decision | It was proposed by Cllr F Williamson, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA22/04129 | |
| | Comments | Whilst Members were aware the proposal would result in the loss of one vehicle space from the existing delineated parking bay, it was felt the impact would be limited as parking pressures aren't too severe in this part of the town. | ACTION - post SUPPORT on CC Planning Register |

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| | Application 3 | Central & Pentire | |
| | Reference | PA22/04930 | |
| | Proposal | Application for a Lawful Development Certificate for an Existing Use for ground floor, first floor, second floor being used as a flat. | |
| | Location | 34 Tower Road TR7 1LU | |
| | Applicant | Mr Scott Nickless - Adaptive Property Group Ltd | |
| | Grid Ref | 180573 / 61897 | |

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| Minute Ref P210/22 (2) | Decision | It was proposed by Cllr M North, second by Cllr S Thomson and RESOLVED to OBJECT to PA22/04930 | |
| | Comments | It is the Town Council's understanding that the onus lies with the applicant to demonstrate, on the balance of probability, that the development complies with the minimum time periods for continuous use and that the grant or rejection of a Lawful Development Certificate rests on whether the supporting evidence is compelling or not. Members were unaware of any evidence having been submitted and therefore agreed they would not be able to support the application. | ACTION - post OBJECTION on CC Planning Register |

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| | Application 4 | Whipsiderry | |
| | Reference | PA22/05422 | |
| | Proposal | Application for a Lawful Development Certificate for an Existing use for an access road. | |
| | Location | Sands Family Resort, Watergate Road TR7 3LX | |
| | Applicant | Mr Nicholas Malcolm - Sands Resort Hotel Ltd | |
| | Grid Ref | 183308 / 63372 | |
| Minute Ref P210/22 (3) | Decision | It was proposed by Cllr J Kenny, second by Cllr F Williamson and RESOLVED unanimously to SUPPORT PA22/05422 | |
| | Comments | It is the Town Council's understanding that the applicant has been asked to demonstrate, on the balance of probability, that the commencement of works complies with conditions 3, 4 and 5 of Planning Permission PA18/10456, and that the grant or rejection of a Lawful Development | ACTION - post SUPPORT on CC Planning Register |

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| | Certificate rests on whether the supporting evidence is compelling or not. Having considered the evidence submitted to the Local Planning Authority Members agreed to support the grant of the Lawful Development Certificate as applied for. | |
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| Minute Ref P210/22 (4) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to break for 6 minutes at 7:39PM and to resume session at 7:45PM. During this time no business was conducted and the meeting resumed with all attending Members present. | |
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| | Application 5 | Porth & Tretherras | |
| | Reference | PA22/05451 | |
| | Proposal | Extension of existing commercial kitchen to connect existing takeaway eatery with kitchen, complete with flat roof covering. Installation of three modular units to operate as external bar unit, fish and chip unit, and pizza unit. Raised decking to facilitate access to the site. | |
| | Location | Mermaid Inn Alexandra Road TR7 3NB | |
| | Applicant | Mr Colin Hughes - Stonegate PLC | |
| | Grid Ref | 183193 / 62851 | |
| Minute Ref P210/22 (5) | Decision | It was proposed by Cllr S Thomson, second by Cllr F Williamson and RESOLVED unanimously to OBJECT to PA22/05451 | |
| | Comments | Whilst Members were satisfied that works to the existing kitchen were unlikely to have any negative impact, local comments around noise, odour and waste management issues associated with the installation of three modular units were a cause for concern. Members did not feel | ACTION - post OBJECTION on CC Planning Register |

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| | these issues were addressed in the application documents. | | |
| Minute Ref P210/22 (6) | 8:10PM It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to extend the meeting by up to one hour. | | |
| | Application 6 | Central & Pentire | |
| | Reference | PA22/05185 | |
| | Proposal | Certificate of lawfulness for existing use of hotel rooms as use class C4 (HMO) for student accommodation | |
| | Location | Student Accommodation, 72 Edgcumbe Avenue TR7 2NN | |
| | Applicant | Stephen Thatcher - Wheal Treasure Hotel | |
| | Grid Ref | 181851 / 61491 | |
| Minute Ref P210/22 (7) | Decision | It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously to OBJECT to PA22/05185 | |
| | Comments | It is the Town Council's understanding that the onus lies with the applicant to demonstrate, on the balance of probability, that the development complies with the minimum time periods for continuous use and that the grant or rejection of a Lawful Development Certificate rests on whether the supporting evidence is compelling or not. Members were unaware of any evidence having been submitted and therefore agreed they would not be able to support the application. | ACTION - post OBJECTION on CC Planning Register |

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| | Application 7 | Porth & Tretherras | |
| | Reference | PA22/05258 | |
| | Proposal | Demolition of existing single-storey side extension (conservatory) and replacement with two-storey extension on marginally larger footprint. Additional minor extension to rear to convert utility room into a family room (again with only a marginally larger footprint). | |
| | Location | Sunny Hollow, Porth Bean Road TR7 3LT | |
| | Applicant | Sarah Eriksson | |
| | Grid Ref | 183195 / 62443 | |
| Minute Ref P210/22 (8) | Decision | It was proposed by Cllr N Morris, second by Cllr S Thomson and RESOLVED unanimously to raise NO OBJECTION to PA22/05258 | |
| | Comments | Members agreed the proposed extensions were unlikely to have a detrimental impact on the amenity of neighbouring properties or on the character of the local area. It was noted that the application site appears to include several trees and Members would appreciate confirmation that none of these would be removed as part of the works undertaken. | ACTION - post NO OBJECTION on CC Planning Register |

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| | Application 8 | Porth & Tretherras | |
| | Reference | PA22/05222 | |
| | Proposal | Extension to create additional kitchen and dining space. | |
| | Location | 38 Bonython Road TR7 3AN | |
| | Applicant | Mr Mark Wheeler | |
| | Grid Ref | 182506 / 62354 | |

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| Minute Ref P210/22 (9) | Decision | It was proposed by Cllr N Morris, second by Cllr J Kenny and RESOLVED unanimously to SUPPORT PA22/05222 | |
| | Comments | In line with Newquay Neighbourhood Plan policy H1 - Replacement Dwellings and Extensions - Members were happy to support the application, subject to confirmation there would be no loss of privacy resulting from the proposed Juliet balconies. | ACTION - post SUPPORT on CC Planning Register |

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| Minute Ref P210/22 (10) | 8:36PM. Cllr M North declared a non-pecuniary interest for application PA22/05851 and left the room. | | |
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| | Application 9 | Trenance | |
| | Reference | PA22/05851 | |
| | Proposal | Small balcony addition to the front of the property | |
| | Location | 57 Trembath Crescent TR7 2DX | |
| | Applicant | Mr Paul Ledder | |
| | Grid Ref | 181118 / 60978 | |
| Minute Ref P210/22 (11) | Decision | It was proposed by Cllr N Morris, second by Cllr J Kenny and RESOLVED unanimously to SUPPORT PA22/05851 | |
| | Comments | Members were happy to support the application, subject to confirmation from the Officer that there would be no loss of privacy to neighbouring resulting from the proposed small balcony. | ACTION - post SUPPORT on CC Planning Register |

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| Minute Ref P210/22 (12) | 8:41PM. Cllr M North re-joined the meeting. | |
| | Application 10 | Central & Pentire |
| | Reference | PA22/05847 |
| | Proposal | Advertisement consent for number of signs of which 1 is illuminated internally - illuminated fascia sign with 1 no set of internally illuminated letters and 1 no internally illuminated projecting sign. |
| | Location | 52 East Street TR7 1BE |
| | Applicant | Jonathan Cawthorn - Jonsigns Ltd |
| | Grid Ref | 181337 / 61635 |
| Minute Ref P210/22 (13) | Decision | It was proposed by Cllr S Thomson, second by Cllr N Morris and RESOLVED unanimously to SUPORT to PA22/05847 |
| | Comments | Members were happy to support this application, subject to confirmation from the Officer that the illuminated signs would be unlikely to have an unacceptable negative impact on the residential apartments above the premises. |
| | | ACTION - post SUPPORT on CC Planning Register |
| | Application 11 | Porth & Tretherras |
| | Reference | PA22/04956 |
| | Proposal | Construction of a detached single garage, increase to driveway area and dropping of the public kerb. |
| | Location | 21 Bonython Road TR7 3AW |
| | Applicant | Ms Jo Wright |
| | Grid Ref | 182457 / 62246 |

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| Minute Ref P210/22 (14) | Decision | <p>It was proposed by Cllr S Thomson, second by Cllr J Bell and RESOLVED to SUPPORT to PA22/04956</p> <p>Cllrs M North and F Williamson voted against the proposal.</p> | |
| | Comments | <p>Members voted by majority to support the proposals, subject to confirmation that the Planning Officer is satisfied with the proposed arrangements for managing surface water run-off. Some concern was raised that locating the garage at the front of the property may harm the existing street scene. However, Members agreed this impact was mitigated to a greater extent by the location of no.21, which sits at the end of the row of bungalows and adjacent to the much larger property at no.19. If permitted, Members would not wish to see the proposed detached single garage act as a precedent for similar front garden constructions along this section of Bonython Road.</p> | ACTION - post SUPPORT on CC Planning Register |

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| Minute Ref P211/22 | <u>Terms of Reference and Risk Assessment Update</u> | |
| | <p>Cllr J Kenny reported that the recommendation to place Traffic Regulation Orders within the Terms of Reference of the Planning & Licensing Committee (see Minute Ref P195/22 – 22 June 2022) would be discussed at Full Council on 06 July 2022.</p> | |

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| Minute Ref P212/22 | <u>Reports and any associated Recommendations from Working Parties</u> | |
| | <p>i. Community Governance Review Working Party</p> <p>D McLeod reported that Cornwall Council’s Constitution & Governance Committee had met on 21 June and discussed the next phase for any proposals that were still to be determined under Cornwall’s Community Governance Review. The</p> | |

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| | Committee voted against reinstating the Electoral Review Panel and will be discussing the Newquay/Colan Boundary proposals at their meeting scheduled for 06 September 2022. | |
| | <p>ii. Newquay Neighbourhood Plan Review</p> <p>Cllr J Kenny reported there had been some issues with identifying a suitable date for the first meeting. Members agreed to convene a meeting at 11am Monday 11 July.</p> | Cllr Kenny to send meeting invite |
| Minute Ref P213/22 | <u>Financial Statement</u> | |
| | None | |
| Minute Ref P214/22 | <u>Other Correspondence</u> | |
| | None | |
| Minute Ref P215/22 | <u>Items for information and discussion only</u> | |
| | None | |
| Minute Ref P216/22 | <p><u>Date and time of next meeting</u></p> <p>The next Planning & Licensing Committee meeting will take place on 20 July 2022 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The Chair thanked Members for their attendance and exited the meeting at 21:10 pm</p> <p>Signed.....</p> <p>Date.....</p> <p>Chair Cllr J Kenny</p> | |

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| | <p>Minutes of the Planning & Licensing Committee Meeting held on Wednesday, 20 July 2022 at 6.04 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay.</p> | |
| | <p><u>Present</u> Cllr N Morris (Vice Chair), Cllr M North, Cllr J Bell, Cllr C Anderson, Cllr S Thomson</p> <p><u>Also attending</u> D McLeod & C Rowley, K Stevenson (Corporate Services) There were 3 members of the public in attendance.</p> | |
| <p>Minute Ref P217/22</p> | <p><u>Apologies</u> Cllr J Kenny (Chair), Cllr J Brook, Cllr K Larsen, Cllr F Williamson.</p> | |
| <p>Minute Ref P218/22</p> | <p><u>Interests</u> None.</p> | |
| <p>Minute Ref P219/22</p> | <p><u>Meeting Management Issues</u> None.</p> | |
| <p>Minute Ref P220/22</p> | <p><u>Minutes</u></p> <ul style="list-style-type: none"> i. 08 June 2022 ii. 22 June 2022 iii. 05 July 2022 – D McLeod apologised that the minutes for this meeting were not quite finished but would be presented at the next available meeting. | |
| <p>Minute Ref P220/22 (1)</p> | <p>It was proposed by Cllr S Thomson, second by Cllr N Morris and RESOLVED unanimously that the minutes of the meeting for 08 June 2022 and 22 June 2022 were correctly recorded and that they be adopted and signed by the Chairman.</p> | |

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| Minute Ref P221/22 | <u>Matters Arising</u> None. | |
| Minute Ref P222 | <u>Public Question Time</u> D McLeod confirmed no written questions had been received. Representations were made in support of planning applications PA22/06119 (agenda item 10.07), PA22/06187 (agenda item 10.08) and PA22.03679 (agenda item 10.10) | |
| Minute Ref P222/22 (1) | It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 10.07 (PA22/06119) in order that a decision be made before returning to Public Questions. | |
| | Application 7 CENTRAL & PENTIRE | |
| | Reference PA22/06119 | |
| | Proposal Retention of the area of concrete hardstanding adjacent to The Boathouse and the continued use of this area for the sale of takeaway food. | |
| | Location New Harbour Restaurant, South Quay Hill, TR7 1HT | |
| | Applicant Mr R Spurrell | |
| | Grid Ref 180716 / 62011 | |
| Minute Ref P222/22 (2) | Decision It was proposed by Cllr M North, second by Cllr J Bell and RESOLVED unanimously to NO OBJECTION to PA22/06119 | |
| | Comments Members agreed the works proposed for the front of the property would be in keeping with the existing property and the wider street scene. The use of obscured glass for the rear-facing dormer window | ACTION - post NO OBJECTION on CC Planning Register |

should be a condition of any permission that is granted.

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| Minute Ref P222/22 (3) | It was proposed by Cllr S Thomson, second by Cllr M North and RESOLVED unanimously to bring forward agenda item 10.08 (PA22/01687) in order that a decision be made before returning to Public Questions. | |
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| | Application 8 | TRENANCE | |
| | Reference | PA22/06187 | |
| | Proposal | Proposed dormer and alterations | |
| | Location | 27 St Johns Road TR7 1JT | |
| | Applicant | Mr And Mrs Davies | |
| | Grid Ref | 180602 / 61477 | |
| Minute Ref P222/22 (4) | Decision | It was proposed by Cllr S Thomson, second by Cllr M North and RESOLVED unanimously to SUPPORT to PA22/06187 Cllr N Morris abstained. | |
| | Comments | Members agreed the works proposed for the front of the property would be in keeping with the existing property and the wider street scene. The use of obscured glass for the rear-facing dormer window should be a condition of any permission that is granted. | ACTION - post SUPPORT on CC Planning Register |

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| Minute Ref P222/22 (5) | It was proposed by Cllr J Bell, second by Cllr M North and RESOLVED unanimously to bring forward agenda item 10.10 (PA22/03679) in order that a decision be made before returning to the remaining agenda items. | |
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| | Application 10 | CENTRAL & PENTIRE | |
| | Reference | PA22/03679 | |

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| | Proposal | Change of use from dwelling/B&B to HMO and 3 self-contained studio apartments (including removal of single storey extensions) | |
| | Location | Hepworth Hotel 27, Edgcumbe Avenue TR7 2NJ | |
| | Applicant | Bloc Cornwall Holdings Limited Bloc Cornwall Holding Limited | |
| | Grid Ref | 181811 / 61762 | |
| Minute Ref P222/22 (6) | Decision | It was proposed by Cllr S Thomson, second by Cllr C Anderson and RESOLVED unanimously to SUPPORT to PA22/03679 | |
| | Comments | <p>On 21 September 2021 the Town Council's Planning & Licensing Committee agreed to adopt and observe the following form of words when considering planning applications that seek to create any Large House of Multiple Occupation:</p> <p>"Newquay Town Council collectively recognises Newquay has a housing crisis driven by the impacts of the Covid-19 pandemic; this is an acute problem of a lack of rental accommodation which is affordable to our community. There is a need for short-term immediate interventions to mitigate the most severe impacts and as such we recognise that the provision of high-quality Houses of Multiple Occupation is an important part of the solution as recognised by policy H3 of the Newquay Neighbourhood Plan. In this respect we confirm that we will take a proactive and positive approach to all proposals for HMO applications on a case-by-case basis, recognising that, where high-quality proposals are submitted, the acute need for low-cost rental housing should be given significant weight in the</p> | ACTION - post SUPPORT on CC Planning Register |

planning balance. We would continue to expect all such proposals to be of a high-quality design as required by Policy H3 criteria 2 (waste and amenity storage), 3 (visual appearance), 4 (residential amenity), and 6 (fire safety measures) and include a management plan to demonstrate how the property will continue to be managed and maintained".

In light of this statement, the following comments are provided in response to planning application PA22/03679: When considering parking arrangements, Members agreed that whilst Eliot Gardens does offer largely unrestricted parking it is one of the most pressured streets in the town for on-street parking and could at best offer very limited additional parking opportunities for residents of the proposed apartments/HMO. Concerns were raised that at least one on-street parking space would be lost as a result of the proposed new parking accessed via Eliot Gardens. Members also voiced their unhappiness at the potential loss of the green verge and would be interested to know if consideration had been given to repurposing a portion of the gardens facing Edgcumbe Avenue in order to accommodate the additional three spaces. It was noted that parking along this section of Edgcumbe Avenue is already subject to restrictions so a drop kerb section here would not add to local parking pressures. It was felt that the loss of amenity space on the Edgcumbe Avenue side could be mitigated by repurposing the space made available by the removal of the

existing Sunroom. Members noted that, in order to meet the 50% parking requirement described under policy H3, six of the spaces would need to be allocated to the HMO, leaving one each for the three apartments.

The Cornwall Local Plan draws attention to the number of residents across the county who have long-term health conditions and disabilities. Policy 12 of the CLP seeks to ensure Developers have engaged in a design process that has considered, amongst other things, adaptability, inclusiveness and diversity. Members could see no evidence that issues such as inclusive access had been given consideration in the application documents. This appears to be a missed opportunity in terms of the overall scheme. Members would wish to see at least one of the ground floor units designed with adaptability, inclusiveness and diversity in mind. The Town Council's support for this application should be regarded as conditional, subject to further consideration of the points stated above.

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| Minute Ref P223/22 | <u>Active Consultations</u> None. | |
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| Minute Ref P224/22 | <u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u> | |
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| Licensing Ref: LI22_003857 | i. LA03 Grant – Craftworks Street Kitchen – 13 Pargolla Road | |
| | D McLeod gave a brief overview the premises and the licensable activities being applied for. Members were advised the Civilian Police Licensing Officer had submitted a | |

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| | <p>representation to improve some of the conditions, but otherwise had no concerns regarding the application.</p> <p>D McLeod noted that the submitted plans now met requirements of The Licensing Act 2003 – this had been an issue with the previous application for this premises (LI22_001297 – see Minute Ref P176/22 - 08 June 2022).</p> <p>Members expressed their concern that allowing an outdoor licensed premises to operate in this predominantly residential area would be likely to cause undue noise and disturbance.</p> | |
| <p>Minute Ref P224/22 (1)</p> | <p>It was proposed by Cllr J Bell, second by Cllr M North and RESOLVED that the Town Council would submit a representation in response to licensing application LI22_003857, raising concerns that the retail supply of alcohol at this premises would be likely to cause a public nuisance to nearby residential dwellings.</p> | <p>D McLeod to notify Licensing.</p> |
| | <p>Licensing Ref: Not Given</p> <p>i. Distribution of Free Printed Material - Edge Global Marketing Services Ltd</p> | |
| | <p>Hershey's Chocolate – 12th – 14th August 2022. 12pm to 7pm.</p> <p>D McLeod gave a brief overview of the times, dates and locations applied for and how the distribution of free printed material is regulated within the town. Members noted the applicant's arrangements for recovering discarded materials.</p> | |
| <p>Minute Ref P224/22 (2)</p> | <p>It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED that the Town Council would not be submitting a representation in response to the application for the distribution of free printed material across all regulated areas of the town, as applied for by Edge Global Marketing Services Ltd</p> | <p>D McLeod to notify Licensing.</p> |
| <p>Minute Ref P225/22</p> | <p><u>To discuss and make any decisions on previous Planning Applications</u></p> <p><u>Five Day Protocols:</u></p> | |

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| | Planning Ref | i. PA22/04305 - 13 Riverside Avenue TR7 1PW | |
| | | Six Cllrs responded to this Five-Day Protocol, three voting to Support approval and three voting to Agree to Disagree. The casting vote of the Chair was to Agree to Disagree with the Officer Recommendation to Approve. | |
| Minute Ref P225/22 (1) | | It was proposed by Cllr M North, second by Cllr J Bell, and RESOLVED unanimously to ratify the above decision. | |
| | Planning Ref | i. PA21/05424 – 22 Riverside Crescent | |
| Minute Ref P225/22 (2) | | D McLeod reported that the Planning Officer has agreed to extend the deadline for responses to allow full consideration of the amended plans to take place at the next available meeting. | D McLeod to add to agenda for 03 August 2022 |
| Minute Ref P226/22 | <u>To consider Planning Applications and correspondence relating to Planning Applications</u> | | |
| | Application 1 | CENTRAL & PENTIRE | |
| | Reference | PA22/05044 | |
| | Proposal | Conversion of Existing Redundant Workshop to Form Annexe Accommodation with Parking. | |
| | Location | Redundant Workshop at Atlantic View, 56 Pentire Avenue, TR7 1PE | |
| | Applicant | Mr M Schofield | |
| | Grid Ref | 179222 / 061476 | |
| Minute Ref P226/22 (1) | Decision | It was proposed by Cllr N Morris, second by Cllr J Bell and RESOLVED unanimously to OBJECT to PA22/05044 | |
| | Comments | Members queried the current status of the built structure in question. The application form indicates that the proposed works have not yet started and that, as per the | ACTION - post OBJECTION on CC |

description, the structure is a redundant workshop. However, local observations indicate the building is being used, possibly as a residential dwelling. It is understood that no.58 Pentire Avenue is currently comprised of a number of residential dwellings, including six numbered flats, one named flat, Gullrock, (occupied by the applicant) and an additional outbuilding known as "the chalet". The 'redundant' workshop is located along the rear boundary of the next-door neighbour, no.56 Pentire Avenue. It appears that direct pedestrian access to and from the flats would be impeded by 'the chalet', which sits to the rear of no.58. Members were therefore unconvinced that the 'redundant' workshop could be considered well related to the principal dwelling and did not feel that the functional link with the principal dwelling had been demonstrated in the application documents. Concerns were raised that the residential amenity of no.56 would be negatively impacted by the proposed use and that the loss of privacy was also not addressed in the application documents. Ensuring privacy for the occupants of the annexe would also appear to be problematic. The Gross Internal Area is given as 37.02m². This would just meet the nationally described space standards for a one-bedroom property occupied by one person. It was noted from the application documents that the annexe is intended to accommodate more than one person. If this were the case, the GIA would fall short of the required 39m² and

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| | | could not therefore be supported by the Town Council. The proximity of the workshop to no.53 Surf View was noted by the Planning Inspector when dismissing application PA20/05225 (which had sought to convert the garage into a two-storey holiday let). Concerns were raised that the residential amenity of no.53 Surf View would be negatively impacted by the current proposal. | |
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| Minute Ref P226/22 (2) | Extension | 7:55pm It was proposed by Cllr N Morris, second by Cllr S Thomson and RESOLVED unanimously to extend the meeting by up to one hour. | |
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| | Application 2 | CENTRAL & PENTIRE | |
| | Reference | PA22/05915 | |
| | Proposal | Proposed extension and loft conversion | |
| | Location | 5 Ulalia Road, TR7 2QA | |
| | Applicant | Mr & Miss Stephen and Kathryn Downes & Withers | |
| | Grid Ref | 181938 / 61955 | |
| Minute Ref P226/22 (3) | Decision | It was proposed by Cllr M North, second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA22/05915 | |
| | Comments | Members noted that no public objections had been posted against this application when making their deliberations. Although the works at first-floor level would extend up to the property boundary, the adjacent neighbour (no.7) sits to the south and seems unlikely to suffer an unacceptable light loss. Members agreed the proposals | ACTION - post SUPPORT on CC Planning Register |

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| | | were unlikely to have a detrimental impact on the amenity of neighbouring properties or on the character of the local area. In line with Newquay Neighbourhood Plan policy H1 - Replacement Dwellings and Extensions - Members were happy to support this application. | |
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| | Application 3 | CENTRAL & PENTIRE | |
| | Reference | PA22/05931 | |
| | Proposal | Proposed first floor extension. | |
| | Location | 27 Edgcumbe Gardens, Tr7 2QD | |
| | Applicant | Mr R Dewar | |
| | Grid Ref | 181914 / 61872 | |
| Minute Ref P226/22 (4) | Decision | It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously to raise NO OBJECTION to PA22/05931 | |
| | Comments | Members noted that no public objections had been posted against this application when making their deliberations. There was some uncertainty as to whether the first-floor extension may lead to a loss of light to the adjacent property, no.25. Members therefore agreed to raise no objection, subject to confirmation from the Officer that there would be no loss of residential amenity to neighbouring properties. | ACTION - post NO OBJECTION on CC Planning Register |

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| | Application 4 | CENTRAL & PENTIRE | |
| | Reference | PA22/05692 | |
| | Proposal | Ground and first floor extension to provide accessible kitchen, bedroom and wet room. | |

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| | Location | 60 Parc Godrevy TR7 1TY | |
| | Applicant | Mr Darren Williams | |
| | Grid Ref | 180165 / 61339 | |
| Minute Ref P226/22 (5) | Decision | It was proposed by Cllr S Thomson, second by Cllr C Anderson and RESOLVED unanimously to SUPPORT PA22/05692 | |
| | Comments | Members were satisfied the proposals were unlikely to have a detrimental impact on the amenity of neighbouring properties or on the character of the local area. In line with Newquay Neighbourhood Plan policy H1 - Replacement Dwellings and Extensions - Members were happy to support this application. | ACTION – post SUPPORT on CC Planning Register |

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| | Application 5 | <u>TRENANCE</u> | |
| | Reference | PA22/05781 | |
| | Proposal | Application for modification of a planning obligation so that payments of the off-site open space, SAC and education contributions are phased in respect of the first and second property. | |
| | Location | Land North West of Trevithick Manor between A392 & Trevemper Road Trevemper TR7 2HS | |
| | Applicant | Wain Homes SW Ltd | |
| | Grid Ref | 1802050 / 60141 | |
| Minute Ref P226/22 (6) | Decision | It was proposed by Cllr C Anderson, second by Cllr M North and RESOLVED unanimously to raise NO OBJECTION to PA22/05781 | |
| | Comments | Members agreed to raise no objection to this application for the modification of a planning obligation, subject to confirmation from the Planning Officer that | ACTION - post NO OBJECTION on CC |

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| | | a satisfactory alternative can be agreed upon. | Planning Register |
| | Application 6 | CENTRAL & PENTIRE | |
| | Reference | PA22/05885 | |
| | Proposal | Construction of 2 new dwellings on what was the 22-24 part of former Bar Trip Hotel. | |
| | Location | Former Bartrip Hotel 22 – 28 Island Crescent TR7 1DZ | |
| | Applicant | Mr Mike Cutmore | |
| | Grid Ref | 181238 / 61805 | |
| Minute Ref P226/22 (7) | Decision | It was proposed by Cllr M North, second by Cllr C Anderson and RESOLVED unanimously to OBJECT to PA22/05885 | |
| | Comments | Members noted the absence of a street view showing the proposals in the context of the existing street scene. The submitted east and west elevations show the proposed new dwellings sitting alongside the parts of the former Bartrip Hotel that occupied 26-28 Island Crescent, prior to that building's demolition and redevelopment. Members were uncertain why the proposals had not been shown in a more current context and agreed this omission hindered any assessment of the impact the proposals would have on no's 26-28 and the wider street scene. Concerns were raised that the proposals would result in an unacceptable level of overlooking and loss of privacy to neighbouring properties to the north and east of the application site. Newquay Neighbourhood Plan Policy CC2 - Development in Locations Vulnerable to | ACTION - post OBJECTION on CC Planning Register |

Coastal Change – describes the Exclusion Zone for cliffside development as following the anticipated 100-year erosion line, as identified on the Cornwall Council interactive mapping website. At its closest point, the proposed development sits approximately 20m from the landward edge of this zone. The Coastal Erosion Vulnerability (CEV) Zone is defined by Policy CC2(a.2) as being 30m from the landward edge of the Exclusion Zone, placing much of the application site within the CEV. Neighbourhood Plan Policy CC2(c.1) requires that redevelopment proposals within the CEV zone must be accompanied by a rigorous Coastal Erosion Vulnerability Assessment (CEVA), carried out by a suitably qualified, experienced and indemnified professional. Proposals will only be supported where the CEVA confirms that the proposal will not cause damage to cliff faces or otherwise increase susceptibility to coastal change, and where the proposal complies with all other relevant planning policies. This requirement is seen as particularly relevant to the current scheme, where it appears excavation would be required in order to achieve the proposed undercroft parking.

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| | Application 9 | TRENANCE | |
| | Reference | PA22/06215 | |
| | Proposal | Rear dining and replacement conservatory extension. | |
| | Location | 10 Dale Close TR7 2TL | |

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| | Applicant | Ms Carol Cooper | |
| | Grid Ref | 182091 / 6048 | |
| Minute Ref P226/22 (8) | Decision | It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to SUPPORT to PA22/06215 | |
| | Comments | Members were satisfied the plot size was of sufficient size to accommodate the proposed rear dining and replacement conservatory extension, whilst still leaving an adequate amount of amenity space appropriate to a family dwelling. | ACTION - post SUPPORT on CC Planning Register |

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| | Application 11 | CENTRAL & PENTIRE | |
| | Reference | PA22/04540 | |
| | Proposal | Single storey back extension and loft conversion with dormer extension | |
| | Location | 15 Broad Street, TR7 1NE | |
| | Applicant | Stefanie Cunningham | |
| | Grid Ref | 186723 / 61737 | |
| Minute Ref P226/22 (9) | Decision | It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA22/04540 Cllr C Anderson abstained | |
| | Comments | The Newquay Character Study identifies Broad Street as an important part of the town's historic fabric. It is known to be one of the oldest streets and Members noted that the roofscape here remains largely intact. Concerns were raised that the dormer extension would prove to be a negative addition likely to harm the character of the area. Members were made aware that parking pressures remain an | ACTION - post OBJECTION on CC Planning Register |

ongoing cause for concern amongst residents in this part of the town. Although the application documents indicate no changes to existing parking arrangements, the loss of garage space as potential off-road parking is seen as adding to the local pressures.

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| Minute Ref P227/22 | <u>Terms of Reference and Risk Assessment Update</u> | |
| | D McLeod that the recommendation that Traffic Regulation Orders be placed within the remit of the Planning & Licensing Committee had been agreed at the Full Council meeting of 06 June 2022 and that the Terms of Reference had now been updated to reflect this. | |
| Minute Ref P228/22 | <u>Reports and any associated Recommendations from Working Parties</u> | |
| | i. Community Governance Review Working Party No update. | |
| | ii. Newquay Neighbourhood Plan No update. | |
| Minute Ref P229/22 | <u>Financial Statement</u> | |
| | D McLeod reported that no purchases have been made and no payments have been authorised. | |
| Minute Ref P230/22 | <u>Other Correspondence</u> | |
| | None. | |
| Minute Ref P231/22 | <u>Items for information and discussion only</u> | |
| | None. | |

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| Minute Ref P232/22 | <u>Date and time of next meeting</u> The next Planning & Licensing Committee meeting will take place on 03 August 2022 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF. The Chair thanked Members for their attendance and exited the meeting at 20:56 pm Signed..... Date..... Chair Cllr J Kenny | |
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| | Minutes of the Planning & Licensing Committee Meeting held on Wednesday 03 August 2022 at 18:05 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay. | |
| | <p><u>Present</u> Cllr J Kenny (Chair), Cllr N Morris (Vice Chair), Cllr J Bell, Cllr K Larsen, Cllr M North.</p> <p><u>Also attending</u> D McLeod, L Holroyd (Miss) & M Mee (Corporate Services)</p> <p>There were 6 members of the public in attendance.</p> | |
| Minute Ref P233/22 | <p><u>Apologies</u> Cllr C Anderson, Cllr J Brook, Cllr F Williamson.</p> | |
| Minute Ref P234/22 | <p><u>Interests</u> None</p> | |
| Minute Ref P235/22 | <p><u>Meeting Management Issues</u> None</p> | |
| Minute Ref P236/22 | <p><u>Minutes</u></p> <ul style="list-style-type: none"> i. 05 July 2022 ii. 20 July 2022 | |
| Minute Ref P236/22 (1) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously that the minutes of the meeting for 05 July 2022 and 20 July 2022 were correctly recorded and that they be adopted and signed by the Chairman. | |
| Minute Ref P237/22 | <p><u>Matters Arising</u> None</p> | |

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| Minute Ref P238/22 | <u>Public Question Time</u> | |
| | D McLeod confirmed no written questions had been received. Representations were made in support of three Planning Applications; PA22/06270 (Agenda Item 10.04); PA22/06129 (Agenda Item 10.02) and PA21/05424 (Agenda Item 9.01). | |

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| Minute Ref P238/22 (1) | <p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 9.01 (PA21/05424) in order that a decision be made before returning to Public Questions.</p> <p>Members noted that the committee had previously objected to application PA22/05424 in August 2021 (see Minute Ref P575/21(3)) and February 2022 (see Minute Ref P042/22(2)) and had maintained that objection via the Five-Day Protocol in March 2022 (see Minute Ref P071/22). D McLeod reported that further amended documents had now been put out for a short consultation.</p> | |
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| | Ward | Central & Pentire | |
| | Reference | PA21/05424 | |
| | Proposal | Replacement three storey dwelling | |
| | Location | 22 Riverside Crescent TR7 1PJ | |
| | Applicant | Mr Pete Fair | |
| | Grid Ref | 178866 / 61347 | |
| Minute Ref P238/22 (2) | Decision | It was proposed by Cllr K Larsen, second by Cllr J Bell and RESOLVED unanimously to OBJECT to PA21/05424 | |
| | Comments | Newquay Neighbourhood Plan Policy H2 - Development in Sensitive Landscape Areas - recognises the harmful impact that | ACTION - post OBJECTION |

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| | <p>unsympathetic developments have on garden areas in this part of the town and advises that proposals here should be scrutinised to ensure that the character of the area is not further eroded. Members agreed that the introduction of the "landscape feature bank to pavement boundary" would go some way to soften the abrupt and overbearing frontage described in previous versions of the plans; however, concerns remain that the proposal seeks to create a fully enclosed frontage to the new dwelling. This enclosed frontage continues to be viewed as being at odds with the more open frontages that characterise this stretch of Riverside Crescent. The proposed automatic secure vehicle access gates appear to have no nearby equivalent and their scale is felt to be overbearing. The desire for privacy is fully appreciated but is seen as being contradicted by the front facing ground floor terrace, which extends almost to the public highway and again, adds to the enclosed and overbearing frontage of the proposed dwelling. In line with NNP Policy H2 and the Newquay Character Study, Members agreed that attention should be given to the proposed colour of the building (particularly given its proposed scale and mass) and how this will impact the street frontage. The use of more muted natural colours is encouraged in order to soften the appearance of this development at street level and on the wider landscape.</p> | <p>on CC Planning Register</p> |
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| Minute Ref P238/22 (3) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 10.04 (PA22/06270) in order that a decision be made before returning to Public Questions. | |
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| | Application 4 | Whipsiderry | |
| | Reference | PA22/06270 | |
| | Proposal | Retrospective application for Use of land for siting of yurt for yoga and wellbeing workshops | |
| | Location | Top Field Car Park, Watergate Road TR8 4AA | |
| | Applicant | Mr B Hall - Zen Den T/A Live Music Connections | |
| | Grid Ref | 184098 / 64528 | |
| Minute Ref P238/22 (4) | Decision | It was proposed by Cllr N Morris, second by Cllr J Bell and RESOLVED unanimously to raise NO OBJECTION to PA22/06270 | |
| | Comments | Members noted this is a seasonal business operating from a temporary structure and were satisfied that the proposals were in line with Newquay Neighbourhood Plan policy E3(1) - Support the Visitor Economy. | ACTION - post NO OBJECTION on CC Planning Register |

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| Minute Ref P238/22 (5) | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to bring forward agenda item 10.02 (PA22/06129) in order that a decision be made before returning to the remaining agenda items. | |
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| | Application 2 | Whipsiderry | |
| | Reference | PA22/06129 | |
| | Proposal | Change of Use to B and B | |
| | Location | Penwyth House, 1 Stanways Road TR7 3HF | |
| | Applicant | Mr and Mrs Woods | |

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| | Grid Ref | 183871 / 62271 | |
| Minute Ref P238/22 (6) | Decision | It was proposed by Cllr M North, second by Cllr K Larsen and RESOLVED unanimously to raise NO OBJECTION to PA22/06129 | |
| | Comments | Members noted the reason for this application and were satisfied the proposed change of use was unlikely have any negative local impact. In line with Newquay Neighbourhood Plan policy E3(1) - Support the Visitor Economy – Members were happy to raise No Objection to this retrospective application. | ACTION - post NO OBJECTION on CC Planning Register |

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| Minute Ref P239/22 | <u>Active Consultations</u> | |
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| | i. Infra22-056_SN01 - Treloggan Industrial Estate – Proposed Waiting Restrictions | |
| Minute Ref P239/22 (1) | It was proposed by Cllr S Thomson, second by Cllr J Bell and RESOLVED unanimously to support the Treloggan Industrial Estate Proposed Waiting Restrictions (Infra22-056_SN01) Cllr N Morris abstained. | |

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| | ii. Cumulative Impact Policies in relation to alcohol, entertainment and late-night refreshment | |
| | D McLeod informed Members that Cornwall Council's had Cumulative Impact Policies (CIPs) Newquay, Truro, Falmouth, and Penzance were due for review by January 2022. However, due to the pandemic, the review was not undertaken as evidence gathered at that time would not have been a true reflection of the night-time economy. A part of the current review, Cornwall Council were inviting evidence from the | |

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| | <p>Police, Public Health and Other Persons (such as the Town Council).</p> <p>Members agreed the Town Council would not be in a position to submit any evidence to the review but were keen to support the continuation of the CIPs as these are viewed by the Police as an indispensable tool for ensuring the responsible operation of licensed premises in Newquay.</p> | |
| <p>Minute Ref P239/22 (2)</p> | <p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to support the retention of the Cumulative Impact Policies for Newquay.</p> | <p>ACTION - D McLeod to notify Licensing.</p> |
| <p>Minute Ref P239/22 (3)</p> | <p>iii. Consultation on the Schedule of Modifications to the Climate Emergency Development Plan Submission Document</p> <p>Members noted that Cornwall Council have asked for responses to be submitted before 05 September 2022. Cllr K Larsen agreed to go through the schedule of modifications and report back at next meeting. Comments and responses from members should be returned to Cllr K Larsen before 14th August.</p> | |
| <p>Minute Ref P240/22</p> | <p><u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u></p> | |
| <p>Minute Ref P240/22 (1)</p> | <p>D McLeod reported that, following objections from Newquay Town Council due to the lack of information provided, the applicant now has amended the application form to show that on days of distribution will be limited to a maximum of 100 leaflets.</p> <p>D McLeod requested all Members to return comments to him via email within the week.</p> | |

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| Minute Ref P241/22 | <u>To discuss and make any decisions on previous Planning Applications</u> | |
| | Planning Ref | i. PA22/03882 – 80 Bonython Road |
| | Four Cllrs responded to this Five-Day Protocol, with all four agreeing to disagree with the Officer's recommendation to approve the application. | |
| Minute Ref P241/22 (1) | It was proposed by Cllr N Morris, second by Cllr J Kenny, and RESOLVED unanimously to ratify the above decision. | |
| Minute Ref P242/22 | <u>To consider Planning Applications and correspondence relating to Planning Applications</u> | |
| | Application 1 | Whipsiderry |
| | Reference | PA22/06290 |
| | Proposal | Proposed erection of a single, self-build, low impact and highly sustainable, dwelling house. |
| | Location | Land South Of 246 Henver Road TR7 3EH |
| | Applicant | Gary Woodward |
| | Grid Ref | 183770 / 61837 |
| Minute Ref P242/22 (1) | Decision | It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to OBJECT to PA22/06290 |
| | Comments | Whilst the proposed increase in amenity space for the existing flats is viewed positively, Members queried whether the site could accommodate the proposed dwelling together with adequate on-site parking for both the existing residents of 246 Henver Road and the occupants of the new dwelling. Concerns were raised at the loss of parking provision to the existing flats and Members queried whether the provision of parking formed part of any |
| | | ACTION - post OBJECTION on CC Planning Register |

existing letting agreement for the flats. In addition, it was felt that the turning circle illustrated in the Proposed Site Plan (drawing 22255-03) failed to demonstrate that there would be adequate space to allow each vehicle to enter, manoeuvre and leave in a forward gear. The parking space closest to the front of the existing flats appears particularly constrained in terms of an available turning circle. Members noted that the shared pedestrian footpath/cycle route that runs along the northern boundary is regularly occupied by one or more parked vehicles. Although parking on the shared pedestrian footpath/cycle route is not permitted and its cause is uncertain, there appears to be evidence this activity may be an indication of the difficulties associated with parking more than two vehicles on the site (see accompanying images).

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| Minute Ref P242/22 (2) | Extension | 7:54pm It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to extend the meeting by up to one hour. | |
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| | Application 3 | Trenance | |
| | Reference | PA22/06391 | |
| | Proposal | Two-storey side extension. | |
| | Location | 64 Polwhele Road TR7 2SZ | |
| | Applicant | Mr Nassim Chy | |
| | Grid Ref | 182280 / 60435 | |
| Minute Ref P242/22 (3) | Decision | It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to raise NO OBJECTION to PA22/06391 | |

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| | Comments | In line with the Newquay Neighbourhood Plan policy G2 (Development Principles), Members would encourage the applicant to explore opportunities for integrating high levels of environmental sustainability into this scheme. The inclusion of a flat roof was considered less preferable than a pitched roof alternative, which would be viewed as more in keeping with the existing building and would offer greater potential for including PV panels within the design. Having considered the proposed Block Plan was some uncertainty as to whether the extension would abut the wall of the garage at no.66 or not. Although not necessarily a planning matter, a narrow gap between the two would be seen as problematic for the owners of both properties. Members agreed to raise No Objection, subject to confirmation there would be no significant impact on the residential amenity of the neighbouring property at no.66. | ACTION - post NO OBJECTION on CC Planning Register |
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| | Application 5 | Central & Pentire | |
| | Reference | PA22/06424 | |
| | Proposal | Proposed infill to existing ground floor rear extension. Proposed dormer. Internal alterations. | |
| | Location | 19 Springfield Road TR7 1RT | |
| | Applicant | Mr and Mrs Grant | |
| | Grid Ref | 181496 / 61626 | |
| Minute Ref P242/22 (4) | Decision | It was proposed by Cllr S Thomspn, second by Cllr K Larsen and RESOLVED unanimously to SUUPPORT PA22/06424 | |

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| | Comments | In line with the Newquay Neighbourhood Plan policy G2 (Development Principles), integrating sustainable energy sources into this scheme was welcomed. The design and scale of the proposal, including materials, are considered quite acceptable. It was felt unlikely that the proposal would result in unreasonable additional overbearing, overlooking, overshadowing or noise and disturbance impact. Members were happy to support this application in line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions). | ACTION - post SUPPORT on CC Planning Register |
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| | Application 6 | Porth & Tretherras | |
| | Reference | PA22/06502 | |
| | Proposal | Loft conversion with two dormers proposed with single storey extension to the rear/side of the property. | |
| | Location | 20 Billings Drive TR7 2SQ | |
| | Applicant | Anna Gannon | |
| | Grid Ref | 182582 / 61014 | |
| Minute Ref P242/22 (5) | Decision | It was proposed by Cllr K Larsen, second by Cllr J Bell and RESOLVED unanimously to raise NO OBJECTION to PA22/06502 | |
| | Comments | In line with the Newquay Neighbourhood Plan policy G2 (Development Principles), Members would encourage the applicant to explore opportunities for integrating high levels of environmental sustainability into this scheme. Members agreed the plot size was large enough to accommodate the proposed extension whilst still leaving an | ACTION - post NO OBJECTION on CC Planning Register |

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| | | adequate amount of amenity space for the property. The design and scale of the proposal, including materials, are considered quite acceptable. It was felt unlikely that the proposal would result in unreasonable levels of overbearing or overshadowing. Members agreed to raise No Objection, subject to confirmation there would be no significant loss of privacy to neighbouring properties. | |
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| | Application 7 | Porth & Tretherras | |
| | Reference | PA22/06468 | |
| | Proposal | Variation of Condition 2 (approved plans) of Application No. PA21/07459 dated 5th November 2021 (Proposed extensions and alterations with new driveway) | |
| | Location | 13 Manewas Way TR7 3AJ | |
| | Applicant | Mr Steve Smith | |
| | Grid Ref | 182673 / 62447 | |
| Minute Ref P242/22 (6) | Decision | It was proposed by Cllr J Kenny, second by Cllr S Thomson and RESOLVED unanimously to SUPPORT PA22/06468 | |
| | Comments | Members were satisfied the amended roof design would have no negative impact on the character of the area or on the residential amenity of neighbouring properties. | ACTION - post SUPPORT on CC Planning Register |

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| | Application 8 | Central & Pentire | |
| | Reference | PA22/05620 | |
| | Proposal | Listed building consent for - Replacement UPVC windows and french doors to north and west | |

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| | | elevations. Reinstating lost lean-to roof over lounge french doors with lead batten effect Sarnafil. Replace roof of dining room lean-to with same lead batten effect Sarnafil. | |
| | Location | Headland Hotel Headland Road TR7 1EW | |
| | Applicant | Mr Richard Palmer - The Headland Hotel | |
| | Grid Ref | 180090 / 62416 | |
| Minute Ref P242/22 (7) | Decision | It was proposed by Cllr S Thomson, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA22/05620 | |
| | Comments | Members were happy to support the proposed Listed Building Consent, subject to a favourable response from the Historic Environment Team. | ACTION - post SUPPORT on CC Planning Register |

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| | Application 9 | Central & Pentire | |
| | Reference | PA22/05738 | |
| | Proposal | Construction of rear dormer roof extension and glazed Juliet balcony to provide additional bedroom/en-suite. | |
| | Location | 15 Ennors Road TR7 1RB | |
| | Applicant | Mr Ted Simpson | |
| | Grid Ref | 180898 / 61529 | |
| Minute Ref P242/22 (8) | Decision | It was proposed by Cllr M North, second by Cllr S Thomson and RESOLVED unanimously to SUPPORT PA22/05738 | |
| | Comments | In line with the Newquay Neighbourhood Plan policy G2 (Development Principles), Members would encourage the applicant to explore opportunities for integrating high | ACTION - post SUPPORT on CC |

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| | | levels of environmental sustainability into this scheme. | Planning Register |
| | Application 10 | Porth & Tretherras | |
| | Reference | PA22/06802 | |
| | Proposal | Proposed first floor balcony to the front (West) elevation. | |
| | Location | 33 Well Way TR7 3LS | |
| | Applicant | Mr N Davies | |
| | Grid Ref | 183094 / 62427 | |
| Minute Ref P242/22 (9) | Decision | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA22/06802 | |
| | Comments | Members were unconvinced that the proposed balcony would be in keeping with the existing property. However, the negative impact was viewed as limited. Members agreed to support the proposal, subject to confirmation from the Planning Officer that there would be no loss of privacy to the neighbouring dwelling at no.35. | ACTION - post SUPPORT on CC Planning Register |
| Minute Ref P243/22 | <u>Terms of Reference and Risk Assessment Update</u> | | |
| P243/22 (1) | <p>Cllr J Kenny reported that the proposed changes to the Planning & Licensing Committee's Terms of Reference had been approved by Full Council on 06 July 2022. Objective 3.10 has been updated as follows:</p> <p>3.10 Identify issues and liaise with CC regarding implementation of Traffic Regulation Orders (TROs) and other parking proposals</p> <p>Cllr Kenny reiterated her intention to resurrect the Parking Working Party.</p> | | |

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| | It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to send an invitation to all Town Councillors to join the Parking Working Party. | |
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| Minute Ref P244/22 | <u>Reports and any associated Recommendations from Working Parties</u> | |
| P244/22 (1) | <p>i. Community Governance Review Working Party</p> <p>D McLeod reported that Cornwall Council's Constitution Committee will be meeting in September and the Newquay-Colan boundary changes were scheduled to be the agenda.</p> <p>Cllr J Kenny informed Members that a final decision on the proposed Newquay-Colan boundary changes is expected in February.</p> | |
| P244/22 (2) | <p>ii. Newquay Neighbourhood Plan</p> <p>Cllr Kenny reported the draft Terms of Reference for the Newquay Neighbourhood Plan (Review) Working Party had been agreed with the Town Clerk. The draft Terms of Reference will be added to the agenda for the next available meeting, with a view to recommending them to Full Council schedule for September.</p> | |

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| Minute Ref P245/22 | <u>Financial Statement</u> | |
| | D McLeod reported that no purchases had been made and there were no payments to authorise. | |

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| Minute Ref P246/22 | <u>Other Correspondence</u> | ACTION – D McLeod to email Members with options |
| | <p>i. Correspondence from Craftworks Street Kitchen</p> <p>D McLeod reported that this correspondence effectively invited the Committee to reconsider its recent representation, which objected to the grant of premises</p> | |

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| | <p>licence at this venue due to concerns around the impact on nearby residential properties. Cornwall Council's LA03 Sub-Committee are scheduled to consider the application on 24 August. It was noted that the correspondence had arrived too late to be included on the agenda as a decision-making item and would need to be dealt with by email due to the tight deadlines involved. Typically, such an email would outline options for maintaining or withdrawing the objection, including the negotiation of adding further conditions to any permission granted in order to ensure the Licensing Objectives were not undermined.</p> <p>Cllr M North reiterated her concern that nearby residential dwellings would suffer a negative impact from the supply alcohol at this open air venue.</p> | |
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| Minute Ref P247/22 | <u>Items for information and discussion only</u> | |
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| P247/22 (1) | <p>i. Temporary Accommodation Scheme - Tregunnel Car Park - Planning update</p> <p>Cllrs Kenny, North and Morris attended a recent visit to the existing pods in Truro, organised by Cornwall Council.</p> <p>D McLeod reported that a planning application for the proposed Temporary Accommodation Scheme at Tregunnel Car Park is expected in August.</p> | |
| P247/22 (2) | <p>ii. Community Network Highways Scheme</p> <p>It was noted that CNA Scheme would be one of the items for consideration by the Parking Working Party (once reinstated).</p> | |
| P247/22 (3) | <p>iii. Weekly Decisions List from 13Jul22 - 26Jul22</p> <p>The list of decisions was noted.</p> | |

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| P247/22 (4) | <p>iv. Fast Track Pavement Licences</p> <p>D McLeod reported that, as detailed under the Business and Planning Act 2020 (Pavement Licences) (Coronavirus) (Amendment) Regulations 2022, the Government had opted to extend Fast Track Pavement Licences for another year – until September 2023.</p> | |
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| Minute Ref P248/22 | <p><u>Date and time of next meeting</u></p> <p>The next Planning & Licensing Committee meeting will take place on Wednesday 17th August 2022 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The Chair thanked Members for their attendance and exited the meeting at 21:00 pm</p> <p>Signed.....</p> <p>Date.....</p> <p>Chair Cllr J Kenny</p> | |
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From: Drew Creek

Sent: 04 September 2022 12:16

After a recent sewage event a number of residents and I suspect, all of us as residents of Newquay will have been disappointed to see sewage flowing into the local waters and making the coastal waters around Newquay unsafe for people and wildlife.

In fact it is well reported that South West Water, according to the Environment agency, are one of the worst performing water companies having never in the last 12 years appeared above 2 out of 4 stars for annual performance after assessment of performance across all EPA metrics. The latest data on the Environment Agency website shows that South West Water has been either requiring improvement or poorly performing for the past decade. All during a time where their shareholders have pocketed huge payout to shareholders. As consumers we are forced to be a customer of South West Water, they have a monopoly on our custom and treat it with a level of contempt for the safety of the local environment and those who choose to live and use the waters around Newquay.

As residents have no choice but to pay for the services of South West Water, it is therefore incumbent upon us as community representatives and Town Council to put pressure on South West Water to urgently deal with the issues of sewage discharging into local waters.

I propose that as a Town Council we call on South West Water to

- immediately put a robust plan in place to deal with the issues their network are causing on the local area.
- Declare a environmental emergency around water quality
- Invite a representative to the next full council to present to us the plan and how they will implement it in short order.
- Call on Cornwall Council and the Government, through our local MP to do more to hold this water company to account over it's history of poor water quality.

Motion to declare a cost of living emergency in Newquay

Residents of Newquay are facing a cost of living emergency.

Inflation has already reached 10.1% in the UK (July CPI), with the Bank of England predicting 13% and the Resolution Foundation predicting 15% by the end of this year.

We have just seen the energy price cap increase by 80% to an average of £3,549 per year, this however is not the whole story in Cornwall where around 45% of properties are not connected to the gas grid and have to use expensive and often inefficient alternatives such as electricity night-storage.

There is no one that will remain untouched by this crisis, it will impact on every area of life, it will be the defining issue of the next few years. It will affect home, business, leisure, social, and educational lives and futures. We cannot ignore it, we will lose businesses, people could lose their homes, some are even likely to lose their lives. The impact of this crisis could easily be as damaging to many as Covid if we fail to act.

So

Newquay Town Council notes

- That the cost of living is a key issue for us as a Town Council, against a backdrop of financial factors at international, national, and local authority level.
- In these increasingly difficult times, there is for us as a local council a need to do our best to ensure appropriate advice and support is available
- The disproportionate impact of the crisis on low-income households who will have to spend a larger proportion of their income on energy and food and are disproportionately affected by price increases.
- That even though many of the economic factors causing the current cost of living crisis are outwith our control as a Town Council it is incumbent upon us to focus on providing the assistance we do have at our disposal and the measures that are within our control target those residents struggling the most.

Newquay Town Council resolves to:

- Declare a Cost of Living Emergency in Newquay
- Set up a working group, including members, as well as representatives from the local charity, education, health and other sectors to ensure a coordinated and proactive response to the cost of living emergency.
- Do what we can to address food injustice and insecurity in Newquay while calling on national government to enshrine the right to food in law as well as working to address period poverty and the inability to afford basic hygiene products.
- Ensure that our decisions do not disproportionately impact on residents who are struggling the most through introducing a socio-economic duty into all our relevant decisions and considering socio-economic impacts in all our work.
- Campaign for a real living wage for workers in our town and work with employers to achieve this.
- Ensure that cost of living concerns are taken into account in all Town Council decisions

- Develop and expand our work and output both in person, in media, and social media etc to include advice on all aspects of managing finances efficiently including signposting to other initiatives and help available.

Proposed by Cllr S Hick