

Bundle Full Council 2 February 2022

Agenda attachments

Summons - Full Council - 02 February 2022.pdf

- 1 Apologies
To receive and accept apologies for absence.
- 2 Interests
To receive Declarations of Interest and Dispensations awarded in respect of items on the agenda.
- 3 Minutes
To take as read and confirm as accurate the minutes of the meetings held on:
 - 3.A 01 December 2021
Full Council Minutes - 01 December 2021 (DRAFT).docx
 - 3.B 15 December 2021 (Budget Full Council)
Full Council Minutes (Budget) - 15 December 2021 (DRAFT).docx
Full Council Minutes (Budget) - 15 December 2021 DRAFT v2.docx
- 4 Matters Arising
To discuss or note any matters arising from the minutes under item 3.
This is for information only unless specific matters/items are on the agenda for decision.
- 5 Community Safety Reports
To receive, question and note the Police Report (to follow)
Police Report - January 2022.docx
- 6 Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)
To receive previously notified public questions from attending electors of Newquay.
In line with Standing Order 3(e), members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda of the meeting.
In line with Standing Order 3(f), the time allowed under this item is 15 minutes unless directed by the Chair.
In line with Standing Order 3(g), members of the public shall not speak for more than 3 minutes.
- 7 Open Session for Cornwall Councillors verbal, written or tabled reports
To receive reports from Newquay Cornwall Councillors and for Town Councillors to raise questions on their report(s) (for information only).
Please note
Members wishing to raise a ward or divisional issue, should do so direct with the relevant Cornwall Councillor outside the meeting.
This item allows Cornwall Councillors in Newquay to report on updates to live issues or matters of concern and for members of the Town Council to ask questions on those matters reported on.
- 8 Correspondence
To receive and note the list of Correspondence and to refer or respond accordingly (if any)
Please note any emails or letters that have already been circulated to members will not be included unless a decision is needed that cannot be dealt with outside of Full Council or a committee.
- 9 Town Clerk and Chief Executive's Report
To receive a report on Service Status, Business Continuity matters and Key issues for information and a decision where requested by the Town Clerk and Chief Executive.
220202 - Full Council Report.docx
- 10 Mayor's Announcements
To receive the Mayor's Announcements (for information only)
- 11 Financial Statements
To receive and approve the Financial Statements of the Town Council (to follow if not attached).
Payment Authorisation Report February 2022.pdf
- 12 Committee Minutes and Reports
To receive and note the following committee minutes/reports and to consider and make decisions on any recommendations and proposals to Full Council contained therein (unless otherwise dealt with at the previous Full Council meeting):
 - 12.A Minutes of the Governance and Resources (G&R) Committee held on 29 November 2021
To receive and note the minutes of the Governance and Resources committee.

- 12.B Minutes of the Community and Tourism (C&T) Committee held on 11 January 2022
To receive and note the minutes of the Community and Tourism committee.
C&T Minutes - 11 January 2022.docx
- 12.B.i [CT144/22(A)] RECOMMENDATION to Full Council that the Community & Tourism Committee set up a Working Party that includes representatives from Community groups & organisations to lead celebrations for the Queens Jubilee weekend
- 12.C Minutes of the Planning & Licensing (P&L) Committee held on:
To receive and note the minutes of the Planning and Licensing committee.
- 12.C.i 10 November 2021
P&L - 10 November 2021.docx
- 12.C.ii 24 November 2021
P&L - 24 November 2021.docx
- 12.C.iii 08 December 2021
P&L - 08 December 2021.docx
- 12.C.iv 22 December 2021
P&L - 22 December 2021.docx
- 13 Business Continuity Update
To receive an update on the use of Emergency Powers and to make a decision on any changes to those powers.
Currently COVID emergency powers consist of:
To give delegated authority to the Mayor and Deputy Mayor to continue to make decisions relating to the authorisation of ERF grants until its closure as well as any addition COVID related funding if such applications fall outside of normal committee/Full Council timelines and are urgent.
To re-instate emergency powers in the event of the business continuity plan being implemented following a simple majority of the G&R Committee via email.
To give delegated authority to Clerk / Deputy Clerk to make operational decisions surrounding public social distancing and anti-social behaviour measures within the town.
- 14 Newquay Town Council Issues
To receive reports from members who sit on outside bodies as well as issues and motions received, in line with Standing Order 9B, from members in relation to Newquay Town Council.
Discussions under this item are for information only unless specifically listed on the agenda for a decision.
Any concerns being raised or requests for information should be communicated to the Town Clerk as soon as possible and in good time before the meeting, to ensure they have been afforded the time to look into the matter. Failure to do this is likely to result in the Town Clerk having to note the matter and responding at a later date.
- 14.A Newquay App
To receive an update and decide which officers/members will assist Cornwall Council and their providers in development of the Cornwall Town App to which Newquay has been selected to feature as one of the towns. This is part of the Welcome Back Funding award and the centrally procured scheme - the app must be live by the end of March 2022.
- 15 Chairman's Other Business
To raise and discuss other business at the Chairman's discretion (for information only)
- 16 Date of the next meetings
The next scheduled Full Council meeting will take place on Wednesday 02 March 2022 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.



Newquay Town Council
Municipal Offices, Marcus Hill
Newquay TR7 1AF

01637 878 388
office@newquay.town
newquay.gov.uk

NewquayCouncil

CorporateService

Town Clerk of Newquay - Andrew Curtis

PA to Town Clerk: Laura Spark
laura@newquay.town | 01637 878388

Wednesday 26 January 2022

To: All Members
CC: All Managers and Office Staff

Meeting: Full Council
Date of Meeting: Monday 02 February 2022
Subject: Formal Meeting Agenda and Summons

You are hereby summoned to an ordinary **Full Council** meeting of Newquay Town Council, which is to be held on **Wednesday 02 February 2022 at 7pm** in the **Council Chamber, Municipal Offices, Marcus Hill, Newquay** to transact the business contained in the attached agenda and associated papers.

Members of the Public can attend the meeting, subject to venue capacity limitations and COVID measures. We plan to live stream the meeting. A link to the live streaming platform (likely MS Teams) will be posted on the Newquay Town Council Facebook Page on the day of the meeting: www.facebook.com/newquaycouncil. If you have a question to raise about an item on the agenda, please see the below.

Public Questions from **Registered Electors of Newquay Town Council** must be submitted regarding **items on the agenda only**. Questions must be sent to ceo@newquay.gov.uk by **5pm on Friday 28 January 2022** in order for them to be taken to the meeting. If you wish to speak at the meeting, you will need to attend in person to do so and provide your question in line with the above, by the deadline in order to be considered and called. If you are not a registered elector, you may be allowed to ask your question at the complete discretion of the chair, but it must be on an agenda item only.

COVID secure measures have been implemented and there will be room capacity limitations for the public. Please ensure with any personal IT used, that your anti-virus software and computer has been updated fully as no liability will be accepted by the Council for any malicious acts/viruses etc. when using this third-party system. If you are attending in person, we ask you to voluntarily undertake a Lateral Flow Test before attending, as some in attendance have yet to receive their boosters or vaccinations. The tests are freely available through gov.uk or local pharmacies.

Yours sincerely,

Andrew Curtis BA (Hons) FIAB FCMI FSLCC FInstLM FMAAT
Town Clerk and Chief Executive



NEWQUAY TOWN COUNCIL

**MINUTE
REF:**

Minutes of the Full Council Meeting held on Wednesday 01 December 2021 at 7pm held in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION:

Present

Cllrs M North (Deputy Mayor), S Hick, N Morris, D Cheney, J Kenny, A Goudge, D Creek, J Bell, F Williamson, O Monk, A Rayner, D Terry, M Johns, A Hannan and J Brook.

Also attending

Mr A Curtis (Town Clerk & Chief Executive), Miss K Stevenson (Office, Library & Information Service Assistant), Cornwall Councillor J Fitter and 13 members of the public.

As the Mayor was not Present the Meeting as chaired by the Deputy Mayor.

181/21

Apologies

Apologies were received by Cllrs L Gardner (The Mayor), K Towill, T Bradshaw, K Larsen, M Formosa and Reverend Kneebone.

182/21

Interests

None.

183/21

Minutes

A. 03 November 2021

**183/21
(A)**

It was proposed by Cllr M North, seconded by Cllr M Johns

**183/21
(A)(1)**

RESOLVED unanimously that the Minutes of the Full Council meeting held on 03 November 2021 are a true reflection of the meeting and had been adopted.

184/21

Matters Arising

178/21 (A)(1) – Cllr S Hick provided members with an update that the motion did go to the Governance and Resources Committee and it was resolved to form a small group of members and Officers to work towards it and to look at the Communications Policy at the same time.

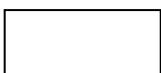
Cllr S Hick

178/21 (A) - Cllr F Williamson asked for an update on Nansledan Project Meeting. Cllr S Hick provided members with an overview of the meeting and will circulate the report once completed.

185/21

Community Safety Reports

Inspector Blackford provided members with an overview of his written report.



The Police will be increasing their presence during December on a Friday and Saturday nights throughout the Town, also increasing license premises checks and ensuring all establishments have the drink spiking kits.

Q1. Cllr A Rayner asked what the average waiting time for 101 is?

A1. Inspector Blackford will check what the average is and will email the Office for this to be circulated around to Members. Inspector Blackford informed members that there are many ways of contacting 101 now via email, website or live chat.

Q2. Cllr F Williamson asked about the point that was raised at the last Full Council meeting Including the incident at a local school with the convicted paedophile being able to use the school property after school end.

A2. Inspector Blackford informed members that this goes to our dedicated Officer who deals with their behaviour. Regular visits happen with anyone who has had to sign on the sex offenders register, some have criteria that they have to follow which differs for each individual.

Q3. Cllr F Williamson asked the Inspector if he had anything to share about the Reclaim the Night event that is happening this week?

A3. Inspector Blackford informed members that their will be several police in attendance to support the event, be visible and to speak to people.

Q4. It is great to see that these are your highest priority areas on your force control strategy, what sort of tactics do you try to prevent these activities from happening?

A4. Inspector Blackford informed members that the Dangerous Drug Networks is national where we use a lot of our intelligence systems so our tactics would be to get as much intelligence as we can. The more intelligence that we get means we can look at different networks and change the way they work and there is lots going on nationally about that as it is a constant battle. Vulnerability Reduction is a lot of work with our partners, especially with children at the moment, this I being discussed at a lot of multi-agency meetings at the moment and how we address that. Violence against Women is developing each week and are putting a lot more of our focus now into domestic abuse and trying to speed the time up and putting more specialist officers into that area so we can give the victims a better service.

Cllr N Morris said that it is great that patrols are being increased on the Killacourt.

Q5. Member of the public 1 wanted to speak about the antisocial behaviour issue on the Killacourt, he called 999 on the 31st October and reported street drinking and aggressive behaviour, I had a good view of the area and bandstand, I waited an hour and eventually Officers drove round Trebarwith Crescent and they never stopped or got out of the vehicle, they just carried on driving up the road and back into Town. 15 minutes later, no one had been along and this was still happening at the Bandstand. I called 999 once again to be told that Officers had been deployed, been over and addressed the situation and it had been resolved. This was not the case and I wanted to make you aware of this.

A5. Inspector Blackford will have a look into the log.



Q6. Owners of the Minerva Guest House informed Inspector Blackford that he is one of two businesses that have bore the brunt of these yobs. Drinking and taking drugs in front of guests, we have had numerous complaints from guests saying that they will not be coming back. Have started a petition which has been circulate to a few Councillors. The surrounding nursing homes have been reporting this to the Police. It isnt just inconvenience, it is affecting their business and all other businesses on the Killacourt. I thought about asking for the benches to be removed by the disabled toilets, but then they will just go over to the bandstand and make life even worse for the shops. Foot patrols are needed with confiscating alcohol not just Police driving by.

A6. Inspector Blackford has spoken to the member of the public during the week and discussed what they are doing about the situation. The Police also need people to report it at the time that it is happening, the more reports they get the more change they could get there and catch them. We are working with the Council on a long term solution.

Q7. Member of the public 2 asked why are vans allowed to stayover night on the Crescent? They are urinating and having parties. Could There be a sign put up saying no overnight camping? I own a guest house and people camp there for months and I have personally been attacked on the Killacourt and afraid to go out of my property and has been threatened that I will be killed and my husband and it's not nice. It's not getting any better.

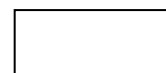
Cllr M North asked if these attacks and threats were reported to the Police? The Member of the public confirmed that they were reported to the Police. Councillor J Kenny asked for confirmation on the road where the overnight parking is happening, is it the Killacourt or The Crescent? The member of the public confirmed The Crescent. Cllr J Kenny suggested reporting this to Cllr L Gardner. Cllr O Monk mentioned that there is a blunt solution that they've used in other areas in Newquay. It is something that they can look at, but these things do take a while to put in place. Cllr O Monk will ask Cllr L Gardner to engage with you.

Q8. Cllr M Johns asked Inspector Blackford if it needed to be a specific number of logs for extra Police provision to be put in a particular area or is this something that can be acted on swiftly. What is the due process?

A8. Inspector Blackford informed members that it doesn't take a certain number of logs, it's about having the number of staff available to be there all the time. Unfortunately, anyone parking in a van isnt an offence that we can deal with, I will take it to Newquay Safe next time as we have the Environmental Officer from Cornwall Council present.

Q9. Cllr D Creek asked about disposing of urine and other bits on the street and in the drains, another hot spot is St Michaels Road, residents have mentioned to me that they have witnessed urinating on the path between St Michaels Road and Ennors Road and you can smell it. Is that a Public Order Offence?

A10. It can be if they are caught doing it at the time, but if it is just pouring it down a drain, that that goes down the environmental route. I will raise this at Newquay Safe.



Q11. Cllr J Bell asked if tax, mot and insurance are checked on these vans? If they do not have them, could they be removed from site?

A11. The officers have checked them this week, as there was one that we were particularly interest in but he has mot and insurance so there is nothing we ca do. If they were illegal, then they would be removed.

Q12. Member of the Public 3 asked if there is a housing issue is this why people are living in vans as a possibility.

A12. Cllr North mentioned that some people choose this as a lifestyle, so it isnt necessarily to do with the housing crisis.

186/21

Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)

A written question was submitted before the meeting and a response has been sent.

Public Question time was merged with the Community Safety Report and there were no further public questions from the gallery.

Inspector Blackford exited the meeting at 19:35.

187/21

Open Session for Cornwall Councillors verbal, written or tabled reports

Cornwall Councillor O Monk provided members with an update that in yesterday's Cornwall Council meeting, it is apparent that the Saints Trail is coming under a lot of financial pressure to deliver along the original routes, these will be being discussed at next week's cabinet meeting. A consultation will be launched hopefully before Christmas about the Boating Lake and what we intend to do with it. The big lake always silts up as it is part of an estuary. The consultation will give a range of options from Cormac Solutions and the Environment Agency that will be workable solutions.

Cllr O Monk has had a report that a lot of people are going too fast down Trevemper road, so there has been some road speed checks, Highways reported findings from over a month's check and has said that there is not really a problem. Will liaise with Inspector Blackford about the speeding and possibly getting a camera, if this needs funding then Cllr O Monk is happy to use his councillor community chest and possibly some others.

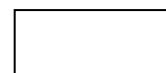
Cllr O Monk attended a refugee meeting at Newquay Orchard over the weekend and listened to the good work that people are doing to help refugees from all over the world and housing.

**Cllr O
Monk**

Cllr S Hick asked if Cllr O Monk knows if the green cross bridge is going in or not and how are we going to maintain any iteration of the Saints trail that is accessible. Cllr O Monk will get some outcomes next week.

**Cllr O
Monk**

Cllr Kenny asked Cllr O Monk if we will we be looking at external grants for the Boating lake? Cllr J Kenny is happy to contribute to the road camera and suggested that it is a lot cheaper for the Ton Council to buy the cameras than Cornwall Council. Cllr O Monk is happy to investigate this and happy to share ideas and check information from Highways.



Cllr Bell asked if it possible to have a sluice gate as it is all destined to go into the Gannel. Cllr O Monk informed members that once you put a sluice gate in front of it, it is classed as a controlled waste. It is removed and then tested for nitrate levels and then a suitable field is sought to dispose of it.

Cllr J Brooke asked where the consultation will be advertised for the public? Will a working party be put together and interested in inviting councillors along to this? Cllr Monk responded will be launched by Cornwall Council and Newquay Town Council and a press release with an attachment to the survey. Will share widely with Councillors. Not sure about a working party just yet. Councillors are welcome to attend any site visits.

Cllr F Williamson commented on the complex solutions. Any proposals need to be transparent and clear. Cllr O Monk agreed and any Cornwall Council project is a net biodiversity gain so anything it takes out it aims to put back 10% or more.

Cllr A Rayner asked Cllr O Monk has any numbers of how many refugees have been allocated to Cornwall and how many in Newquay. Councillor O Monk doesn't have any numbers but will try to find out. Cllr O Monk informed members that Cornwall Council doesn't have any housing to house refugees, but local families are offering places to stay.

**Cllr O
Monk**

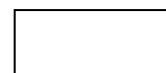
Cornwall Councillor J Fitter asked the leader of the Council and if we were responding to the government's request about helping with Operation Pitten which is the evacuation of the people from Afghanistan who are in danger from the Taliban. Cornwall Council are hoping to engage with the problem. Cornwall Councillor J Fitter read in the Newquay Voice that Newquay Town Council are interested in the roundabout by Morrisons, Cllr J Fitter has been battling with Cormac for 3 months, they will attend to the roundabout as he is concerned by the paving around the roundabout and will try to stop the damage from increasing. Wishes Newquay Town Council the best of luck with taking this over. Cllr J Fitter has been looking into the cycle path between Treviglas & Blue School, Cormac refused to do anything with it. Apparently owned by Treviglas School. Vicky Fraser has instructed Cormac to maintain and cut back the path. A solution has been sought and been done.

Cllr J Fitter has had concerns from residents regarding the Rialton Road Junction, when cars are now coming down from the direction of RAF St Mawgan and turning to St Columb Minor, could there be a reduction speed limit before they get to this turning. Once again, Cormac said it is not possible. Fortunately, the Cabinet Member of transport has taken an interest in this, and he has now instructed a review of this junction to take place in January. Cllr J Fitter has asked the bus companies to review if they can get a limited service to St Columb Minor. This will be looked at in February.

Cllr J Fitter has had persistent complaints who live south of the railway line at Chapel and the cut throughs that are taking place. The main culprits are the builders from Nansledan and parents passing through at 8.30am. Will take this matter up with Councillor K Towill.

Cllr J Fitter concurs with Cllr O Monk with regards to the Saints Trial due to problems with Trevilly Farm. Cllr J Fitter wants to know if Network Rail been consulted about Cornwall Council use of the pedestrian crossing at the top of the Zoo, which incorporates the trial. Cllr Kenny responded with yes, Cllr Brown did raise this issue with Network rail and well-aware. Cllr S Hick asked if he could be kept updated about

**Cllr J
Fitter**



any speed reduction at Rialton will raise the Chapel issue at one of the regular meetings with the Duchy.

Councillor Fitter exited the meeting 20:03pm.

Correspondence

188/21 None.

Town Clerk and Chief Executive's Report

189/21 The Town Clerk gave members an overview of his written report and informed members that there are currently 3 Freedom of information requests being dealt with.

The Budget report is live and has been circulated to members. The deadline is 5pm on Friday 10th December.

Cllr J Brook is looking to take up a seat on a Committee, if you could let Cllr J Brook know if you would like to step down from a Committee and have a conversation ahead of the Budget Full Council Meeting where there is an agenda item relating to this.

Mayor's Announcements

190/21 The Mayor was not present and there was no written report submitted.

Financial Statements

191/21 It was proposed by Cllr M North, Seconded by Cllr D Cheney and

RESOLVED unanimously to authorise the payments list totalling £114,732.93

**191/21
(1)**

Committee Minutes and Reports

192/21 A. Minutes of the Human Resources Sub-Committee held on 17 November 2021

**192/21
(A)** It was proposed by Cllr A Hannan, seconded by D Cheney and

RESOLVED to note the minutes of the Human Resources (HR) Sub-Committee held on 17 November 2021

**192/21
(A)(1)**

2 members abstained

192/21 B. Minutes of the Community and Tourism (C&T) Committee held on 09 November 2021

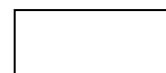
**192/21
(B)** It was proposed by Cllr D Cheney, seconded by Cllr A Goudge and

RESOLVED to note the minutes of the Community and Tourism (C&T) Committee held on 09 November 2021

**192/21
(B)(1)**

2 members abstained

**NOTE to
RFO**



- C. Minutes of the Environment and Facilities (E&F) Committee held on 18 November 2021

192/21
(C)

It was proposed by Cllr A Hannan, seconded by Cllr M Johns and

RESOLVED to note the minutes of the Environment and Facilities (E&F) Committee held on 18 November 2021

192/21
(C)(1)

1 member abstained.

- D. Minutes of the Planning & Licensing Committee held on;

193/21
(D)

- i. 13 October 2021
- ii. 27 October 2021

193/21
(D)(i)(ii)

It was proposed by Cllr S Hick, seconded by Cllr N Morris and

RESOLVED to note the minutes of the Planning & Licensing Committee held on 13 & 27 October 2021

192/21
(D)(i)(ii)(1)

2 members abstained

Business Continuity Update

193/21

The Town Clerk informed that no changes have been made and the powers have not been used.

It was proposed by Cllr J Kenny, seconded by Cllr A Hannan and

TC&CE

RESOLVED to keep the emergency powers in and review next month at the Full Council Meeting.

193/21
(1)

*1 member objected
1 member abstained*

Newquay Town Council Issues

194/21

- A. Code of Conduct Complaint - Decision Notice

194/21
(A)

To note the report - no further sanctions or actions have been advised/determined by the Monitoring Officer

Members discussed.

- B. Cllr Hick – Housing Emergency

194/21
(B)

Cllr S Hick provided members with an overview of his motion;

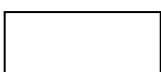
The proposal was seconded by Cllr O Monk.

Members discussed.

It was proposed by Cllr S Hick, seconded by Cllr O Monk and

RESOLVED to recognise that a housing crisis exists in Newquay and Calls upon the government to:

194/21



(B)(1)

1. Finally end the loophole that permits owners of second homes and holiday lets to avoid paying both Council tax and Business rates;
2. Allow Cornwall Council to charge a levy for second homes and holiday lets in Cornwall and ringfence the money for the provision of social/council housing in Cornwall;
3. Change the right to buy and right to acquire to ensure no long-term net loss to Council and social housing stock and ensure all homes remain for local use.
4. Change the planning regulations to require a change of use application for properties to be used as second homes and holiday lets rather than residential use
5. Introduce regulation of properties used for holiday lets which permits local authorities to set limits on percentage of properties available for let.
6. Introduce safeguards for renters so they cannot be evicted at only 2 months notice for no good reason and ensure they are offered secure and humane tenancy agreements and encouraging provision of rental accommodation.

And calls upon Cornwall Council to:

Enforce covenants on ex council houses that prohibit the use of the property for anything other than the residential use of local people that they were designed and built for with public money. Change the definition of affordable, so that local people on their local wages can live in security in Cornwall. Prioritise the urgent provision of council housing in Newquay.

1 member objected

C. Cllr Rayner – COVID 19 Vaccines

194/21
(C)

Councillor Rayner provided members with an overview of her motion.

No Councillors seconded this motion, the motion fails and not discussed.

Chairman's Other Business

195/21

Cllr N Morris asked when we have an event on the Killacourt that goes on at the Killacourt until 9pm, why do the toilets close at 8pm. Cllr Hannan informed members that it is the standard time for the toilets to close, whoever is hosting an event at the Killacourt can apply to the Council to have extended opening considered.

Cllr A Rayner exited the meeting at 20:43

Date and time of the next meeting

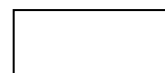
196/21

The next Full Council meeting (Annual Budget Setting) will take place on 15 December 2021 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill.

The Chairman thanked those attending and the meeting closed at 20:44pm

Signed..... The Deputy Mayor Cllr M North

Date.....



NEWQUAY TOWN COUNCIL**MINUTE
REF:**

Minutes of the Full Council Annual Budget Setting Meeting held on Wednesday 15 December 2021 at 7pm held in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION:**Present**

Cllrs L Gardner (Mayor), M North (Deputy Mayor), N Morris, D Cheney, J Kenny, A Goudge, D Terry, K Towill, D Creek, K Larsen, M Formosa and A Hannan.

Also attending

Mr A Curtis (Town Clerk & Chief Executive), Mr L Holroyd (Finance Assistant), and 1 member of the public.

197/21**Apologies**

Apologies were received by Cllrs F Williamson, M Johns, J Brook, S Hick, T Bradshaw, O Monk and J Bell

198/21**Interests**

As and when.

199/21**Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)**

No written or verbal questions were submitted before the deadline

200/21**Expenditure Budget 2021 – 2025****200/21
(A)**

- A. To receive the 2021-25 Budget Report and note its contents

It was proposed by Cllr L Gardner, seconded by Cllr K Larsen and

**200/21
(A)(1)**

RESOLVED unanimously to receive and note the 2021-25 Budget report

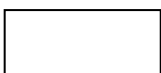
**200/21
(B)**

- B. To raise any matters relating to a committee's budget recommendations, in line with the existing established Budget Setting Policy.

The Town Clerk gave an overview of the budget report and all the processes that have been followed.

Cllr J Kenny cannot support the proposed budget and would prefer to see a budget where there is no increase to Council tax.

Cllr D Creek feels it would be uncomfortable in the current climate to up the precept, does not agree to the rise to the Mayors allowance and would like to see the Mount Wise Centre to be at least cost neutral or potentially profitable. The Mayor informed members that the Mayors allowance was voted for by Committee before he became Mayor and he won't see the benefit of the rise



as it will be a new Mayor next year. The allowance is to compensate the expense and loss of income due to Mayoral engagements. The Mayor informed members that there is an anchor tenant in the Mount Wise Centre who are the midwives, if we had not provided them with a home, they would have moved out of Newquay, and we would have lost this service for our town. Reports that the building is not in use and not full is inaccurate and that it is not providing the Council with an income is inaccurate. Cllr A Hannan is aware that we need to get the building more cost neutral and we are still looking at ways to use other parts of the building that are not in use, We are also getting more enquiries for the Community space. The Town Clerk informed members that we are negotiating with another interested party for some basement and operation space.

Cllr K Towill likes that it is a long-term strategic budget and thinks that the proposed increase of 1.55% is below real terms inflation.

Cllr K Larsen thanked Officers and Members who have put a lot of work into the budget, it is evident that efforts to find savings has been sought. There is a gap between the good insights being shared in this meeting and what residents understand is going on.

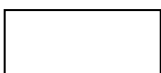
Cllr D Cheney informed members that 6 years ago there was a rather large tax increase, but we did pledge after that for the next 4 years that there would be no increases other than by the rate of inflation, under this proposal we have done better than that as we are past the 4-year mark now and the current rise proposed is less than the rate of inflation and wanted to thank the Clerk.

Cllr J Kenny echoed the thanks to the Clerk and Officers involved.

Cllr L Gardner informed members that the financial outlook for this Council 3 months into the pandemic was pretty bleak, we lost a lot of income and we gained a load of expenditure with no idea on where the money was going to come from, much of what we had to do we could only afford because we had reserves to draw on, much of those reserves are gone and not to the same level. This Council did not receive any revenue replacement from Cornwall Council.

Cllr D Creek asked as inflation is currently sitting at 5.1% today, what is the short to medium term impact of that if it should continue at the current rate for the Council finances. The Mayor informed members that a lot of our expenditure increase is energy and fuel costs, it is a worry if the level of inflation increases. The Town Clerk informed members that we are trying to do anything reasonable like lock in energy tariffs as much as we possibly can. Some fuel prices are going up by 200%, we are not protected by that, we are like any other organisation. The proposed budget will cover most of the impact, certainly short term, the biggest worry would be if we entered any sort of lockdown, the income figures are very tight.

Cllr K Larsen raised concerns with about the Killacourt Unit tenants and the budget line, Cllr M North suggested they attend the Committee Meetings rather than this being discussed at the Budget meeting. Cllr A Hannan



informed members that he is working closely with the Working party as Committee Chair and has been engaging with the tenants.

200/21
(C)

- C. Subject to no matters requiring further investigation/consideration under agenda item 4A-4B inclusive, to consider and decide on the following recommendations from the Governance and Resources Committee as set out:

200/21
(C)(i)

- i. To set a 2022/23 Gross Expenditure Budget of £2,185,962 with associated EMR movements and a 2022/23 General Fund Balance of 3.0 Months NET Revenue Expenditure

It was proposed by Cllr M North, seconded by Cllr L Gardner AND

200/21
(C)(i)(1)

RESOLVED to set a 2022/23 Gross Expenditure Budget of £2,185,962 with associated EMR movements and a 2022/23 General Fund Balance of 3.0 Months NET Revenue Expenditure

Note to
RFO

*Cllr J Kenny voted against and requested for her name to be recorded
Cllr K Larsen abstained*

200/21
(C)(ii)

- ii. To set a 2022/23 Precept of £1,909,000 which results in a £3.46 (1.55%) annual increase in Newquay Town Council's element of Council Tax based on a Band D Property

It was proposed by Cllr M North, seconded by Cllr L Gardner and

200/21
(C)(ii)(1)

RESOLVED to set a 2022/23 Precept of £1,909,000 which results in a £3.46 (1.55%) annual increase in Newquay Town Council's element of Council Tax based on a Band D Property

Note to
RFO

Cllr J Kenny voted against

201/21

Correspondence

None.

202/21

Town Vitality Funding and Town Team

The Mayor and Town Clerk gave members an overview of the Newquay Town Team and the grant that has been awarded to Newquay.

Members discussed, Cllr K Larsen asked if we should be combining our efforts instead of questioning everybody twice and asked for this to be passed across to the Newquay Neighbourhood Plan Working Party.

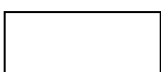
**REFER to
NNP WP**

It was proposed by Cllr L Gardner, seconded by Cllr M North and

202/21
(1)

RESOLVED unanimously to authorise the acceptance of the grant as per the deliverables, terms and conditions and to delegate all decision-making responsibility for this project to the Community and Tourism Committee, Town Clerk and the Responsible Financial Officer; in partnership with the Newquay Town Team.

**C&T/RFO
/TC&CE**



203/21 Financial Statements

Members discussed.

203/21
(1) It was proposed by Cllr D Cheney, Seconded by Cllr A Goudge and

**RESOLVED unanimously to authorise the payments list totalling
£42639.58**

**Note to
RFO**

204/21 Committee Membership Change

The Mayor informed members that no Councillors resigned from any Committees, there was one vacancy on the Planning & Licensing Committee and Cllr J Brook has agreed to take the vacancy up for the remainder of this civic year.

It was proposed by Cllr J Kenny, seconded by Cllr D Terry and

204/21
(1) **RESOLVED to formally appoint Cllr J Brook onto the Planning &
Licensing Committee for the remainder of the 2021-22 Civic year.**

TC&CE

Cllrs N Morris, K Larsen & D Cheney abstained

205/21 Chairman's Other Business

The Mayor wanted to make members aware that there are 3 sets of road works that will affect people getting around Newquay. First one being the 10 weeks' worth of road works at Trevemper Roundabout, where the road from Morrisons roundabout down to Trevemper roundabout is going to be closed. Second set, for two weeks for the cycle lane along Henvy road is to be extended to Tesco express and doctors' surgery. Finally, 6 weeks from the middle of January for East Street and Bank Street in the Town centre for essential repair works. The Mayor will share the link for the closures with Cllr N Morris to pass over to other taxi drivers.

The Mayor

The Mayor gave a run through of his Mayoral engagements over the Festive period.

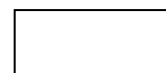
Cllr D Cheney stated that the difficulty of filling vacancies didn't happen when we had the old committee structure and hopes this will be reviewed. The Mayor informed members that a review will be taking place in 2022.

Cllr K Larsen asked as a new Councillor, why there is no Full Council Meeting in January. The Mayor informed members that when the schedule of meetings was agreed in May, it was agreed to give Councillors a little bit of a break over the Christmas and New Year period and this usually occurs every year. Cllr K Towill informed members part of the rationale behind this is because most of the standing Committees do not meet in December due to December being so budget heavy that there is hardly anything to ratify in January.

206/21 Date and time of the next meeting

The Mayor wanted to wish everyone a Merry Christmas and Happy New Year.

The next Full Council meeting will take place on 02 February 2021 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill.

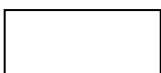


The Chairman thanked those attending and the meeting closed at 20:15pm

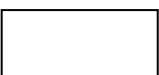
Signed..... The Deputy Mayor Cllr L Gardner

Date.....

DRAFT



DRAFT



NEWQUAY TOWN COUNCIL

**MINUTE
REF:**

Minutes of the Full Council Annual Budget Setting Meeting held on Wednesday 15 December 2021 at 7pm held in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION:

Present

Cllrs L Gardner (Mayor), M North (Deputy Mayor), N Morris, D Cheney, J Kenny, A Goudge, D Terry, K Towill, D Creek, K Larsen, M Formosa and A Hannan.

Also attending

Mr A Curtis (Town Clerk & Chief Executive), Mr L Holroyd (Finance Assistant), and 1 member of the public.

197/21

Apologies

Apologies were received by Cllrs F Williamson, M Johns, J Brook, S Hick, T Bradshaw, O Monk and J Bell

198/21

Interests

As and when.

199/21

Open Session for Electors of Newquay – Verbal/Written Questions (15 minutes)

No written or verbal questions were submitted before the deadline

200/21

Expenditure Budget 2021 – 2025

**200/21
(A)**

- A. To receive the 2021-25 Budget Report and note its contents

It was proposed by Cllr L Gardner, seconded by Cllr K Larsen and

**200/21
(A)(1)**

RESOLVED unanimously to receive and note the 2021-25 Budget report

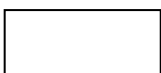
**200/21
(B)**

- B. To raise any matters relating to a committee's budget recommendations, in line with the existing established Budget Setting Policy.

The Town Clerk gave an overview of the budget report and all the processes that have been followed.

Cllr J Kenny cannot support the proposed budget and would prefer to see a budget where there is no increase to Council tax.

Cllr D Creek feels it would be uncomfortable in the current climate to up the precept, does not agree to the rise to the Mayors allowance and would like to see the Mount Wise Centre to be at least cost neutral or potentially profitable. The Mayor informed members that the Mayors allowance was voted for by Committee before he became Mayor and he won't see the benefit of the rise



as it will be a new Mayor next year. The allowance is to compensate the expense and loss of income due to Mayoral engagements. The Mayor informed members that there is an anchor tenant in the Mount Wise Centre who are the midwives, if we had not provided them with a home, they would have moved out of Newquay, and we would have lost this service for our town. Reports that the building is not in use and not full is inaccurate and that it is not providing the Council with an income is inaccurate. Cllr A Hannan is aware that we need to get the building more cost neutral and we are still looking at ways to use other parts of the building that are not in use, We are also getting more enquiries for the Community space. The Town Clerk informed members that we are negotiating with another interested party for some basement and operation space.

Cllr K Towill likes that it is a long-term strategic budget and thinks that the proposed increase of 1.55% is below real terms inflation.

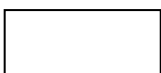
Cllr K Larsen thanked Officers and Members who have put a lot of work into the budget, it is evident that efforts to find savings has been sought. There is a gap between the good insights being shared in this meeting and what residents understand is going on. Therefore, we need the Council Committee to speed up hiring of the Communications Officer, and at a fairer market salary, given rising housing prices in Newquay, and so that Residents of Newquay can experience better Communications from Newquay Council.

Cllr D Cheney informed members that 6 years ago there was a rather large tax increase, but we did pledge after that for the next 4 years that there would be no increases other than by the rate of inflation, under this proposal we have done better than that as we are past the 4-year mark now and the current rise proposed is less than the rate of inflation and wanted to thank the Clerk.

Cllr J Kenny echoed the thanks to the Clerk and Officers involved.

Cllr L Gardner informed members that the financial outlook for this Council 3 months into the pandemic was pretty bleak, we lost a lot of income and we gained a load of expenditure with no idea on where the money was going to come from, much of what we had to do we could only afford because we had reserves to draw on, much of those reserves are gone and not to the same level. This Council did not receive any revenue replacement from Cornwall Council.

Cllr D Creek asked as inflation is currently sitting at 5.1% today, what is the short to medium term impact of that if it should continue at the current rate for the Council finances. The Mayor informed members that a lot of our expenditure increase is energy and fuel costs, it is a worry if the level of inflation increases. The Town Clerk informed members that we are trying to do anything reasonable like lock in energy tariffs as much as we possibly can. Some fuel prices are going up by 200%, we are not protected by that, we are like any other organisation. The proposed budget will cover most of the impact, certainly short term, the biggest worry would be if we entered any sort of lockdown, the income figures are very tight.



Cllr K Larsen raised concerns with about the Killacourt Unit tenants and the budget line, Cllr M North suggested they attend the Committee Meetings rather than this being discussed at the Budget meeting. Cllr A Hannan informed members that he is working closely with the Working party as Committee Chair and has been engaging with the tenants.

200/21
(C)

- C. Subject to no matters requiring further investigation/consideration under agenda item 4A-4B inclusive, to consider and decide on the following recommendations from the Governance and Resources Committee as set out:

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(C)(i)

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It was proposed by Cllr M North, seconded by Cllr L Gardner AND

**Note to
RFO**

RESOLVED to set a 2022/23 Gross Expenditure Budget of £2,185,962 with associated EMR movements and a 2022/23 General Fund Balance of 3.0 Months NET Revenue Expenditure

*Cllr J Kenny voted against and requested for her name to be recorded
Cllr K Larsen abstained*

200/21
(C)(ii)

- ii. To set a 2022/23 Precept of £1,909,000 which results in a £3.46 (1.55%) annual increase in Newquay Town Council's element of Council Tax based on a Band D Property

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Cllr J Kenny voted against

201/21

Correspondence

202/21

None.

Town Vitality Funding and Town Team

The Mayor and Town Clerk gave members an overview of the Newquay Town Team and the grant that has been awarded to Newquay.

**REFER to
NNP WP**

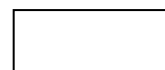
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202/21
(1)

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**C&T/RFO
/TC&CE**

RESOLVED unanimously to authorise the acceptance of the grant as per the deliverables, terms and conditions and to delegate all decision-making responsibility for this project to the Community and



- 203/21** **Tourism Committee, Town Clerk and the Responsible Financial Officer;
in partnership with the Newquay Town Team.**

Financial Statements

**203/21
(1)**

Members discussed.

It was proposed by Cllr D Cheney, Seconded by Cllr A Goudge and

**Note to
RFO**

204/21

**RESOLVED unanimously to authorise the payments list totalling
£42639.58**

Committee Membership Change

**204/21
(1)**

The Mayor informed members that no Councillors resigned from any Committees, there was one vacancy on the Planning & Licensing Committee and Cllr J Brook has agreed to take the vacancy up for the remainder of this civic year.

TC&CE

It was proposed by Cllr J Kenny, seconded by Cllr D Terry and

**RESOLVED to formally appoint Cllr J Brook onto the Planning &
Licensing Committee for the remainder of the 2021-22 Civic year.**

205/21

Cllrs N Morris, K Larsen & D Cheney abstained

Chairman's Other Business

The Mayor wanted to make members aware that there are 3 sets of road works that will affect people getting around Newquay. First one being the 10 weeks' worth of road works at Trevemper Roundabout, where the road from Morrisons roundabout down to Trevemper roundabout is going to be closed. Second set, for two weeks for the cycle lane along Henver road is to be extended to Tesco express and doctors' surgery. Finally, 6 weeks from the middle of January for East Street and Bank Street in the Town centre for essential repair works. The Mayor will share the link for the closures with Cllr N Morris to pass over to other taxi drivers.

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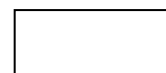
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206/21

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Date and time of the next meeting

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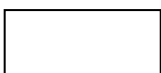


The next Full Council meeting will take place on 02 February 2021 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill.

The Chairman thanked those attending and the meeting closed at 20:15pm

Signed..... The Deputy Mayor Cllr L Gardner

Date.....





Police update for January 2022:

Please find the crime figures for Jan 22 below.

As you are aware comparing figures to previous years is difficult due to the changes in COVID restrictions. We must also be mindful that in some crime type figures are very low so small increases have a large impact upon percentages.

Areas of note this month are 'other theft' and 'criminal damage'. The theft increase is mainly due to 19 crimes of 'making off without payment' from a single business. The neighbourhood team are liaising with this business to provide crime prevention advice to reduce any further offences. The criminal damage increases relates to a series of damage reports in Newquay at the start of January which also coincided with an increase in youth ASB. Officers have now identified a group of youths and are working with them and partners to address this behaviour alongside an increased visible presence in the areas of concern.

After local residents raised concerns around ASB on the Killacourt in Newquay officers have increased patrols and subsequently reduced reports in the area. Clearly the Cornish winter will impact on people using this area and therefore we will continue to monitor as the weather improves.

Over the next few months we will be seeing some of the uplift in officer numbers joining the teams at Newquay. This is great news and as numbers increase this will assist in allowing us to increase high visibility patrols and target more of our priorities.

Crime Tables - 01/01/2022 - 31/01/2022 - Force - All Crime

↑ Offence Group	Recorded Crime	Recorded Crime (1 year back)	Recorded Crime % Difference	Recorded Crime (2 years back)	Recorded Crime % Difference
Violence with Injury	33	10	230.0%	25	32.0%
Violence without Injury	15	24	-37.5%	13	15.4%
Stalking and Harassment	13	16	-18.8%	8	62.5%
Rape	0	1	-100.0%	0	-
Other Sexual Offences	8	2	300.0%	3	166.7%
Robbery	1	1	0.0%	0	-
Burglary Dwelling	2	0	-	3	-33.3%
Burglary Non-Dwelling	1	2	-50.0%	2	-50.0%
Vehicle Offences	3	4	-25.0%	6	-50.0%
Theft from the Person	3	0	-	0	-
Bicycle Theft	0	2	-100.0%	0	-
Shoplifting	5	2	150.0%	5	0.0%
All Other Theft Offences	29	4	625.0%	6	383.3%
Arson	1	1	0.0%	0	-
Criminal Damage	30	11	172.7%	10	200.0%
Public Order Offences	9	6	50.0%	7	28.6%
Possession of Weapons	1	0	-	0	-
Trafficking of Drugs	1	1	0.0%	0	-
Possession of Drugs	1	2	-50.0%	6	-83.3%
Other Offences	5	2	150.0%	4	25.0%
Total	161	91	76.9%	98	64.3%

Inspector 15064 Guy Blackford

Newquay and St Columb Sector Inspector



NewquayCouncil

CorporateService

REPORT

Report to:	Full Council
Date of this Report:	25 January 2022
Meeting Date:	02 February 2022
Authors:	Town Clerk and Chief Executive

TOWN CLERK'S REPORT

Area	Information
Democratic & Legal	<p>1.1 2 x New Freedom of Information Request(s) received since last Full Council Meeting.</p> <p>1.2 0 x New formal complaint(s) received.</p>
Key Projects	<p>2.1 The Council's telephone system will be moving to the new provider on 31 January 2022. Whilst we are not anticipating any issues, given this includes the porting of numbers and switching to a new system, there is always a small risk of the phone system being unavailable for a short period of time. We are planning to utilise call divert functions to other live numbers should this happen on the day.</p>
Internal	<p>3.1 As per previous reports, resources remain stretched, with current recruitment for a number of posts being extended. The recruitment for the Communications Officer has been suspended pending a review. A number of members have recently called for more communications and an increase in specialist social media posts to which we no longer have the skills or resources internally to deliver. I write this as a gentle reminder to members, given recent requests.</p> <p>3.2 This month has again seen a number of staff off ill and so workloads have built up over the period. Colleagues are working hard to catchup, but there will likely be a delay in non-urgent issues.</p> <p>3.3 The sanctioned Officer Team Building event previously scheduled for Friday 17 December 2021 did not go ahead in-light of the rising COVID cases. We are therefore looking to reschedule this in the coming months.</p>
External	<p>4.1 Continuing to attend regular Larger Council Clerk's meetings. The Cornwall Safe Cell (COVID Compliance and Enforcement Group) has now been stood down, but stands ready to be re-activated should COVID restrictions be re-introduced.</p>
Business Continuity	<p>5.1 With the Council losing the two 4x4 vehicles (leases up), the Council is now at high risk of disruption to services should severe weather or snow accumulate over this winter. Attempts to find alternatives have been unsuccessful given the requirements to move to hybrid/electric.</p>



	<p>5.2 All services remain operational, albeit some are suffering from resource shortfalls.</p> <p>5.3 Contractors continue to be utilised where appropriate/relevant and we are monitoring the service impact carefully.</p> <p>5.4 On Tuesday 25 January the Council's access control system suffered a major system failure whilst the updates were being installed. Callum is currently working with providers to resolve this issue which involves their principle developers. The providers have committed to resolving the issues this week with new equipment on standby should their efforts fail to re-establish the system by Thursday 27 January.</p>
Services	<p>6.1 Corporate Service is operational with two members of the team isolating at the time of writing this report.</p> <p>6.2 The Library and Information Service remains operational with the Library building open to the public.</p> <p>6.3 The Facilities Service continues to struggle with resource shortfalls. We are reviewing the current working arrangements and will present some options and proposals to the Human Resources Committee shortly.</p> <p>6.4 The CCTV Service remain fully operational albeit the Manager is on Sick leave and we are looking to recruit a further casual contract operative due to the retirement of Trevor last year.</p> <p>6.5 The Environment Service is operational albeit one member of the team remains off on sick leave at the moment.</p> <p>6.6 The Enforcement Service is fully operational.</p> <p>6.7 The Visit Newquay TIC is operational but Mark is on annual leave and the manager is on sick leave at present.</p>
Key Information	<p>7.1 Members are reminded to make arrangements with Callum to collect their Council Laptop (callum@newquay.gov.uk).</p> <p>7.2 Due to changes nationally, I have worked with Callum and a registered domain name provider in order to obtain the www.newquay.gov.uk domain name. This was completed shortly before Christmas and members will note the website address and a few officer's email addresses have now been changed. The domain name does have a lot more limitations on use and we are currently testing how to move officers across to the domain, which has been challenging so far with the data and systems we have. However, once a way forwards has been identified, the Governance and Resources Committee will be presented with options in relation to members and whether or not members remain on the more flexible newquaycouncil.co.uk domain or migrate across to the newquay.gov.uk domain (and when).</p>



RFO's Report to:	Full Council
Date:	Feb-22
Title:	February Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

Author:	Levi Holroyd	Role:	Finance Assistant
Contact:	Tel: 01637 878388 - E-mail: levi@newquay.town		

Contents:
1.0 Bank Balances 2.0 Direct Debit & Standing Order Details 3.0 Payroll Payments (already made) 4.0 Unity Bank Card Payments (already Made) 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments) 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments) 6.1 Human Resources Committee Payments 6.2 Governance and Resources Payments 6.3 Economic Growth and General Purposes Payments 6.4 Tourism and Leisure Payments 6.5 Planning & Licensing Payments 6.6 Councillors Payments

Required action from members:
1.0 - Note 2.0 - Note 3.0 - Note & Authorise 4.0 - Authorise 5.0 - Authorise 6.0 - Authorise 7.0 - Note

1.0

Bank Balances

Below are the Bank Account Balances as at 31.01.22

Account:	Balance:
Natwest NTC Current Account	
Natwest NTC Reserve	
Unity Bank NTC	
Unity Bank Reserve	
Natwest TIC Current Account	
Unity Bank TIC	
CCLA Deposit	
Total Account Balances	£0.00

2.0

Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive		NTC
Allstar		NTC
British Gas		NTC
Churchill Environment Services		NTC
Cornwall Council Rates		NTC
EDF Energy		NTC
Global Collect		NTC
H3G		NTC
Lloyds Card Payment		NTC
Yoozoom		NTC
NEST		NTC
Nissan Finance		NTC
SWW		NTC
TechQuarters		NTC
Thirsty Work		NTC
Quadient		NTC
BT		NTC
Siemens		NTC
Premium Credit		NTC
Unity Bank		NTC
Biffa		NTC
Eden		TIC
Unity Bank		TIC
Total Direct Debit Amount:	£0.00	

3.0

Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£56,423.88	NTC	IB 8912 - IB 8952
HMRC	£12,163.11	NTC	IB 8953
Total Payroll:	£68,586.99		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8976		Aventail Security	Security Invoice	£881.40	£146.90
IB 8977		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 8978		Aventail Security	Security Invoice	£897.00	£149.50
IB 8979		CALC	Staff Training	£180.00	£30.00
IB 8980		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 8981		APS Construction Services	Cleaning Staff	£978.48	£163.08
IB 8982		APS Construction Services	Cleaning Staff	£815.40	£135.90
IB 8983		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 8984		Jenny Foster	Reimbursement for Face Masks	£8.45	£0.00
IB 8985		Callum Rowley	Reimbursement for Batteries	£18.00	£0.00
IB 8986		Aventail Security	Security Invoice	£655.20	£109.20
IB 8987		Aventail Security	Security Invoice	£717.60	£119.60
IB 8988		Aventail Security	Security Invoice	£795.60	£132.60
				£7,904.09	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.2

Governance and Resources Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8973		Cornwall Council	Election Expenses	£765.00	£0.00
IB 8974		Cornwall Council	Election Expenses	£255.00	£0.00
IB 8975		BT	Internet Services	£1,002.00	£167.00
Total				£2,022.00	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Environment & Facilities Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 8964		direct365	Feminine Hygiene Disposal	£58.05	£9.67
IB 8965		direct365	Hazardous Waste Note Covering	£9.82	£1.64
IB 8966		direct365	60L Porthole Unit	£66.00	£11.00
IB 8967		Churchill Environmental Services	Water Hygiene Risk Assessment at 2 Sites	£551.62	£91.64
IB 8968		Micro DIY	Facilities Equipment	£41.90	£6.98
IB 8969		APS Construction Services	Repairs to Fore St Gate	£60.00	£10.00
IB 8970		APS Construction Services	Trencreek Fencing	£1,040.23	£173.37
IB 8971		Arrow Lifts	Lift Maintenance	£474.06	£79.01
IB 8972		AS Plumbing	Boiler Inspection & Gas Installation	£294.00	£49.00
IB 8989		APS Construction Services	Works on Killacourt Toilet	£156.00	£26.00
Total				£2,751.68	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Community & Tourism Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.5**Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.6**Councillors Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

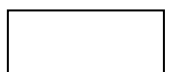
7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£0.00
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£0.00
3.0	Payroll Payments (Expenditure)	£68,586.99
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£12,677.77
	Total Expenditure for Authorisation	£81,264.76

Governance and Resources Committee Minutes

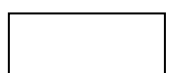
NEWQUAY TOWN COUNCIL

	<p>Minutes of the Governance & Resources Committee Meeting held on Monday 29 November 2021 at 7:00pm in the Council Chamber, Marcus Hill, Newquay.</p> <p><u>Present</u> Cllr M North, L Gardner, D Cheney, S Hick, and A Hannan</p> <p><u>Also attending</u> Mr A Curtis (Town Clerk & Chief Executive), Mr S Richards (Administration Assistant) and Mr L Holroyd (Finance Assistant)</p> <p><u>Apologies</u> Apologies were received from Cllr T Bradshaw and M Johns No apologies were received from Cllr K Towill</p>	ACTIONS:
GR56/21		
GR57/21	<p><u>Interests</u> As and when</p>	
GR58/21	<p><u>Minutes</u> It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to accept the minutes of the meeting held on 25th October 2021</p>	
GR59/21	<p><u>Open Session for Electors of Newquay</u> A response will be sent to Mrs Dixon from the Town Clerk regarding the Mount Wise Centre and Visit Newquay Budget.</p>	
GR60/21	<p><u>Oversee and scrutinise the effective and efficient operation of the Council</u> Budget Report The Town Clerk provided a presentation on the Budget Report. Cllr S Hick commented on the staffing issues and suggested that an overlap with Cornwall Council redundancies could benefit the public and the council. He also raised concern over the pensions scheme offered by Newquay Town Council and if it could be reviewed. It was proposed by Cllr M North, seconded by Cllr D Cheney and</p>	
GR60/21 (1)	<p>RESOLVED unanimously to approve the Budget Report to RECOMMEND to Full Council a 2022/23 Gross Expenditure Budget of £2,185,962, General Fund NET Expenditure level of</p>	Full Council



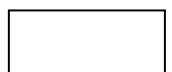
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	<p>3 months and a precept of £1,909,000 equating to a Band D of £225.78 as per the recommendations in the budget report.</p> <p>Cllr A Hannan raised concern over the contacts for certain projects and committee decisions. He requested that staff can be allocated so that there is no confusion on who to contact.</p>	
GR61/21	<p><u>Oversee and scrutinise Town Council finances in accordance with Financial Regulations</u></p> <p>Budget Monitoring Report</p> <p>It was proposed by Cllr M North, seconded by Cllr A Hannan and</p>	Full Council
GR61/21 (1)	<p>RESOLVED unanimously to acknowledge the Budget Monitoring Report and recommend it to all committees.</p> <p>Financial Regulations and Policy Review</p> <p>The Town Clerk informed the committee that the Financial Regulation and Policy will need amending following the appointment of a new RFO.</p>	
GR62/21	<p><u>Strategically manage Town Council owned properties and assets</u></p> <p>Insurance for Specific Flood Risk and Unoccupied Buildings</p> <p>The Town Clerk informed the committee on the specified insurance for council properties at potential flood risk and buildings that are unoccupied, setting out some of the risks. Members discussed and decided to self-insure all three properties. The Town Clerk was asked to look at separate public liability insurance and basis provision for the station toilets.</p> <p>Strategic Property Review Update</p> <p>The Town Clerk had sent a follow up email to the Strategic Property Review Working Party and is currently waiting on a response.</p>	
GR63/21	<p><u>Internal Audit</u></p> <p>Internal Control Working Party Report and Management Response Report</p> <p>It was proposed by Cllr M North, seconded by Cllr S Hick and</p>	Legal and Regulatory Sub-
GR63/21 (1)	<p>RESOLVED unanimously to note the report provided by the Town Clerk.</p> <p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p>	
GR63/21 (2)	<p>RESOLVED unanimously to recommend the report to the Legal and Regulatory Sub-committee and the RFO.</p>	



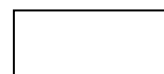
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GR64/21	<p><u>Identify appropriate projects for s106 and CIL funding</u></p> <p>S106 and CIL Report</p> <p>Members discussed potential areas and projects that could be supported by S106 and CIL.</p>	committee & RFO
GR65/21	<p><u>Establish devolution opportunities and negotiate outcomes with Cornwall Council</u></p> <p>Members discussed the devolution opportunities proposed by Cornwall Council and the current properties that had been received from them in prior years.</p>	
GR66/21	<p><u>Manage, develop and where necessary implement Emergency Plans</u></p> <p>The Town Clerk updated the committee on changes in the office that would affect the Emergency Plan policy.</p>	
GR67/21	<p><u>Correspondence</u></p> <p>None</p>	
GR68/21	<p><u>Any items referred to this committee from full council or another committee</u></p> <p>Community and Tourism Committee - Business Cards</p>	
GR68/21 (1)	<p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to agree to purchasing the business cards at councillor's request and for this to be handled by the Office.</p> <p>Full Council - Review of Communications Policy and Standing Orders</p> <p>Members discussed the current communications policy and amendments that could be made following the departure of the Communications Officer and internal communication.</p> <p>It was proposed by Cllr M North, seconded by Cllr S Hick and</p>	TIC Manager, Events Coordinator & Full Council
GR68/21 (2)	<p>RESOLVED to delegate authority to the TIC Manager, the Events Coordinator, and members of the council to review the Communications Policy and recommend amendments to a future meeting of the Governance and Resources Committee after seeking input and thoughts from the whole Council via email.</p>	
GR69/21	<p><u>Financial Statement</u></p>	



Governance and Resources Committee Minutes

	<p>It was proposed by Cllr M North and seconded by Cllr A Hannan and</p> <p>RESOLVED unanimously to authorise the payments list totalling £8,686.93</p> <p>GR70/21</p> <p><u>Exempt Business</u></p> <p>It was proposed by Cllr M North, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously that under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.</p> <p>See Confidential Addendum Ref: 06.10.2021/GR001</p> <p><u>Any other business</u></p> <p>None.</p>	
	<p>GR71/21</p> <p><u>Date and time of next meeting</u></p>	
	<p>GR72/21</p> <p>The next Governance & Resources Committee meeting will be held on Monday 31st January 2022 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay, TR7 1AF</p> <p>The chairman thanked members for their attendance and exited the meeting at 8:55pm</p> <p>Signed..... Chairman Cllr M North</p> <p>Date.....</p>	



NEWQUAY TOWN COUNCIL

MINUTE REF:	Minutes of the Community & Tourism (C&T) Committee Meeting held on 11 January 2022 at 7:00pm, in the Council Chamber, Marcus Hill, Newquay.	ACTIONS:
	<p><u>Present</u></p> <p>Cllrs M Johns, D Cheney, A Goudge, K Towill, M North, L Gardner</p> <p><u>Also Attending</u></p> <p>Mr J Piwecki (Deputy Town Clerk), Mrs L Hughes (Corporate Service Manager), Mrs S Deakin (Visit Newquay Tourist Information Centre) and Mrs M Hallam (Events & Projects Co-ordinator), Miss J Carter (Library & Information Manager), Cllr D Creek, 3 members of the public</p>	
CT135/22	<p><u>Apologies</u></p> <p>David Bradshaw (Town Crier) and Kim Parish (Interim BID Manager)</p> <p>No apologies form Cllr J Bell</p>	
CT136/22	<p><u>Declarations of Interest and Dispensations</u></p> <p>Cllr L Gardener declared an interest under Agenda Item 16 – Correspondence.</p>	
CT137/22	<u>Minutes</u>	
CT137/22 (A)	<p>A. C&T Minutes 09 November 2021</p> <p>It was proposed by Cllr D Cheney, seconded by Cllr K Towill and</p> <p>RESOLVED to confirm the accuracy of the minutes of the meeting held on 09 November 2021.</p> <p>Cllr M Johns abstained.</p>	
CT138/22	<p><u>Matters Arising</u></p> <p>None</p>	
CT139/22	<p><u>Open Session for Electors – Public Question Time</u></p> <p><u>Member of the Public 1 - Steve Slade</u></p> <p>My name is Steve Slade, you're discussing the proposal for Island Crescent and Trebarwith crescent regarding the overnight parking and camper vans. The reason we wanted to come is to inform the committee where the residents stand, there are two things going on we have the Cornwall Council public consultation. You don't know those the results yet, so you don't know what the residents have said but we do have a online petition and paper petition going around signed by every household bar one. Basically, what the</p>	

residents want is to have a consultation on resident parking as parking is the issue. There have been a few complaints about camping but that is not the issue. We want to get across that parking is the issue so this proposal that had come through with extra double yellow lines will be rejected by the residents as that is the general feeling. But the general feeling is the residents will reject it because it doesn't address the issue. We just wanted to make sure you were aware of the resident's view and a statement has been sent and sent round to all. We don't want the committee to make a decision that is then sent to Full Council to say that the Community & Tourism committee feel that this proposal should be accepted. When we get the full reply from Cornwall Council you will see our view. The main thing is a residents parking issue it got twisted in the media it was even in the Telegraph today. As a Tourist Committee I don't think that it looks good having a national paper saying that van owners are not welcome in Newquay.

Member of the Public 2 - Mr Earnshaw

This isn't about us being selfish and wanting to park outside our own houses, if you read the statement. It is really about the quality of life the pollution threats over parking, crime in the streets drug dealing. That was rife during lockdown. When only the residents were there but you don't see it as it's a constant movement of traffic around our streets. There are a lot of issues. When you read could you do down and read it and understand the reasons behind it, it is not a selfish thing.

Members discussed.

It was proposed by Cllr L Gardner, seconded by Cllr D Cheney and

**RESOLVED unanimously to move Agenda item 16
Correspondence to be discussed next.**

CT149/22

Correspondence

Members discussed the Parking Schemes Newquay Central & Pentire that have been proposed by Cornwall Council.

Cllr L Gardner provided information on the proposed highway schemes and where this came from in particular Trebarwith & Island Crescent. Cllr L Gardner provided an informative description of the process for a public consultation.

Members discussed in detail.

It was proposed by Cllr M North, seconded by Cllr M North and

**RESOLVED unanimously to allow the public to
speak on this item.**

	<p><u>Member of the Public 2 - Mr Earnshaw</u></p> <p>We have been talking about this for 15 years we have tried to talk about this to various councillors and find it disappointing that yet again nobody listens to us. We give you our views, when I say you, I also mean wider Cornwall Council we talk about it then you tell us what you think you tell us what we should be thinking I am disappointed that we just are not listened too. We have had two people declare an interest tonight and yet have steered the discussions to make this a town thing. That's not true you could say this group if residents live here are unique, you could just support us you tell us it's not unique but its is. You could just support us it would not cost thousands of pounds; you could take a motion for our road to be put through a consultation regarding residents parking. But it never happens, and it makes people very very angry. So, I am asking just to listen to us it does not have to be Town wide. You might want it to be Town wide, but it doesn't have to be.</p> <p>Members discussed.</p> <p>(2 members of the public left the meeting 19.55pm)</p>	
CT140/22	<p><u>Develop effective community engagement and strengthen partnerships and relationships/ Manage and seek to continuously improve community information and engagement</u></p> <p><u>Manage and seek to continuously improve community information and engagement</u></p>	
CT140/22 (A)	<p>A. <u>BID Report</u></p> <p>A written report from the interim BID Manager and a brief update from the BID Representative Cllr A Goudge was provided. This was noted by Committee.</p>	
CT141/22	<p><u>Manage, maintain and enhance provision of library and information service</u></p>	
CT141/22 (A)	<p>A. <u>LIS Report</u></p> <p>A written report was provided by the Library Information Manager. Members reviewed and noted this. The Library Manager wished to seek members views on whether they wished to formally work in line with other Libraries county wide and follow the complete abolishment of fines for late returns.</p> <p>Members discussed this proposal in detail.</p> <p>It was proposed by Cllr K Towill, seconded by Cllr M Johns and</p> <p>RESOLVED to retain fines for overdue books pending a review from the Library & Information Manager on alternative revenue streams.</p> <p>1 member voted against this proposal.</p>	

CT142/22	<u>Manage, maintain and enhance provision of the tourist information centre to encourage visitors to Newquay</u>	
CT142/22 (A)	<p>A. <u>Visit Newquay TIC Managers Report</u></p> <p>The visit Newquay Manager provided a written report to Members, and this was noted.</p>	
CT143/22	<u>Organise, promote and manage Newquay Town Council events</u>	
CT143/21 (A)	<p>A. <u>Event Co-ordinator Report</u></p> <p>The Events Co-ordinator provided a written report to Members, and this was noted. A request was brought forward for a spend limit to be agreed by Committee to allow the Events Working Party to make decision without coming back for approval.</p>	
	<p>Members discussed.</p>	
	<p>It was proposed by Cllr M Johns, seconded by Cllr D Cheney and</p>	
CT143/21 (A)(1)	<p>RESOLVED unanimously to give delegated authority to the Events & Projects Co-ordinator and Events Working Party to spend/authorise payments as required within the Events Budget.</p>	
	<p>The Events Co-Ordinator also wished to discuss an item under exempt business.</p>	Events & Projects Co-ordinator / Events WP
	<p>It was proposed by Cllr K Towill, seconded by Cllr M Johns and</p>	
CT143/21 (A)(2)	<p>RESOLVED unanimously to agree to discuss the remainder of the Events & Projects Co-ordinator in Agenda item 19 – Exempt Business.</p>	
CT144/22	<u>Event Working Party Report - Cllrs Goudge, North, Morris, Cheney & Gardner</u>	
CT144/22 (A)	<p>A. <u>Queen's Jubilee</u></p> <p>Cllr L Gardner suggested that Newquay Town Council should lead the events and be the central point of organisation for such a prestigious event. He suggested creating a working party of Community Groups to all feed in & work together a programme of events.</p>	
	<p>It was proposed by Cllr M Johns, seconded by Cllr D Cheney and</p>	
	<p>RESOLVED unanimously to RECOMMEND to Full Council that the Community & Tourism Committee set up a Working Party that includes representatives from Community groups & organisations to lead celebrations for the Queens Jubilee weekend.</p>	Full Council Recommendation

<p>CT144/22 (B)</p>	<p><u>B. Town Criers Report</u></p> <p>No report provided at this time. On 18 January Cllr Johns & Cheney will be meeting with the Town Crier and will feedback at the next meeting.</p>	
<p>CT145/22</p>	<p><u>Undertake marketing of Council space for rent or hire including negotiation and liaison with potential and existing tenants and users</u></p>	
<p>CT145/22 (A)</p>	<p><u>A. Corporate Service Manager Report</u></p> <p>The Corporate Service Manager provided a written report to Members, and this was noted.</p>	
<p>CT145/22 (B)</p>	<p><u>B. Sourcing a Commercial Tenant Management Company</u></p> <p>The Deputy Town Clerk provided an update on this item, which included a proposal to adjourn this item for a period of time. This being due to the involvement of the newly appointed RFO dealing with invoicing at payment queries. Also, the Facilities Manager is now dealing with building issues. The correspondence is now much less due to these items having assigned staff to manage them.</p>	
	<p>It was proposed by Cllr M Johns, seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to defer this item for 3 months.</p>	
<p>CT146/22</p>	<p><u>Manage, maintain and enhance provision of CCTV service across Newquay and partner sites</u></p>	
<p>CT146/22 (A)</p>	<p><u>A. CCTV Manager Report</u></p> <p>The CCTV Manager provided a written report to Members, and this was noted.</p>	
	<p>Within the report the CCTV Supervisor highlighted two proposals to put forward that required a Committee resolution to proceed. Proposal one, repairs required to a damaged camera at the Red Lion. Proposal two, reinstating the camera link to the Sergeants Office which required a new electrical part. Both of these items are within the budget.</p>	
	<p>It was proposed by Cllr L Gardner, seconded by Cllr M North and</p> <p>RESOLVED unanimously to procure a replacement Bosch NDP-5523-Z30L Camera at a cost of £2,098.73 and a new Media Converter for the Control Room – Sergeants office link at a cost of £189.57.</p>	
<p>CT147/22</p>	<p><u>Manage and promote the Town Council Citizen Award Scheme</u></p>	
<p>CT147/22 (A)</p>	<p><u>A. Citizen Award Scheme Report</u></p> <p>The Deputy Town Clerk provided a brief update on this scheme and that if supported by Members we will move forward with the planning for the event in 2022.</p>	
	<p>It was proposed by Cllr D Cheney, seconded by Cllr M Johns and</p>	

	<p>RESOLVED unanimously to proceed the Nomination/Voting process for the Citizens Awards 2022.</p> <p>The Deputy Town Clerk will send the nomination forms and criteria around to Members in case any amendments are required.</p> <p>It was proposed by Cllr M Johns, seconded by Cllr M North and</p> <p>RESOLVED unanimously that Citizen Award Scheme should be placed on the February Agenda.</p> <p>It was proposed by Cllr M Johns, seconded by Cllr K Towill and</p> <p>RESOLVED unanimously to extend the meeting by 30 minutes.</p> <p>CT148/22</p> <p>CT148/22 (A)</p> <p><u>Identify and implement economic development opportunities</u></p> <p>A. <u>Town Team Report</u></p> <p>The Town Team provided a written report to Members, and this was noted. It was proposed by Cllr L Gardner, seconded by Cllr K Towill and</p> <p>RESOLVED unanimously to allow Mrs S Williams to speak on behalf of the Town Team.</p> <p>Cllr M Johns gave a brief update on the current situation.</p> <p><u>Member of the public 3 - Mrs Shirly Williams</u></p> <p>I am happy to answer any questions you have, hoping my report is fairly self-explanatory. Full council signed off for the funds and deliverables in December. Newquay Town Council have to deliver that to full council. The Town Team will work to see that is what Newquay Town Council delivers. Also, during that meeting it was delegated authority to this committee to review during the process. We have about 4-5 documents that need to be agreed, the procuring people are already suggesting this needs to be done by Friday. So, you can see that timescale we are working to – we are still working on these documents. We have a meeting with Andy Curtis on Thursday. After that everything has to get reread and decisions made to move forward. So, what we need is a further delegation from this committee to subset so that we can work at the speed that we need to work at. It's quite a large sum of money we are spending. Once the consultant is here, they will be working at some pace so the Town Team cannot come back to the committee waiting for decisions. We will always be prepared to talk to any councillor we will always come back with a full report, and we will always try to be at your meetings to answer questions.</p> <p>CT150/22</p> <p>CT150/22 (A)</p> <p>CT150/22 (A)</p> <p>It was proposed by Cllr D Cheney, seconded by Cllr A Goudge and</p> <p>RESOLVED unanimously to give delegated authority to Cllrs S Hick, M North, M Johns, L Gardner, the Town Clerk and Finance & Procurement Manager to review and finalise the</p>	<p>Agenda</p>
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	<p>procurement documentation and process and the on-going project management until completion of the awarded contract.</p>	
CT151/22	<p><u>Governance & Accountability</u></p> <p>A. <u>Review of Terms of Reference</u></p> <p>No update at this time.</p> <p>B. <u>Review of the Risk Assessment</u></p> <p>No update at this time.</p>	
CT152/22	<p><u>Financial Statement</u></p> <p>It was proposed by Cllr D Cheney, seconded by Cllr M Johns and</p> <p>RESOLVED unanimously to authorise the payments totalling £8451.51 for the Community & Tourism Committee.</p>	
CT152/22 (A)	<p><u>Exempt Business</u></p> <p>It was proposed by Cllr M Johns, seconded by Cllr K Towill and</p> <p>RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.</p>	
CT153/22	<p><u>Procurement of Consultancy Support for Newquay Town Development Framework</u></p> <p>Please see the Confidential Addendum 11.01.22/CT001</p>	
CT154/22	<p><u>Organise, promote and manage Newquay Town Council events</u></p>	
CT154/22	<p>A. <u>Event Co-ordinator Report</u></p> <p>Please see the Confidential Addendum 11.01.22/CT002</p> <p>It was Proposed by Cllr M Johns, Seconded by Cllr D Cheney and</p> <p>RESOLVED unanimously to progress legal action in regard to the dispute on the procurement of Christmas Huts.</p>	
CT155/22	<p><u>Any other Business</u></p> <p>None.</p> <p><u>Date, venue, and time for the next meeting</u></p>	

Community & Tourism Committee Minutes

	<p>The next Community & Tourism Meeting will be held on 08 February 2022 at 7pm in the Council Chamber, Marcus Hill.</p> <p>The Chair thanked all members for their attendance and closed the meeting at 21.20pm.</p> <p>Signed..... Chairman</p> <p>Cllr M Johns</p> <p>Date.....</p>	
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	<p>Minutes of the Planning & Licensing Committee Meeting held on Wednesday 10 November 2021 at 6:02 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay.</p>	
	<p><u>Present</u> Cllr J Kenny (Vice Chair), Cllr J Bell, Cllr N Morris, Cllr M North and Cllr A Rayner.</p> <p><u>Also attending</u> D McLeod & K Stevenson (Corporate Services) There were two members of the public in attendance.</p>	
<p>Minute Ref P697/21</p>	<p><u>Apologies</u></p> <p>Cllr S Hick (Chair) and Cllr K Larsen.</p>	
<p>Minute Ref P698/21</p>	<p><u>Interests</u></p> <p>D McLeod reported that no interests had been notified prior to the meeting.</p>	
<p>Minute Ref P699/21</p>	<p><u>Meeting Management Issues</u></p> <p>None.</p>	
<p>Minute Ref P700/21</p>	<p><u>Minutes</u></p> <ul style="list-style-type: none"> i. 13 October 2021 ii. 27 October 2021 	
	<p>D McLeod apologised as the minutes for 27 October 2021 were still being written up. Members were assured they would be available for the next meeting.</p>	
<p>Minute Ref P700/21 (1)</p>	<p>It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously that the minutes of the meeting 13 October 2021 were correctly recorded and that they be adopted and signed by the Chairman.</p>	

Minute Ref P701/21	<u>Matters Arising</u> There were no matters arising.	
Minute Ref P702/21	<u>Public Question Time</u> D McLeod confirmed no written questions had been received. There were two members of the public present in the Public Gallery. One representation was made in support of planning application PA21/10039 (agenda item 11.11) One representation was made in support of licensing application LI21_004320 (agenda item 8.02)	

Minute Ref P702/21 (1)	It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to bring forward agenda items 11.11 (PA21/10039) and 8.02 (LI21_004320) in order that a decision be made for each before returning to the remaining agenda items.	
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	Application 11	Porth & Tretherras	
	Reference	PA21/10039	
	Proposal	Proposed use of building as an annexe and holiday letting unit.	
	Location	The Annexe, 141 Mount Wise TR7 1QW	
	Applicant	Tamsin Defrias	
	Grid Ref	180471 / 61402	
Minute Ref P702/21 (2)	Decision	It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to raise NO OBJECTION to PA21/10039	
	Comments	Members noted that the annexe in question is located approximately 11 metres from	ACTION - post NO

	<p>the rear of the nearest property to the immediate south on Stret Caradoc. They, therefore, agreed to raise No Objection to the proposal, subject to confirmation from the Officer that there would be no negative impact on the amenity of these near neighbours. Members understood there would be no material changes to the exterior of the annexe and accepted the statement that frequency of use was unlikely to be greatly altered as the annexe is currently made available to family members and non-paying guests. However, Members would ask that any permission granted should include a condition restricting paying guests to holidaymakers/tourists only, as previous planning decisions have indicated the property is not suitable for residential letting.</p>	<p>OBJECTION on CC Planning Register</p>
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	<p>Licensing Ref: LI21_004320</p>	<p>i. LA03 Grant – Sky Bar, Watergate Bay (Trevelsue Site) TR8 4AN</p>	
	<p>Further questions were asked of the applicant. D McLeod advised that agreement had already been made between the applicant and Public Protection and that he was unaware of any other outstanding representations being in place. Following discussion, a verbal agreement was reached with the applicant that would see the Town Council's list of Annexe 2 conditions added to any Licence granted.</p>		
<p>Minute Ref P702/21 (3)</p>	<p>It was proposed by Cllr J Kenny, second by Cllr A Rayner and RESOLVED that the Town Council would withdraw their representation to licensing application LI21_004320, subject to written confirmation that the applicant agreed the Town Council's conditions be included on any Premises Licence granted.</p> <p>Cllr N Morris abstained.</p>		<p>D McLeod to notify Licensing.</p>

Minute Ref P703/21	<u>Public Consultations</u>	
	D McLeod reported that there were no active public consultations for consideration.	

Minute Ref P704/21	<u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u>	
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	Licensing Ref: LI21_004790	ii. LA03 Grant – Grounded Coffee Co, 65C Bank Street TR7 1DL	
	<p>D McLeod gave a brief overview of the application and the licensable activities being applied for. Concerns were raised that the plans did not appear to meet the requirements of the Licensing Act 2003, which requires the premises boundary to be shown and to indicate the areas in which licensable activities would take place.</p> <p>Members were unaware of any permission being in place that would allow the premises use of the public highway for outdoor seating. Concerns were raised that the pavement here is not overly wide and that it forms part of the thoroughfare to and from the Killacourt.</p>		
Minute Ref P704/21 (1)	<p>It was proposed by Cllr A Rayner, second by Cllr J Bell and RESOLVED unanimously that the Town Council would submit a representation in response to licensing application LI21_004790.</p>		

Minute Ref P705/21	<u>To discuss and make any decisions on previous Planning Applications</u>	
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	Planning Ref	i. PA21/05189 – Flat 2, 4 Mount Wise TR7 2BD	
	<p>D McLeod reported he had received six responses to this Five-Day Protocol and that the majority view had been to Agree with the Officer recommendation to Approve. This decision was returned to the Planning Officer on 29 October 2021.</p>		
	Planning Ref	ii. PA20/03125 – 31 Mellanvrane Lane TR7 2LB	

	D McLeod reported he had received six responses to this Five-Day Protocol and that the unanimous view had been to Agree to Disagree with the Officer recommendation to Approve. This decision was returned to the Planning Officer on 29 October 2021.	
Minute Ref P705/21 (1)	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to give retrospective approval to the above decisions.	

Minute Ref P706/21	<u>To consider Planning Applications and correspondence relating to Planning Applications</u>	
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	Application 1	Trenance	
	Reference	PA21/09233	
	Proposal	Proposed change of use from the Gratton Lodge Guest House to 1No. 5- bedroomed Dwelling, 1 No 3-bedroomed apartment and 1 No 1-bedroom flat	
	Location	Gratton Lodge, 119 Mount Wise TR7 1QR	
	Applicant	Mr Andrew Dinneen	
	Grid Ref	180659 / 61337	
Minute Ref P706/21 (1)	Decision	It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to raise NO OBJECTION to PA21/09233	
	Comments	Members regret the loss of Gratton Lodge as tourist accommodation serving visitors to the town, but the financial justification given by the applicant appears acceptable. On these grounds, Members agreed to place less weight on policies E1 and E3 of the Newquay Neighbourhood Plan. However, it was noted that the plans show the proposed single bed residence (Flat 2) benefitting from a back garden whilst the	ACTION - post NO OBJECTION on CC Planning Register

three-bed apartment (Flat 1) appears to have no outdoor amenity space. Closer consideration suggests the plans may simply have been labelled incorrectly, so with this in mind Members agreed to raise No Objection to the proposals, subject to confirmation that it is the three-bed apartment that will benefit from an amenity space to the rear.

	Application 2	Central & Pentire	
	Reference	PA21/09231	
	Proposal	Redevelopment of site for 4 residential dwellings and associated works	
	Location	6 Pentire Avenue TR7 1PA	
	Applicant	Mr Liam Webb - Cornovia Homes Limited	
	Grid Ref	179717 / 61458	
Minute Ref P706/21 (2)	Decision	It was proposed by Cllr A Rayner, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/09231	
	Comments	Members were happy to support the proposal for the residential dwellings, noting that the external appearance, scale and massing would appear much more in keeping with the local character than had been the case with previous applications for this site. It was noticed that some of the 2-D drawings gave the street-facing elevations a slightly dark appearance, whilst the 3-D images appeared noticeably lighter. Whilst it is understood this difference is a likely result of the different ways in which the drawings have been generated, Members agreed they would	ACTION - post SUPPORT on CC Planning Register

		prefer the townhouses to be lighter in their overall appearance, rather than darker.	
	Application 3	Porth & Tretherras	
	Reference	PA21/10340	
	Proposal	Loft conversion of hip to gable and a rear-facing dormer.	
	Location	13 Glamis Road TR7 2RY	
	Applicant	Megan Schmid	
	Grid Ref	182533 / 61996	
Minute Ref P706/21 (3)	Decision	It was proposed by Cllr M North, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/10340	
	Comments	Members noted the proposed change in roof shape would impact the current appearance of the building, but in the context of the overall street scene the resulting loss of symmetry was not seen as causing significant harm. In line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions), Members were happy to support this application.	ACTION - post SUPPORT on CC Planning Register
	Application 4	Porth & Tretherras	
	Reference	PA21/08539	
	Proposal	Change of Use and refurbishment of existing garage with room over to a holiday annex, set to the rear of the plot. New raised patio and parking spaces off road to the front of the house.	
	Location	27 Quintrell Road TR7 3DY	
	Applicant	Mr Marcus Haes	
	Grid Ref	184049 / 61705	

Minute Ref P706/21 (4)	Decision	It was proposed by Cllr N Morris second by Cllr J Kenny and RESOLVED unanimously to OBJECT to PA21/08539	
	Comments	Members noted that the proposed annex would be served by the existing outdoor space northeast of the existing garage. Creating a private rear garden (80sq.m.) for the proposed annex, combined with with the addition of parking spaces to the front of the property, would appear to leave the main dwelling house with significantly less amenity space than is currently available. Members agreed that the amenity space that would be left would be inadequate for what would be considered a family home. There were also some concerns around the safety of the proposed off-road parking to the front of the house. The absence of any turning circle suggests it may not be possible for vehicles parked here to drive onto Quintrell Road (A3058) in a forward gear. This stretch of road is one of the main routes into and out of the town and can be very busy. Members were unconvinced that reversing onto this stretch of the A3058 would be sensible or safe.	ACTION - post OBJECTION on CC Planning Register
Minute Ref P706/21 (5)	7:56pm It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to extend the meeting by up to one hour.		
P706/21 (6)	7:56pm – Cllr J Kenny sanctioned a short comfort break, during which time no business was conducted. 8:04pm - The meeting resumed with all committee members present.		

	Application 5	Whipsiderry	
	Reference	PA21/10355	
	Proposal	2 storey flat roof rear extension and internal alterations	
	Location	7 Coronation Way TR7 3JL	
	Applicant	Mr A Taylor	
	Grid Ref	183422 / 62322	
Minute Ref P706/21 (7)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/10355	
	Comments	Members noted the scale and mass of the proposed two storey flat roof extension. Strong concerns were raised that such a structure would have an overbearing relationship with the neighbouring property to the southeast. Members agreed this neighbouring property would be overshadowed and would experience an unacceptable loss of light.	ACTION - post OBJECTION on CC Planning Register

	Application 6	Whipsiderry	
	Reference	PA21/09219	
	Proposal	Application for Listed Building Consent to 1) Re-ordering of area to the principal elevation, including steps and boundary wall, 2) Removal of the cementitious mortars on external elevations and repoint with traditional lime products, 3) Installation of security lights and cameras, 4) Substitute current uPVC rainwater goods with traditional cast iron replacements, 5) Various, detailed repairs and renovations; front door, air bricks, boiler flue, 6). Repair, renovate and repaint existing windows, 7) Repairing areas of roof where failures are noted, 8) Reordering of internal spaces; removing contemporary walls,	

		replacing noted 20 th century doors, renewing kitchen and WC, 9) Install wired fire detection system.	
	Location	2A Stanways Road TR7 3HF	
	Applicant	Chris Smith	
	Grid Ref	183859 / 62254	
Minute Ref P706/21 (8)	Decision	It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to raise NO OBJECTION to PA21/09219	
	Comments	Members noted a key intention of the proposed works was to address several unsympathetic 20th Century alterations, whilst also tackling some more modern concerns (including security and thermal efficiency). With this in mind, Members agreed to raise no objection to the application, subject to a positive response from the Historic Environment Planning Officer.	ACTION - post NO OBJECTION on CC Planning Register

	Application 7	Trenance	
	Reference	PA21/10637	
	Proposal	Non-material amendment (1) to Application No. PA20/09881 dated 15 th January 2021 for First floor extension over existing garage, providing additional Bedroom and En-Suite accommodation, namely, to Change first floor cladding from natural timber to composite cladding - colour -moontide grey.	
	Location	3 Goonvrea Close TR7 2JZ	
	Applicant	Mr And Mrs Neil Murray	
	Grid Ref	Not Given	
Minute Ref P706/21 (9)	Decision	It was proposed by Cllr A Rayner, second by Cllr J Kenny and RESOLVED unanimously to SUPPORT PA21/10637	ACTION - post SUPPORT

			on CC Planning Register
	Comments	Members agreed the changes were minimal and were unlikely to have a negative impact on the character of the area.	
	Application 8	Whipsiderry	
	Reference	PA21/09970	
	Proposal	Advertisement Consent for the Installation and display of 1no. internally illuminated totem sign, 1no. internally illuminated fascia sign, 1no. internally illuminated wall sign and 3no. non-illuminated canopy signs.	
	Location	Penhallow Filling Station, Henver Road TR7 3EJ	
	Applicant	Co-operative Group Food Ltd	
	Grid Ref	183549 / 61984	
Minute Ref P706/21 (10)	Decision	It was proposed by Cllr M North, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/09970	
	Comments	Many of the signs described in the proposal are already in place, so Members were happy to agree with the agent's assertion that any impact was likely to be acceptable. However, there was some uncertainty whether the internally illuminated signs would be turned off outside operating hours, (understood to be 6 am to 11 pm daily). A condition ensuring these signs do get turned off, broadly reflecting the operating hours, would be welcomed.	ACTION - post SUPPORT on CC Planning Register
	Application 9	Trenance	

	Reference	PA21/09856	
	Proposal	Existing loft to be converted into additional apartment	
	Location	Meadow View, 135 Mount Wise TR7 1QR	
	Applicant	Ms Wendy Donovan	
	Grid Ref	180521 / 61397	
Minute Ref P706/21 (11)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to raise NO OBJECTION to PA21/09856	
	Comments	Members raised no objection to the proposals, subject to confirmation from the Officer that there would be no significant overlooking of neighbouring properties from either the street-facing terraces or from the dormer on the west elevation.	ACTION - post NO OBJECTION on CC Planning Register

	Application 10	Whipsiderry	
	Reference	PA21/10159	
	Proposal	Demolition of dwelling and construction of 2 residential dwellings with variation of condition 2 (approved plans) in respect of decision PA20/00162 dated 07/08/2020	
	Location	Chi Mordardh, 3 Whipsiderry Close TR7 3LZ	
	Applicant	Mr Richard Fisher	
	Grid Ref	183150 / 63039	
Minute Ref P706/21 (12)	Decision	It was proposed by Cllr M North, second by Cllr J Kenny and RESOLVED unanimously to SUPPORT PA21/10159	
	Comments	Members agreed the changes applied for were minimal and would be unlikely to have a negative impact on neighbouring properties.	ACTION - post SUPPORT on CC

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	Application 12	Trenance	
	Reference	PA21/09235	
	Proposal	Non-material amendment with respect to decision notice PA14/05158.	
	Location	Land At Gannel Road TR7 2AG	
	Applicant	Mad Dog Mad Dog Developments	
	Grid Ref	Not Given	
Minute Ref P706/21 (13)	Decision	It was proposed by Cllr M North, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/09235	
	Comments	Members agreed the changes applied for were unlikely to have a negative impact on neighbouring properties.	ACTION - post SUPPORT on CC Planning Register

	Application 13	Central & Pentire	
	Reference	PA21/10366	
	Proposal	To construct a vehicle crossing/dropped kerb.	
	Location	Seahorse Cottage, 23 Sydney Road TR7 1NQ	
	Applicant	MR JULIAN PETERS	
	Grid Ref	180606 / 61921	
Minute Ref P706/21 (14)	Decision	It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/10366	

	Comments	<p>Given the proximity to the junction with Fernhill Road and the absence of any turning circle shown on the plans, Members agreed they had no choice but to object to this application. Proximity to the junction means traffic would be approaching from three different directions, one of which is almost completely unsighted. Cllrs were aware that vehicles are currently reversing out of the property, across the pavement and onto the road. This manoeuvre is considered hazardous and poses a danger to pedestrians and other road users. Members did not feel this was a suitable location for a crossing point/dropped kerb and agreed that permitting the works applied for was unlikely to make it any safer. It was noted that the section of boundary wall allowing vehicular access to the 'off-road parking' had been removed without permission, contrary to the planning conditions associated with the property. Members would therefore appreciate confirmation that this apparent breach is being addressed.</p>	ACTION - post OBJECTION on CC Planning Register
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	Application 14	Central & Pentire	
	Reference	PA21/10553	
	Proposal	First floor side extension along with first floor weatherboard cladding to existing dwelling. Also first floor balcony to the rear.	
	Location	12 Penmere Drive TR7 1QQ	
	Applicant	MR M Claremont	
	Grid Ref	179917 / 61150	

Minute Ref P706/21 (15)	Decision	It was proposed by Cllr J Kenny, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/10553	
	Comments	Members agreed that the proposals were unlikely to harm views from the Gannel and felt that appropriate measures had been taken to ensure there would be no overlooking of neighbouring properties. In line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions), Members were happy to support this application.	ACTION - post SUPPORT on CC Planning Register

Minute Ref P707/21	<u>Terms of Reference and Risk Assessment</u>		
	There were no updates.		
Minute Ref P708/21	<u>Reports and any associated Recommendations from Working Parties</u>		
	i. Newquay Neighbourhood Plan		
	No update.		
	ii. Community Governance Review Working Party		
	No update		
Minute Ref P709/21	<u>Financial Statement</u>		
	There were no updates.		
Minute Ref P710/21	<u>Other Correspondence</u>		
	None.		
Minute Ref P711/21	<u>Items for information and discussion only</u>		

	<p>i. Nansledan Project meetings</p> <p>Cllr J Kenny reported that the meetings with the Duchy had now been reinstated, following a lengthy break due to the Covid-19 crisis. Several Members of the committee had attended. A brief overview of progress and forthcoming plans was given.</p>	
	<p>ii. Presentations to the Town Council</p> <p>D McLeod reported that he had received enquiries from a developer who is keen to present preliminary proposals for the regeneration of adjacent sites at Narrowcliff and for the former Jewsons site, just off Mountwise. Further updates will follow when dates have been confirmed.</p>	
<p>Minute Ref P712/21</p>	<p><u>Date and time of next meeting</u></p> <p>The next Planning & Licensing Committee meeting will take place on Wednesday 24 November 2021 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The Vice Chair thanked Members for their attendance and exited the meeting at 9:00 pm</p> <p>Signed.....</p> <p>Date.....</p> <p>Chair Cllr S Hick</p>	

	<p>Minutes of the Planning & Licensing Committee Meeting held on Wednesday 24 November 2021 at 6:07 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay.</p>	
	<p><u>Present</u> Cllr S Hick (Chair), Cllr J Kenny (Vice Chair), Cllr J Bell, Cllr K Larsen, Cllr N Morris, Cllr M North and Cllr A Rayner.</p> <p><u>Also attending</u> L Hughes & L Holroyd (Miss)(Corporate Services) There were two members of the public in attendance.</p>	
<p>Minute Ref P713/21</p>	<p><u>Apologies</u></p> <p>Cllr F Williamson</p>	
<p>Minute Ref P714/21</p>	<p><u>Interests</u></p> <p>Cllr Hick reported that no interests had been notified prior to the meeting.</p>	
<p>Minute Ref P715/21</p>	<p><u>Meeting Management Issues</u></p> <p>The Chair informed attendees that he would look to sanction a comfort break roughly one hour the meeting.</p>	
<p>Minute Ref P716/21</p>	<p><u>Minutes</u></p> <ul style="list-style-type: none"> i. 27 October 2021 ii. 10 November 2021 	
	<p>It was noted that the minutes for 10 November 2021 were still being written up. Members were assured they would be available for the next meeting.</p>	
<p>Minute Ref P716/21 (1)</p>	<p>It was proposed by Cllr N Morris, second by Cllr J Kenny and RESOLVED unanimously that the minutes of the meeting</p>	

	27 October 2021 were correctly recorded and that they be adopted and signed by the Chairman.	
Minute Ref P717/21	<u>Matters Arising</u> There were no matters arising.	
Minute Ref P718/21	<u>Public Question Time</u> Cllr Hick confirmed no written questions had been received. There were two members of the public present in the Public Gallery. One representation was made in support of proposed revisions (prior to submission) to planning application PA21/07644 (agenda item 9.02) - Wickham House, 15 Riverside Crescent TR7 1PJ. Mr Nathan J Marshman Harris explained that the revised drawings made available to the committee had been drafted following the Town Council's initial response to application PA21/07644 - see Minute Ref P631/21(5). Feedback to these new drawings was now sought, prior to their submission with the Local Planning Authority.	
Minute Ref P718/21 (1)	It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to bring forward agenda item 9.02 (PA21/07644) in order that discission could take place, before returning to the agreed order of business.	
	Following further discussion around PA21/07644, Cllr Hick asked that any observations on the revised drawings be emailed to him.	
Minute Ref P719/21	<u>Public Consultations</u> Cllr Hick reported that there were no active consultations for consideration.	

Minute Ref P720/21	<u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u>	
	Licensing Ref: LI21_004990	i. LA03 Grant – Castaway Kitchen, Prow Park, Treloggan Industrial Estate TR7 2SX
	<p>Cllr S Hick gave a brief overview of the application and the licensable activities being applied for.</p> <p>Cllr Hick noted the absence of the standard 30 minutes 'drinking up' time and the lack of a robust 'Challenge 25' condition. The suitability of the location was questioned as it was felt that for most this premises would be visited by car drivers, raising concerns around drink driving.</p>	
Minute Ref P720/21 (1)	<p>It was proposed by Cllr K Larsen, second by Cllr N Morris and RESOLVED unanimously that the Town Council would submit a representation in response to licensing application LI21_004990.</p>	
	Licensing Ref: LI21_004649	i. LA03 Grant - Island - 2 Whitegate Shopping Complex, Henver Road TR7 3BP
	<p>Cllr S Hick reminded Members they had resolved to submit a representation to this application at the meeting of 27 October 2021 - see Minute Ref P687/21 (2).</p> <p>However, on 23 November the Town Council notified Cornwall Council Licensing that this representation would been withdrawn immediately. This action was taken in line with Paragraph 7.6.7 of the Planning & Licensing Committee's Terms of Reference, which gives delegated authority to the Committee Chairman, Vice Chairman and Town Clerk to collectively make a decision to change a committee decision. This decision was based on confirmation from the Licensing Officer that issues around the operating schedule had been addressed to the satisfaction of all parties, including the Police,</p>	

	<p>and that applicant had withdrawn all wording around “occasional evening pop-up dining events”.</p> <p>Due to the tight timescales that underpin the Licensing Act 2003 it had been necessary to withdraw the representation by 23 November in order to avoid the cost of an unnecessary Licensing Hearing.</p>		
Minute Ref P720/21 (1)	<p>It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to give retrospective approval to the above decision.</p>		
Minute Ref P720/21 (2)	Licensing Ref: LI21_004320	i. LA03 Grant – Sky Bar, Watergate Bay (Trebelsue Site) TR8 4AN	
	<p>Cllr J Kenny gave a brief update on the recent Licensing Hearing held on 17 November in response to the above application. Agreement with the applicant, regarding additional conditions put forward by the Town Council, was confirmed at the Hearing and the LA03 Sub-Committee granted a time limited licence for a period of three years.</p>		
Minute Ref P721/21	<u>To discuss and make any decisions on previous Planning Applications</u>		
	Planning Ref	i. PA21/09419 – 14 & 16 Ennors Road TR7 1RB	
	<p>The unanimous response to this Five-Day Protocol had been to Agree with the Officer recommendation to Refuse the application.</p>		
	Planning Ref	ii. PA21/08169 –119 Bedowan Meadows TR7 2SW	
	<p>The unanimous response to this Five-Day Protocol had been to Agree with the Officer recommendation to Approve the application.</p>		
Minute Ref P721/21 (1)	<p>It was proposed by Cllr S Hick, second by Cllr N Morris and RESOLVED unanimously to give retrospective approval to the above decisions.</p>		

Minute Ref P722/21	<u>To consider Planning Applications and correspondence relating to Planning Applications</u>	
	Application 1	Porth & Tretherras
	Reference	PA21/08356
	Proposal	Community Allotment Gardens and Children's Play Space (amendment to PA12/02002)
	Location	Gusti Veor House TR8 4JU
	Applicant	Alastair Martin - Secretary of the Duchy of Cornwall Estate
	Grid Ref	183656 / 61558
Minute Ref P722/21 (1)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/08356
	Comments	<p>Members were aware that several public comments had been posted on the Planning Register, highlighting a broad range of issues. Local concern around the measured distances separating play equipment from habitable dwelling spaces appears to be a key issue. This is further complicated by claims that the play equipment described in the application would be associated with a Neighbourhood Equipped Area for Play (NEAP) rather than a Local Equipped Area for Play (LEAP) as the required separation distances are significantly different. The Town Council would therefore appreciate confirmation as to the category of Children's Play Space proposed, along with reassurance from the Officer that guidelines on separation distances can be met. The Design & Access Statement refers to community</p> <p>ACTION - post OBJECTION on CC Planning Register</p>

consultation having been carried out. However, this is questioned by local objectors. Cllr A Rayner, a Nansledan resident and elected Ward Member, advised the committee that no consultation with residents had taken place at all. With this in mind, Members felt that further detail of the consultation exercise should be provided. Members also raised concerns about parking arrangements, noting that for the families of disabled children, car transport is often an essential means of reaching even nearby destinations. The committee, therefore, agreed that the absence of appropriate parking provisions would be a significant barrier to making the play park accessible to all.

	Application 2	Central & Pentire	
	Reference	PA21/09445	
	Proposal	Change of use of dental practice to (Class C3) residential accommodation	
	Location	47 Edgcumbe Avenue TR7 2NL	
	Applicant	Mr Peer Nelz	
	Grid Ref	181916 / 61610	
Minute Ref P722/21 (2)	Decision	It was proposed by Cllr J Kenny, second by Cllr M Northand RESOLVED unanimously to SUPPORT PA21/09445	
	Comments	Members agreed that the Newquay Neighbourhood Plan policy E1 (Safeguarding Existing Employment Sites) should not be applied in this instance as the property had been wholly residential up until 2007 and this application was simply returning the building to that use.	ACTION - post SUPPORT on CC Planning Register

	Application 3	Trenance	
	Reference	PA21/10165	
	Proposal	Front and rear extensions to 4 No. ground floor bedrooms forming 4 No. suites	
	Location	Pine Lodge Hotel, 91 Henver Road TR7 3DJ	
	Applicant	Mr & Mrs A Higgins - Pine Lodge Hotel	
	Grid Ref	182877 / 62138	
Minute Ref P722/21 (3)	Decision	It was proposed by Cllr J Kenny, second by Cllr M North and RESOLVED unanimously to SUPPORT PA21/10165	
	Comments	Members felt there would be no negative impact to the street scene and in line with Newquay Neighbourhood Plan E3 (Support the Visitor Economy) agreed this proposal would enhance existing tourist accommodation. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and Members would encourage the applicant to explore the opportunity of including renewable energy sources as part of any works that take place.	ACTION - post SUPPORT on CC Planning Register
	Application 4	Whipsiderry	
	Reference	PA21/09227	
	Proposal	Demolition of existing kennels and all ancillary structures to be replaced by one new purpose-built Re-homing building to include office and staff facilities. Existing Training Hall barn to	

		become a Doggy Day Care facility and the existing bottom six kennels will be used for storage purposes and one retained kennel.	
	Location	St Francis Home for Animals - Trevelgue Road TR8 4AT	
	Applicant	The Trustees St Francis Dogs Home	
	Grid Ref	183526 / 63212	
Minute Ref P722/21 (4)	Decision	It was proposed by Cllr A Rayner second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA21/09227	
	Comments	Members would welcome the return of the facility and noted that Public Protection appear satisfied with the noise assessment that has been submitted. The results of the ecological appraisal and their application within the overall design of buildings and landscape were noted. Members would also encourage the applicant to explore the opportunity of including renewable energy sources as part of any works that take place.	ACTION - post SUPPORT on CC Planning Register
	Application 5	Trenance	
	Reference	PA21/10294	
	Proposal	Variation of Condition 3 of Application No. PA18/11346 dated 27th September 2019 (Retrospective consent for extension to main shed and proposed use of site and building for B1/B2/B8 purposes).	
	Location	Prow Park Business Village, Soweni Unit 3, Treloggan Industrial Estate TR7 2SX	
	Applicant	Karen Powell Kapow Fitness	
	Grid Ref	182463 / 60655	

Minute Ref P722/21 (5)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/10294	
	Comments	Members were keen to support this local business, but agreed their support was subject to Public Protection being satisfied that a suitable sound assessment had been carried out and that any mitigations/ operating conditions were put in place.	ACTION - post SUPPORT on CC Planning Register

P722/21 (6)	<p>7:10pm – Cllr S Hick sanctioned a short comfort break, during which time no business was conducted.</p> <p>7:21pm - The meeting resumed with all committee members present.</p> <p>Upon resumption Cllr Hick made Members aware that the Vice Chair, Cllr J Kenny, would preside over the remainder of the meeting.</p>	
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	Application 6	Porth & Tretherras	
	Reference	PA21/07558	
	Proposal	Outline planning permission with some matters reserved (Access): Up to 4 number dwellings, former quarry site.	
	Location	Land At Trevelgue Road, Newquay	
	Applicant	Mr John Eccles	
	Grid Ref	183608 / 63394	
Minute Ref P722/21 (7)	Decision	It was proposed by Cllr N Morris, second by Cllr A Rayner and RESOLVED unanimously to OBJECT to PA21/07558	
	Comments	Newquay Neighbourhood Plan policy G1 (Settlement Boundaries) seeks both to provide a clear delineation between defined settlements and open countryside,	ACTION - post OBJECTION on CC

		and to direct sustainable development to the main urban centre of town, restricting inappropriate development of smaller settlements that lack suitable infrastructure. Members noted that the application site falls outside the defined settlement boundaries, as described by policy G1 and shown in map G1a. It was therefore agreed the Town Council would not be able to support this application.	Planning Register
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	Application 7	Trenance	
	Reference	PA21/10329	
	Proposal	Listed Building Consent for Provision of accessible W.C. facility for educational visits. Works to include provision of a macerator and all associated water, power and drainage.	
	Location	Trenance Heritage Cottages, Trenance Road TR7 2HW	
	Applicant	Mr David Graves - Trenance Cottages Trust	
	Grid Ref	181659 / 61173	
Minute Ref P722/21 (8)	Decision	It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA21/10329	
	Comments	Members did query whether this might be a location suitable for a Changing Places toilet, although it was recognized that the proposal is intended to benefit part of the building which is leased out for educational use.	ACTION - post SUPPORT on CC Planning Register

	The Chair informed Members that, as the proposals detailed in agenda items 11.08 (PA21/10667) and 11.15 (PA21/10668) both concerned the same address, they would be dealt with one after the other, before returning to the agreed order.	
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	Application 8	Central & Pentire	
	Reference	PA21/10667	
	Proposal	Addition of a number of extensions and alterations, including a first floor and incorporating a full upgrade of the existing dormer bungalow.	
	Location	Dobynmor, Wildflower Lane TR7 2QB	
	Applicant	Mr & Mrs Whitworth	
	Grid Ref	182026 / 61567	
Minute Ref P722/21 (9)	Decision	It was proposed by Cllr K Larsen, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/10667	
	Comments	Members noted the existing properties adjacent to Wildflower Lane are generally substantial and therefore felt the proposed increase in scale and mass of Dobynmor was unlikely to be at odds with the overall character of the area. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place. Members were unaware of any local objections when considering this application.	ACTION - post SUPPORT on CC Planning Register
	Application 15	Central & Pentire	
	Reference	PA21/10668	

	Proposal	Outline application with all matters reserved for the demolition of the existing dwelling and the erection of three dwellings.	
	Location	Dobynmor, Wildflower Lane TR7 2QB	
	Applicant	Mr & Mrs Whitworth	
	Grid Ref	182026 / 61567	
Minute Ref P722/21 (10)	Decision	It was proposed by Cllr N Morris, second by Cllr S Hick and RESOLVED unanimously to OBJECT to PA21/10668 Cllr K Larsen and Cllr M North abstained	
	Comments	Members raised concerns that the erection of three dwelling houses on this site would result in an overly cramped development. The existing properties adjacent to Wildflower Lane are generally substantial and benefit from similarly large gardens. The proposal would appear to be at odds with these local characteristics, given that the new dwelling houses would need to be quite modest in size in order to fit three of them on the site. Concerns were therefore raised that these smaller houses would appear incongruous and quite out of keeping with the surrounding area. Whilst this is an Outline Application, Members felt any subsequent Reserved Matters application would face considerable difficulty in achieving safe and appropriate access for three households, given the constraints of the current arrangement and lack of any obvious alternatives.	ACTION - post OBJECTION on CC Planning Register

	Application 9	Trenance	
	Reference	PA20/08267	

	Proposal	Outline application to erect a residential timber lodge with all matters reserved	
	Location	Land to the Southwest of Tides Reach, Gannel Road Newquay	
	Applicant	Mr E O'Dell	
	Grid Ref	181128 / 60841	
Minute Ref P722/21 (11)	Decision	It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA20/08267	
	Comments	The Newquay Character Study (appendix 5 of the Newquay Neighbourhood Plan) describes the important characteristics of the Gannel Side area and attention is drawn to the predominance of typically large, detached properties on medium-sized plots, along with the need for maintaining good spaces around buildings. Members agreed the proposed plot was far too small and would result in an overly cramped, incongruous development that would be wholly out of keeping with the character of this visually sensitive area of the town.	ACTION - post OBJECTION on CC Planning Register

	Application 10	Central & Pentire	
	Reference	PA21/10342	
	Proposal	Convert a tennis court into two canopy covered padel tennis courts with lighting	
	Location	Heron Tennis, Trenance Leisure Park TR7 2LZ	
	Applicant	Jon Askey - Heron Tennis Centre	
	Grid Ref	181911 / 61471	
Minute Ref P722/21 (12)	Decision	It was proposed by Cllr S Hick, second by Cllr K Larsen and RESOLVED unanimously to SUPPORT PA21/10342	

	Comments	Members welcomed proposals that would see the town benefit from the introduction of this widely inclusive sport. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.	ACTION - post SUPPORT on CC Planning Register
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Minute Ref P722/21 (13)	7:59pm It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously to extend the meeting by up to one hour.	
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	Application 11	Porth & Tretherras	
	Reference	PA21/07114	
	Proposal	Two story side extension to existing property	
	Location	39 Quintrell Road TR7 3DY	
	Applicant	Ms Kate Gilks	
	Grid Ref	184082 / 61656	
Minute Ref P722/21 (14)	Decision	It was proposed by Cllr S Hick, second by Cllr K Larsen and RESOLVED unanimously to SUPPORT PA21/07114 Cllr N Morris abstained.	
	Comments	Members felt the plot size was large enough to accommodate the proposed extension and agreed it would sit quite	ACTION - post SUPPORT

		comfortably in its surroundings. In line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions), Members were happy to support this application. NNP policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.	on CC Planning Register
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	Application 12	Whipsiderry	
	Reference	PA21/11027	
	Proposal	Works to trees in a Conservation Area, namely, remove 5 Leylandii – all outgrowing positions and reduce 2 Sycamores back to previous reduction points.	
	Location	Kimberley House, The Square TR7 3HB	
	Applicant	Steven D’arcy	
	Grid Ref	Not Given	
Minute Ref P722/21 (15)	Decision	It was proposed by Cllr S Hick, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/11027	
	Comments	Members agreed to support the proposal and would encourage to the applicant to fully consider the Tree Officer’s comment regarding replacement tree planting.	ACTION - post SUPPORT on CC Planning Register

	Application 13	Whipsiderry	
	Reference	PA21/11058	
	Proposal	Loft conversion with dormer	
	Location	Barn Cottage, Tregurrian Hill, Tregurrian TR8 4AD	
	Applicant	Benamer	
	Grid Ref	185072 / 65226	
Minute Ref P722/21 (16)	Decision	It was proposed by Cllr S Hick, second by Cllr K Larsen and RESOLVED to SUPPORT PA21/11058	
	Comments	Although a somewhat modern addition to this more traditional building, Members felt that views of the dormer would be quite limited, and so any impact on the existing street scene would be minimal. In line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions), Members were happy to support this application.	ACTION - post SUPPORT on CC Planning Register

	Application 14	Central & Pentire	
	Reference	PA21/10214	
	Proposal	Conversion and modifications of five existing residential flats into two residential apartments.	
	Location	9 Island Crescent TR7 1DZ	
	Applicant	Mr A Roberts	
	Grid Ref	181162 / 61772	
Minute Ref P722/21 (17)	Decision	It was proposed by Cllr S Hick, second by Cllr A Rayner and RESOLVED unanimously to SUPPORT PA21/10214	
	Comments	Members appreciated the reasoning behind the application and understood there	ACTION - post

		would be no harm to the existing street scene.	SUPPORT on CC Planning Register
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	Application 16	Porth & Tretherras	
	Reference	PA21/10865	
	Proposal	Form a new plot with a new dwelling to the west of 86 Bonython Road.	
	Location	Land West Of 86 Bonython Road, Bonython Road, Newquay	
	Applicant	MR & MRS N LOBB	
	Grid Ref	182806 / 62349	
Minute Ref P722/21 (18)	Decision	It was proposed by Cllr K Larsen second by Cllr J Kenny and RESOLVED to raise NO OBJECTION to PA21/10865 Cllr A Rayner abstained	
	Comments	Having noted the absence of any public objections to the proposal, Members agreed to raise no objection, subject to confirmation from the Officer that the amenity of neighbouring properties to the north and west would not be significantly impacted. NNP policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.	ACTION - post NO OBJECTION on CC Planning Register

	Application 17	Porth & Tretherras	
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	Reference	PA21/10397	
	Proposal	Remove existing attached converted garage and form a new rear attached garage building as well as a ground floor side extension and a detached building for additional living space. Revised plans for PA21/04582.	
	Location	3 Tretherras Close TR7 2RD	
	Applicant	Mr And Mrs R Moss	
	Grid Ref	182159 / 61637	
Minute Ref P722/21 (19)	Decision	It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to raise NO OBJECTION to PA21/10397	
	Comments	Whilst Members took on board the reasoning behind this revision to permission PA21/04582, it was felt this would result in an unusual layout for a dwelling house. The creation of a habitable space separate from the main dwelling remains a cause for concern and Members felt the addition of an annexe condition would be appropriate in this instance.	ACTION - post NO OBJECTION on CC Planning Register

Minute Ref P723/21	<u>Terms of Reference and Risk Assessment</u>		
	There were no updates.		
Minute Ref P724/21	<u>Reports and any associated Recommendations from Working Parties</u>		
	i. Newquay Neighbourhood Plan		
	No update.		
	ii. Community Governance Review Working Party		
	No update.		

	Cllr N Morris voiced his wish to be part of any future working party when Cornwall Council restart the review.	
Minute Ref P725/21	<u>Financial Statement</u> There were no updates.	
Minute Ref P726/21	<u>Other Correspondence</u>	
	None.	
Minute Ref P727/21	<u>Items for information and discussion only</u>	
	Cllr J Kenny gave her apologies for the next meeting.	
Minute Ref P728/21	<u>Date and time of next meeting</u> The next Planning & Licensing Committee meeting will take place on Wednesday 08 December 2021 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF. The Vice Chair thanked Members for their attendance and exited the meeting at 8:41 pm Signed..... Date..... Chair Cllr S Hick	

	<p>Minutes of the Planning & Licensing Committee Meeting held on Wednesday 08 December 2021 at 6:03 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay.</p>	
	<p><u>Present</u> Cllr S Hick (Chair), Cllr J Bell, Cllr K Larsen, Cllr N Morris and Cllr M North.</p> <p><u>Also attending</u> D McLeod & K Stevenson (Corporate Services) Cllr L Gardiner joined the meeting at 6:05 pm There were no members of the public in attendance.</p>	
Minute Ref P729/21	<p><u>Apologies</u></p> <p>Cllr F Williamson Cllr J Kenny</p>	
Minute Ref P730/21	<p><u>Interests</u></p> <p>Cllr Hick reported that no interests had been notified prior to the meeting.</p>	
Minute Ref P731/21	<p><u>Meeting Management Issues</u></p> <p>The Chair informed attendees that he would look to sanction a comfort break roughly one hour the meeting.</p>	
Minute Ref P732/21	<p><u>Minutes</u></p> <ul style="list-style-type: none"> i. 10 November 2021 ii. 24 November 2021 	
	<p>Cllr N Morris noted an omission in the minutes for 24 November 2021 regarding the comments returned for application PA21/09227 specifically that the visibility splay at the site entrance should remain the same or be improved.</p>	

	D McLeod confirmed that these comments had not been included in the submission to Cornwall Council as the application documents had made clear reference to proposed improvements to the visibility splay at site entrance.	
Minute Ref P732/21 (1)	It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously that the minutes of the meeting for 10 November 2021 and 24 November 2021 were correctly recorded and that they be adopted and signed by the Chairman.	
Minute Ref P733/21	<u>Matters Arising</u> There were no matters arising.	
Minute Ref P734/21	<u>Public Question Time</u> D McLeod confirmed no written questions had been received. There were no members of the public present in the Public Gallery.	
Minute Ref P735/21	<u>Public Consultations</u> i. Cornwall Council Planning and Sustainable Development Consultation on Planning Application Validation List	
	Members were aware that Cornwall Council is responsible for the validation of planning applications within the county. However, the proposed changes are a result of a recent review carried out by Cornwall Council and it is a legal requirement that stakeholders, including Town and Parish Councils, are given the option to comment. D McLeod gave a brief overview of some of the changes made to the National and Local requirements listed in the draft document. Cllr Hick invited Members to email him with any observations prior to the deadline date for responses (20 December 2021).	

<p>Minute Ref P736/21</p>	<p><u>Newquay Neighbourhood Development Plan 2019-2030</u></p>	
	<p>Cllr Gardner drew attention to the recent shortfall in accommodation available in the rented sector and that a review of the Newquay Neighbourhood Plan (NNP) be undertaken in order to address this issue locally.</p> <p>Cllr Gardner also noted that although the Planning & Licensing Committee regularly encouraged applicants to take an environmentally sustainable approach to development within the town, there was little to back this up in terms of policies within the NNP</p> <p>Cllr Gardner explained that a formal review is required after five years, and that it is nearly three years since the NNP was adopted.</p> <p>Cllr K Larsen stated her support for consulting the residents of Newquay when reviewing the NNP but queried the extent to which a Neighbourhood Plan could force an applicant to adopt an environmentally sustainable approach to development.</p> <p>Cllr Larsen noted that research may be required as such powers maybe quite limited.</p> <p>Cllr M North noted that Newquay is a seasonal holiday destination, and the rise of online booking platforms shows the demand for holiday accommodation still exists and should not be dismissed.</p> <p>Cllr Hick reminded Members that the White Paper, 'Planning for the Future' (Aug 2020), promised wide ranging reforms to the planning system in England which may have an impact upon the role and scope of Neighbourhood Plans.</p>	
<p>Minute Ref P736/21 (1)</p>	<p>It was proposed by Cllr S Hick, second by Cllr K Larsen and RESOLVED unanimously that: the Town Council undertake a review of the Newquay Neighbourhood Plan; an invitation to sit on the Review Working Party be issued to all Town Councillors and; the inclusion of a policy around sustainable housing and sustainable construction will be given consideration.</p>	

Minute Ref P737/21	<u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u>	
	D McLeod confirmed there were no licensing applications or licensing matters for discussion.	
Minute Ref P738/21	<u>To discuss and make any decisions on previous Planning Applications</u>	
	Planning Ref i. PA21/08539 - 27 Quintrell Road TR7 3DY	
	Five Cllrs responded to this Five-Day Protocol, with majority vote being to Agree to Disagree with the Officer recommendation to Approve the application.	
	Planning Ref ii. PA21/06646 – Landscope 1 Carminow Way TR7	
	Six Cllrs responded to this Five-Day Protocol, voting unanimously to Agree with the Officer recommendation to Approve the application.	
	Planning Ref iii. PA21/05390 - Pine Hollow 2 Fistrall Cres TR7	
	Five Cllrs responded to this Five-Day Protocol, voting unanimously to Agree to Disagree with the Officer recommendation to Approve the application.	
Minute Ref P738/21 (1)	It was proposed by Cllr S Hick, second by Cllr N Morris and RESOLVED unanimously to give retrospective approval to the above decisions. Cllr K Larsen abstained.	
	Planning Ref iv. PA21/06613 1A Trevoise Avenue TR7 1NJ	
	Members were aware they had previously given consideration to this application at their meeting of 13 October 2021, where D McLeod had been instructed to contact the Officer to request further information. This followed concerns over the space available for parking and the proposed crossover arrangements. The Officer has now confirmed that the proposed parking space would measure 2.4m x 6m and that an adjacent drop kerb would be utilized to access the space.	

		Trenance	
	Reference	PA21/06613	
	Proposal	Convert the front yard/garden into a parking space for 1 car.	
	Location	1A Trevose Avenue TR7 1NJ	
	Applicant	Mr James Ellison	
	Grid Ref	180395 / 61719	
Minute Ref P738/21 (2)	Decision	It was proposed by Cllr S Hick, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/06613	
	Comments	<p>Members were unconvinced that removing the front garden wall would create the space required for off-road residential parking. The Block Plan does not appear to show the bay window which projects into the front yard/garden, and it seems unlikely that anything other than the very smallest of vehicles would avoid hanging over onto the public footpath. Members were unconvinced that using the existing drop kerb would enable safe vehicular movement to and from the proposed parking space. The absence of any turning space would necessitate a reversing manoeuvre, either when approaching the parking space or exiting it. Such a manoeuvre would involve crossing the entrance to the adjacent access lane, which Members agreed would be unsafe due to the insufficient level of visibility. Concerns were also raised as to the negative impact on the existing street scene. The proposal would result in vehicles being parked on either side of the public footpath, creating an enclosed feeling to that section of Trevose Avenue.</p>	ACTION - post OBJECTION on CC Planning Register

P739/21	6:55pm – Cllr L Gardiner left the meeting.		
Minute Ref P740/21	<u>To consider Planning Applications and correspondence relating to Planning Applications</u>		
	Application 1	Central & Pentire	
	Reference	PA21/09291	
	Proposal	Proposed extension	
	Location	37 Penmere Drive TR7 1QQ	
	Applicant	Mr & Mrs Phillips	
	Grid Ref	180066 / 61255	
Minute Ref P740/21 (1)	Decision	It was proposed by Cllr N Morris, second by Cllr M North and RESOLVED unanimously to OBJECT to PA21/09291	
	Comments	OBJECTION: Having considered the revised plans, Members continued to feel that the overall impact of this proposal would be negative. Whilst the new drawings show the ridge height is reduced by approximately 1 metre compared to the original proposal, the increased scale and mass of no.37 would still harm the balanced appearance of the cul-de-sac. The increased ridge height would still disrupt the tiered pattern of existing roof heights and fails to comply with Newquay Neighbourhood Plan policy G2(c) (Development Principles). The Town Council's initial objection raised concerns around the overbearing impact and possible loss of privacy experienced by neighbouring properties. Members noted that recent public comments posted on the	ACTION - post OBJECTION on CC Planning Register

		Planning Register appear to raise similar concerns.	
	Application 2	Trenance	
	Reference	PA21/10580	
	Proposal	Variation of Condition 6 of Application No. PA14/03927 dated 25th January 2016 (allowed on Appeal Ref: APP/D840/W/15/3012830) (Outline planning application for the demolition of existing structures and site development to provide up to 330 residential units, restaurant / public house, hotel, open space, play space, new routing for the A392 to Trevemper Road, associated infrastructure (including retaining structures and works to the public highway), access, parking, servicing and landscaping)	
	Location	Land Northwest of Trevithick Manor Between A392 and Trevemper Road TR7 2HS	
	Applicant	RJ Walker (Newquay) Ltd	
	Grid Ref	182050 / 60141	
Minute Ref P740/21 (2)	Decision	It was proposed by Cllr S Hick, second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA21/10580 Cllr K Larsen abstained.	
	Comments	Having noted the planning history and application documents, Members agreed that a change to condition 6, allowing partial occupation of the RJ Walker development before the full completion of the S278 works, would be acceptable.	ACTION - post SUPPORT on CC Planning Register
P740/21 (3)	7:10pm – Cllr S Hick sanctioned a short comfort break, during which time no business was conducted. 7:18pm - The meeting resumed with all committee members present.		

	Application 3	Central & Pentire	
	Reference	PA21/11240	
	Proposal	Replacement garage, extension(s), alterations and associated works	
	Location	River House, 3 Riverside Crescent TR7 1PJ	
	Applicant	Mr A Mula	
	Grid Ref	179071 / 61329	
Minute Ref P740/21 (4)	Decision	It was proposed by Cllr M North, second by Cllr N Morris and RESOLVED unanimously to OBJECT to PA21/11240	
	Comments	Members agreed that replacing the existing garage with a two-storey building could not be supported. The Newquay Character Study (Appendix 5 of the Newquay Neighbourhood Plan) identifies the low buildings on the south side of Riverside Crescent as an important characteristic of this part of the town, noting that this feature allows views from the public street to the Gannel Estuary. The increased height of this replacement building would be quite at odds with these surroundings, interrupting valued landscape views and causing harm to the character of the area whilst offering little benefit. Members noted the local objections posted on the Planning Register, as well as those received by the Town Council, and would echo these concerns.	ACTION - post OBJECTION on CC Planning Register
	Application 4	Porth & Tretherras	
	Reference	PA21/11190	
	Proposal	Proposed extensions and alterations	
	Location	5B Bonython Road TR7 3AU	

	Applicant	Ms Sophie Cook	
	Grid Ref	182312 / 62230	
Minute Ref P740/21 (5)	Decision	It was proposed by Cllr K Larsen second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA21/11190 Cllr N Morris abstained.	
	Comments	<p>Members appreciated the overlooking concerns voiced on the Planning Register (public comment, dated 27 November 2021). However, views already exist at the first-floor level and any potential views from the Juliet balcony seem likely to be at quite a steep angle. Cornwall Council's Domestic Alterations Guide indicates that, in general, 21 metres between directly facing windows is viewed as an acceptable distance to retain internal privacy. Members estimated that the window-to-window distance across to no.7 would be approximately 23 metres, and so agreed that any loss of privacy would be minimal at worst. Members felt the plot size was large enough to accommodate the proposed extension and agreed it would sit quite comfortably in its surroundings. In line with Policy H1 of the Newquay Neighbourhood Plan (Replacement Dwellings and Extensions), Members were happy to support this application. NNP policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the development and the applicant is encouraged to explore the opportunity of</p>	ACTION - post SUPPORT on CC Planning Register

		including renewable energy sources as part of any works that take place.	
	Application 5	Porth & Tretherras	
	Reference	PA21/11409	
	Proposal	First floor balcony to the rear of the property.	
	Location	30 Veor Road TR7 3BX	
	Applicant	Mrs Carol Pascoe	
	Grid Ref	183120 / 62339	
Minute Ref P740/21 (6)	Decision	It was proposed by Cllr K Larsen, second by Cllr S Hick and RESOLVED unanimously to SUPPORT PA21/11409	
	Comments	Members considered this application at their meeting of 08 December 2021 and noted that the only local comments posted on the CC Planning Register were in support of the proposed balcony. As there are already existing views from the dormer windows Members felt it was unlikely the proposal would contribute to overlooking or loss of privacy to neighbouring properties. In line with Newquay Neighbourhood Plan policy G2(e) (Development Principles) Members would encourage the use of sustainable materials wherever possible in this project.	ACTION - post SUPPORT on CC Planning Register
	Application 6	Porth & Tretherras	
	Reference	PA21/11365	
	Proposal	Single storey back extension to partially replace existing extension with subsequent internal alterations.	
	Location	2 St Annes Road TR7 2SA	
	Applicant	Hannah Kingsley	

	Grid Ref	182146 / 61978	
Minute Ref P740/21 (7)	Decision	It was proposed by Cllr K Larsen, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/11365	
	Comments	Newquay Neighbourhood Plan policy G1 (Settlement Boundaries) seeks both to provide a clear delineation between defined settlements and open countryside, and to direct sustainable development to the main urban centre of town, restricting inappropriate development of smaller settlements that lack suitable infrastructure. Members noted that the application site falls outside the defined settlement boundaries, as described by policy G1 and shown in map G1a. It was therefore agreed the Town Council would not be able to support this application.	ACTION - post SUPPORT on CC Planning Register

Minute Ref P740/21 (8)	7:59pm It was proposed by Cllr S Hick, second by Cllr M North and RESOLVED unanimously to extend the meeting by up to 30 minutes.	
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	Application 7	Porth & Tretherras	
	Reference	PA21/11359	
	Proposal	Retrospective Rear extension	
	Location	The Wickets, Trenchcreek Lane, Trenchcreek TR8 4NX	
	Applicant	Mr and Mrs Richard and Lauren Jones	
	Grid Ref	182903 / 60969	
Minute Ref P740/21 (9)	Decision	It was proposed by Cllr N Morris, second by Cllr K Larsen and RESOLVED unanimously to raise NO OBJECTION to PA21/11359	

	<p>Comments</p> <p>Members agreed that, although not constructed in accordance with the plans approved under PA18/05265, it was unlikely this single-storey rear extension would result in any negative impact to neighbouring properties.</p>	<p>ACTION - post NO OBJECTION on CC Planning Register</p>
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<p>Minute Ref P741/21</p>	<p><u>Terms of Reference and Risk Assessment</u></p> <p>There were no updates.</p>	
<p>Minute Ref P742/21</p>	<p><u>Reports and any associated Recommendations from Working Parties</u></p> <p>i. Newquay Neighbourhood Plan</p> <p>No update other than that discussed earlier in the meeting (see Minute Ref. P736/21)</p> <p>ii. Community Governance Review Working Party</p> <p>No Update</p> <p>Cllr Hick suggested it may be possible to merge the two Working Parties as he felt there was some crossover, and it was possible that work on both may be running in tandem.</p>	
<p>Minute Ref P742/21 (1)</p>	<p>Cllr Larsen requested that some information around the Community Governance Review be emailed to Cllrs prior to the next scheduled meeting.</p>	<p>ACTION – D McLeod to email CGR info to Cllrs</p>
<p>Minute Ref P743/21</p>	<p><u>Financial Statement</u></p> <p>There were no updates.</p>	
<p>Minute Ref P744/21</p>	<p><u>Other Correspondence</u></p> <p>D McLeod noted that the only correspondence received had been</p>	

	from Mr Mike Osborne, regarding planning application PA21/11240, and that this had been included in the Members' comments pack.	
Minute Ref P745/21	<u>Items for information and discussion only</u>	
	Cllr J Bell noted that the usual links to the Planning Register didn't appear to be in place on iBabs	ACTION – D McLeod to follow up
	D McLeod made Members aware that a presentation to the Town Council regarding the former Jewson's site just off Mount Wise had been pencilled in for 22 December @5:30pm.	
	Members were asked to think about their availability for a possible Extraordinary Meeting in early January. The Civic Calendar shows a gap between the 22 nd of December 2021 and 19 th of January 2022. However, it is likely that a reasonable number of planning applications will still go out for consultation during that period.	
	It was noted that Cllr Angie Rayner had now stepped down from the Planning & Licensing Committee and was no longer a Newquay Town Councillor.	
Minute Ref P745/21 (1)	It was proposed by Cllr M North, second by Cllr K Larsen and RESOLVED unanimously that Cllr A Rayner be thanked for her work on the Planning & Licensing Committee and that these thanks be formally recorded in the meeting minutes.	
Minute Ref P746/21	<u>Date and time of next meeting</u> The next Planning & Licensing Committee meeting will take place on Wednesday 22 December 2021 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.	

**The Chair thanked Members for their attendance
and exited the meeting at 8:12 pm**

Signed.....

Date.....

Chair Cllr S Hick

	<p>Minutes of the Planning & Licensing Committee Meeting held on Wednesday 22 December 2021 at 6:05 pm in the Council Chambers, Municipal Offices, Marcus Hill, Newquay.</p>	
	<p><u>Present</u> Cllr S Hick (Chair), Cllr J Kenny (Vice Chair), Cllr J Bell, Cllr K Larsen, Cllr N Morris and Cllr F Williamson.</p> <p><u>Also attending</u> D McLeod & L Holroyd (Miss)(Corporate Services) There was one member of the public in attendance.</p>	
<p>Minute Ref P747/21</p>	<p><u>Apologies</u></p> <p>Cllr M North</p>	
<p>Minute Ref P748/21</p>	<p><u>Interests</u></p> <p>D McLeod reported that, as the holder of a Hackney Carriage driver and vehicle licence issued by Cornwall Council, Cllr N Morris had declared an interest in agenda item 7.01 - Consultation on the Cornwall Council Hackney Carriage & Private Hire Vehicle, Operator & Driver Licensing Policy.</p>	
<p>Minute Ref P749/21</p>	<p><u>Meeting Management Issues</u></p> <p>The Chair informed attendees that he would look to sanction a comfort break roughly one hour into the meeting.</p>	
<p>Minute Ref P750/21</p>	<p><u>Minutes</u></p> <p>i. 08 December 2021</p>	
	<p>Cllr N Morris noted a misspelling of his surname under minute ref P740/21 (too many 'R's).</p> <p>Cllr K Larsen drew attention to paragraph four of minute ref P736/21 and asked that it be reworded to include her stated</p>	<p>ACTION – D McLeod to review and amend minutes of</p>

	support that residents' views are heard as part of the Newquay Neighbourhood Plan review.	08 Dec 2021
Minute Ref P750/21 (1)	<p>It was proposed by Cllr S Hick, second by Cllr N Morris and RESOLVED unanimously that the minutes of the meeting for 08 December 2021 were correctly recorded (subject to the stated amendments) and that they be adopted and signed by the Chairman.</p> <p>Cllr J Kenny abstained having not attended the meeting of 08.12.21</p>	
Minute Ref P751/21	<p><u>Matters Arising</u></p> <p>Cllr Larsen noted that she had expressed her wish to sit on the Neighbourhood Plan Working Party but had not received anything in writing to follow this up.</p> <p>Cllr S Hick pointed out that this expression of interest had been recorded in previous minutes (see Minute Ref P656/21) and that as per the decision made on 08 December 2021 (see Minute Ref P736/21 (1)) an invitation will be sent out to all Cllrs when this piece of work begins.</p> <p>Cllr N Morris reiterated his wish to sit on the NNP Working Party.</p>	
Minute Ref P752/21	<p><u>Public Question Time</u></p> <p>D McLeod confirmed no written questions had been received.</p> <p>There was one member of the public present in the Public Gallery.</p> <p>One representation was made in support of planning application PA21/11453 (agenda item 10.01)</p>	
Minute Ref	<p>It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to bring forward agenda item</p>	

P752/21 (1)	10.01 (PA21/11453) in order that a decision be made before returning to the remaining agenda items.		
	Application 1	Trenance	
	Reference	PA21/11453	
	Proposal	Change from C3 to C4 "sui generis / HMO"	
	Location	Golant 43 Mount Wise TR7 2BL	
	Applicant	Dirk Parker	
	Grid Ref	181109 / 61419	
Minute Ref P752/21 (2)	Decision	It was proposed by Cllr J Kenny, second by Cllr F Williamson and RESOLVED unanimously to SUPPORT to PA21/11453	
	Comments	<p>When considering the Newquay Neighbourhood Plan (NNP) policy H3 (Houses of Multiple Occupation) Members felt that this area of Mount Wise did not conform to the idea of a typical residential street as many of the nearby neighbouring properties are not used for residential purposes. Attention was drawn to the opposite side of the road, where the stretch from Marcus Hill to Mount Wise Car Park had no residential properties at all. With this in mind, the potential impact of this large HMO may be less than if located on a quiet residential street, and so Members agreed it would not be appropriate to insist that the 5% rule contained in policy H3(b5) be applied. Given the property is located in a well-connected central location, Members felt there could be some flexibility when applying NNP policy H3(b1). Members welcomed the applicant's previous</p>	ACTION - post SUPPORT on CC Planning Register

assertion that this would be a high-quality HMO.

**Minute Ref
P753/21**

Public Consultations

- i. Cornwall Council – DRAFT Hackney Carriage & Private Hire Vehicle, Operator & Driver Licensing Policy

**Minute Ref
P753/21
(1)**

6:30pm – As the holder of a current Hackney Carriage Driver Licence and Hackney Carriage Vehicle Licence, Cllr N Morris declared an interest in this item and left the meeting.

D McLeod gave a brief overview of some key changes to the existing policies.

Cllr Kenny reported she had picked up on a concern within the trade that the new policy would make it more difficult for Licensed Drivers to refuse or delay a fare where the customer is suffering the ill effects of intoxication. However, Cllr Kenny went on to note that Appendix ZT2 – Suggested Methods for Dealing with Difficult Taxi Customers - firmly states that the licensed driver does have the right of refusal.

As a former Licensed Driver Cllr Bell noted that greater protections for drivers are needed. Cllr Bell drew attention to the need for upfront payment to be insisted upon in order to avoid situations where customers refuse to pay their fare at the end of the journey.

Cllr Hick queried what advice was being given to drivers who may have to refuse to carry a person who was clearly quite in a vulnerable state and queried whether the Licensed Driver had a duty to at least inform another service in such circumstances.

Cllr Larsen noted that section 3.25 – Air Quality and Vehicle Age Limit, makes reference to deferring further work on the shift towards zero vehicle emissions as a result of the Covid

	<p>crisis, but queried when this piece of work is likely to be picked up and progressed again.</p> <p>Cllr Hick noted the deadline for responding to CC Licensing is not until 07 February 2022.</p>	
<p>Minute Ref P753/21 (2)</p>	<p>It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to give further consideration to the DRAFT Hackney Carriage & Private Hire Vehicle, Operator & Driver Licensing Policy as part of the next scheduled Planning & Licensing Committee meeting.</p> <p>Members were advised to email any comments on the draft policy to D McLeod prior to the next Planning & Licensing Committee meeting (19 January 2022).</p>	
<p>Minute Ref P753/21 (3)</p>	<p>6:45pm – Cllr N Morris re-joined the meeting.</p>	
<p>Minute Ref P754/21</p>	<p><u>To discuss and make any decisions on Licensing applications and other Licensing matters.</u></p>	
	<p>D McLeod confirmed there were no licensing applications or licensing matters for discussion.</p>	
<p>Minute Ref P755/21</p>	<p><u>To discuss and make any decisions on previous Planning Applications</u></p>	
	<p>Planning Ref i. PA21/09205 - 12 Eliot Court TR7 2QGY</p>	
	<p>Five Cllrs responded to this Five-Day Protocol, with the majority vote being to Agree with the Officer recommendation to Approve the application.</p>	
<p>Minute Ref P755/21 (1)</p>	<p>It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to give retrospective approval to the above decision.</p> <p>Cllr K Larsen abstained.</p>	

	Planning Ref	ii. PA19/06640 - Edgcumbe Hotel, Narrowcliff TR7 2RR	
	Amended Plans: Members recalled their objection to proposals that would reduce the parking provision for this scheme - see minute ref P631/21(4) – and were aware the Planning Officer considered the points made by the Town Council as valid and likely to weigh against the scheme. The Officer is now seeking the Town Council’s informal comments on an amended version of the scheme; these comments would then be fed back to the applicant’s architect, along with the Officer’s own observations. Members were aware that the amended plans under consideration had not been formally submitted as a planning application.		
		Central & Pentire	
	Reference	PA19/06640	
	Proposal	Demolition of the vacant former hotel and the redevelopment of the site to provide 49 residential apartments, in a mix of 1 x studio unit, 13 x 1 bedroom units, 33 x 2 bedroom units and 2 x 3 bedroom units, together with surface car parking, and landscape improvements (revised plans).	
	Location	Edgcumbe Hotel, Narrowcliff TR7 2RR	
	Applicant	Noble Design & Build	
	Grid Ref	182083 / 62130	
Minute Ref P755/21 (2)	Decision	It was proposed by Cllr K Larsen, second by Cllr N Morris and RESOLVED unanimously to return the following comments to the Planning Officer.	
	Comments	<ul style="list-style-type: none"> Parking Provision: When measured against the Neighbourhood Plan, the most generous calculation would require the provision of 57 parking spaces in order to comply with policy H4 – Parking for Residential Development. This part of the town benefits from 	ACTION – D McLeod to share comments with CC Planning.

very few off-street parking opportunities and during the summer months locating on street parking already presents significant challenge to visitors and residents alike. The current approach seems highly likely to result in further pressure being placed on existing local parking resources.

- The Cornwall Design Review Panel had previously indicated that the careful handling of the internal court/open space offered the greatest opportunity to further improve the quality of this project. Members viewed the very low levels of green space as a highly negative aspect of the current approach. It repeats the mistakes of some of the less successful buildings in this part of the town and seems likely to harm the overall character of the scheme.**
- Members were keen to understand whether affordable housing would be provided on site or would this take the form of S106 negotiated offsite contributions.**
- Members saw some evidence that environmental sustainability has been considered as part of the scheme. However, the applicant is encouraged to explore possible opportunities around car sharing, full provision of EV charging points and the wider integration of renewable energy (PV panels, ground source heat pumps etc.) into the design.**
- Although recognized as a building control issue, Members continue to query how easy it would be for**

		emergency vehicles to access the site and seek reassurance that this had been fully considered.	
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P756/21	7:10pm – Cllr S Hick sanctioned a short comfort break, during which time no business was conducted. 7:18pm - The meeting resumed with all attending Members present.	
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Minute Ref P757/21	<u>To consider Planning Applications and correspondence relating to Planning Applications</u>	
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	Application 2	Porth & Tretherras	
	Reference	PA21/11255	
	Proposal	First floor extension to include the creation of an annexe at first floor level and associated works	
	Location	4 Dukes Way TR7 2RW	
	Applicant	Mr Carl Jenkins	
	Grid Ref	182285 / 61396	
Minute Ref P757/21 (1)	Decision	It was proposed by Cllr J Kenny, second by Cllr J Bell and RESOLVED unanimously to SUPPORT PA21/11255	
	Comments	Members noted that similar works had taken place locally and agreed the current proposal was unlikely to have a detrimental impact on the existing street scene or the amenity of neighbouring properties. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental	ACTION - post SUPPORT on CC Planning Register

		sustainability should be integrated into the works and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.	
	Application 3	Whipsiderry	
	Reference	PA21/10164	
	Proposal	Use of land for pop up beach club bar and food event with music for two events per year.	
	Location	Events Field at Trebelsue Farm, Watergate Road, Newquay	
	Applicant	Mr James Watson Blue Sky Events Management	
	Grid Ref	184055 / 64302	
Minute Ref P757/21 (2)	Decision	It was proposed by Cllr J Kenny, second by Cllr F Williamson and RESOLVED by majority to SUPPORT PA21/10164 Cllr J Bell voted to object to the proposal. Cllr N Morris and Cllr K Larsen both abstained.	
	Comments	Members were aware that conditions associated with noise and waste had been previously agreed as part of the licensing process and that these are detailed in premises licence LI21_004320. Wherever possible Members would urge the applicant to place an emphasis on achieving high levels of environmental sustainability when delivering events at this site.	ACTION - post SUPPORT on CC Planning Register
	Application 4	Central & Pentire	
	Reference	PA21/11518	
	Proposal	Advertisement consent for fascia sign consisting of aluminium rimmed built up letters with face illuminated	

	Location	The Ark, Unit 3, 1 East Street TR7 1DN	
	Applicant	Miss Emma Fairclough	
	Grid Ref	181143 / 61652	
Minute Ref P757/21 (3)	Decision	It was proposed by Cllr S Hick second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/11518	
	Comments	Given the partially exposed coastal location, Members would ask the Officer to give consideration to Newquay Neighbourhood Plan policy G3 (Building for the Maritime Climate) when assessing the suitability of the proposed fixtures and fittings.	ACTION - post SUPPORT on CC Planning Register
	Application 5	Porth & Tretherras	
	Reference	PA21/11616	
	Proposal	First floor extension to form three bedrooms, bathroom and en suite. Existing ground floor bedrooms to become a study and recreation room including ground and first floor balconies	
	Location	35 Towan Blystra Road TR7 2RP	
	Applicant	Mr Christopher Norrie	
	Grid Ref	182394 / 61207	
Minute Ref P757/21 (4)	Decision	It was proposed by Cllr F Williamson, second by Cllr K Larsen and RESOLVED by majority to SUPPORT PA21/11616	
	Comments	Some concern was raised that the increase in ridge height would interrupt the tiered roof pattern that exists along this short section of Towan Blystra Road. However, it was agreed that any such impact was unlikely to be significant and Members were unaware of any local objections when	ACTION - post SUPPORT on CC Planning Register

		<p>making their decision to support the proposal. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the works and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.</p>	
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	Application 6	Porth & Tretherras	
	Reference	PA21/09886	
	Proposal	Convert existing garage extend to form self-contained annex	
	Location	24 Glamis Road TR7 2RY	
	Applicant	Mr T And Mrs C Rigby	
	Grid Ref	182573 / 61952	
Minute Ref P757/21 (5)	Decision	<p>It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/09886</p> <p>Cllr F Williamson & Cllr K Larsen both abstained.</p>	
	Comments	<p>Members agreed that a condition allowing the proposed annexe to be used for holiday letting purposes would be appropriate.</p>	<p>ACTION - post SUPPORT on CC Planning Register</p>

Minute Ref P757/21 (6)	<p>8:00pm</p> <p>It was proposed by Cllr S Hick, second by Cllr J Kenny and RESOLVED unanimously to extend the meeting by up to one hour.</p>	
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	Application 7	Trenance	
	Reference	PA21/11560	
	Proposal	Proposed single storey rear extension, first floor side extension, new porch, raised patio and internal alterations	
	Location	32 Chynance Drive TR7 2AA	
	Applicant	Mr And Mrs Miles-Musgrave	
	Grid Ref	180959 / 61061	
Minute Ref P757/21 (7)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/11560	
	Comments	<p>Members understood that the current application was a reduced version of the permission granted under PA20/05849 and that the Town Council had raised no objection to that application. The permission for PA20/05849 included a condition preventing the use of the flat-roofed area over the ground floor extension as an amenity space without the prior consent of the Local Planning Authority; Members would expect a similar condition to be applied to any permission granted under the current application to protect the residential amenity of the adjoining neighbours. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the works and the applicant is encouraged to explore the opportunity of including</p>	ACTION - post SUPPORT on CC Planning Register

		renewable energy sources as part of any works that take place.	
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	Application 8	Porth & Tretherras	
	Reference	PA21/11288	
	Proposal	Change of use from garage to self contained annexe with widened driveway access.	
	Location	64 Trerice Drive TR7 2TE	
	Applicant	Julia Kustatscher	
	Grid Ref	182743 / 61192	
Minute Ref P757/21 (8)	Decision	It was proposed by Cllr J Kenny, second by Cllr N Morris and RESOLVED unanimously to SUPPORT PA21/11288	
	Comments	Members agreed that any impact on the amenity of neighbouring properties was likely to be minimal. However, the proposal to open the annexe up for working professionals (referred to in the Statement of Intent) is a cause for some concern. Whilst converting the garage space into a small annexe is considered acceptable, effectively creating a separate address through residential letting is not; any permission granted should include a condition to prevent this from happening. Members were unaware of any local objections when considering this application.	ACTION - post SUPPORT on CC Planning Register

	Application 9	Trenance	
	Reference	PA21/11147	
	Proposal	Construction of 2 no. three bedroom semi-detached properties.	
	Location	Land North of The Tavern Mellanvrane Lane TR7 2LB	

	Applicant	Mr Tim Donlan	
	Grid Ref	181889 / 60781	
Minute Ref P757/21 (9)	Decision	It was proposed by Cllr N Morris, second by Cllr J Kenny and RESOLVED unanimously to OBJECT to PA21/11147	
	Comments	Members noted the planning history for this site but were aware that the approval for C2/92/00512, as referred to in the Design & Access Statement, sought to utilize a much larger plot of land than that detailed in the current application. Concerns were therefore raised that the current application represents the overdevelopment of the site. Members were concerned that the proposals would be at odds with the Newquay Character Study (appendix 5 of the Newquay Neighbourhood Plan), which identifies this part of Mellanvrane Lane as offering key views across the Gannel and also seeks to protect the green spaces around the Tavern Inn.	ACTION - post OBJECTION on CC Planning Register

	Application 10	Central & Pentire	
	Reference	PA21/11423	
	Proposal	New rear/side extension and first floor rear addition including pitched to flat roof.	
	Location	36 Fernhill Road TR7 1LE	
	Applicant	Mr And Mrs Appleton C/O AGENT	
	Grid Ref	180630 / 61788	
Minute Ref P757/21 (10)	Decision	It was proposed by Cllr N Morris, second by Cllr K Larsen and RESOLVED unanimously to raise NO OBJECTION to PA21/11423	

	<p>Comments</p> <p>Members agreed that any impact on the amenity of neighbouring properties was likely to be minimal. Newquay Neighbourhood Plan policy G2 (Development Principles) seeks to ensure that all new development is of a quality and type that contributes positively and sustainably to the community. Where possible, high levels of environmental sustainability should be integrated into the works and the applicant is encouraged to explore the opportunity of including renewable energy sources as part of any works that take place.</p>	<p>ACTION - post NO OBJECTION on CC Planning Register</p>
<p>Minute Ref P758/21</p>	<p><u>Terms of Reference and Risk Assessment</u></p> <p>There were no updates.</p> <p>D McLeod noted that the current version of the Planning & Licensing Committee's Terms of Reference failed to include any mention of responding to Highways Consultations.</p> <p>Members briefly discussed the current Highways Consultation for the Town – EDG1984 - and noted that whilst the deadline date for responses was January 12th 2022, the Planning & Licensing Committee weren't scheduled to meet again until January 19th.</p> <p>D McLeod reported he had requested an extension to the deadline but was unsure if this would be granted.</p>	<p>ACTION – D McLeod to follow up with the Town Clerk</p>
<p>Minute Ref P759/21</p>	<p><u>Reports and any associated Recommendations from Working Parties</u></p> <p>i. Newquay Neighbourhood Plan</p> <p>There were no reports and no recommendations.</p>	

	<p>Cllr Kenny was unsure if the services of a consultant would be required when reviewing the Neighbourhood Plan but felt that some training may be necessary for Cllrs who had not been involved in creating the original document.</p> <p>Cllr Kenny gave a brief overview of the how the Steering Group and Working Party had operated when creating the original Newquay Neighbourhood Plan.</p>	
	<p>ii. Community Governance Review Working Party</p> <p>There were no reports and no recommendations.</p>	
<p>Minute Ref P760/21</p>	<p><u>Financial Statement</u></p> <p>There were no updates.</p>	
<p>Minute Ref P761/21</p>	<p><u>Other Correspondence</u></p>	
	<p>D McLeod reported that notification of an Appeal under S78 against Refusal of a Householder Application had been received for planning application PA21/01499 – 23 Riverside Avenue TR7 1PN . It was noted that s this appeal is proceeding under the Householder Appeals Service, there is no opportunity for the Town Council to submit further comments. The appeal will be determined on the basis of written representations already submitted.</p>	
<p>Minute Ref P762/21</p>	<p><u>Items for information and discussion only</u></p>	
	<p>i. Electric Car Share/Hire Schemes</p> <p>Cllr K Larsen gave a brief presentation around the current availability and operation of Electric Car Share/Hire Schemes in the southwest.</p>	<p>ACTION – D McLeod to follow up</p>

	<p>Members were aware that Cornwall Council and Bude-Stratton Town Council had utilised monies from the Community Infrastructure Levy (CIL) to fund the on demand electric car share / hire scheme now operating in Bude.</p>	
	<p>ii. Housing Crisis in Newquay - NTC Letter to Cornwall Council</p> <p>Members noted the letter written to Cornwall Council regarding the current housing situation in Newquay. Cllr Hick reported that responses had been received from Cornwall Council and from Steve Double MP.</p>	
<p>Minute Ref P763/21</p>	<p><u>Date and time of next meeting</u></p> <p>The next Planning & Licensing Committee meeting will take place on Wednesday 19 January 2022 at 6:00pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.</p> <p>The Chair thanked Members for their attendance and exited the meeting at 8:59 pm</p> <p>Signed.....</p> <p>Date.....</p> <p>Chair Cllr S Hick</p>	